CITY COUNCIL MEETING
October 20, 2026
City Council Chamber
6:30 p.m.

AGENDA

CITY OF WINDOM, MN
444 Ninth Street, P. O. Box 38
Windom, MN 56101
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Call to Order
Pledge of Allegiance

1. Consent Agenda
   - Minutes
     - City Council Minutes – October 6
     - City Council Minutes (Special Meeting) – October 13, 2026
     - Housing and Redevelopment Authority – October 14, 2026
     - Library Board – October 13, 2026
     - Planning Commission – October 13, 2026
     - Telecom Commission – September 21, 2026
   - Exempt Gambling Permit – Windom Area Health Foundation – February 27, 2026
   - Exempt Gambling Permit – Windom Youth Hockey Association – December 9, 2026
   - Regular Bills
2. Department Heads
3. Resolution – Abatement of a Hazardous Property – 1048 Drake Avenue
4. Planning Commission – Variance Applications
   - Montgomery – 2165 Cottonwood Lake Dr
   - Tasler – 1240 20th Street
5. Resolution – Calling for a Public Hearing – Miscellaneous Special Assessments
6. Resolution – Calling for a Public Hearing – 2026 Street Project Assessments
7. Resolution – Establishing fees for an Enterprise Fund – WindomNet
8. Resolution – Appointing an Additional Election Judge
9. Highway 60/71 Roundabout Funding
10. Contractor Payment – 2026 Street Project – Pay Request #6 $66,487.65
11. New Business
12. Old Business
13. Council Comments
14. Adjourn

Preliminary

Regular Council Meeting
City Hall, Council Chamber
October 6, 2026
6:30 p.m.

1. Call to Order**:**
   The meeting was called to order by Mayor Hilary Mathis at 6:30 pm.

2. Roll Call**:**

Council Present:	Mayor Hilary Mathis, Dennis Esplan, Jenny Quade, James Nelson, Jayesun Sherman and Scott Benson
Council Absent:	
City Staff Present:	Steve Nasby, City Administrator; Devin Kopperud, Assistant Police Chief; John Nelson, Liquor Store Manager; Tim Snyder, Community Center Director; Matt Fast, Building Official and Kari Hanson, Library Director

3. Pledge of Allegiance

4. Consent Agenda:

   - Minutes
     - City Council Minutes – September 15, 2026
     - City Council Minutes (Special Meetings) – September 21, 2026 & September 22, 2026
     - Community Center Commission – September 14, 2026
     - Economic Development Authority – September 14, 2026
     - Utility Commission – August 27, 2026 & September 14, 2026
   - Exempt Gambling Permit – BARC – November 17, 2026
   - Regular Bills

   Mathis said that there was a resolution handed out for the Apron work at the airport that staff is asking to new business.

   Motion by Sherman second by Benson to approve the Consent Agenda and add the airport item to New Business. Motion carried 5 – 0.

5. Department Heads:
   John Nelson, Liquor Store Manager, said that the Minnesota Municipal Beverage Association is holding their regional meeting in Windom on October 14th. The Mayor, Councilmembers Quade and Benson along with the City Administrator, Community Center Director and himself will be attending. One of the topics of conversation is THC sales as there are pending changes to the Federal rules and that could greatly impact operations. He will be having additional information for Council at a future meeting.

   Benson asked how much are THC sales. Nelson said about 2% of the store's annual sales.

   Kari Hanson, Library Director, gave an update on the summer reading program noting that 200 kids and 25 adults participated. The Library also had an Amelia Earhart presentation that was well attended. They currently have a coloring contest with a due date of October 29th.

Mathis said that the Fire Chief could not be in attendance, but asked that Council and the public is aware of Fire Prevention Week and that there is a Lions Club\Fire Dept Pancake Breakfast on Sunday, October 11th from 9 am to 1 pm. Also, the Fire Department is doing their Pallet Raffle.

6. Resolution – Accepting a Donation - Library:
Council Member Esplan introduced the Resolution No. 2026-48, entitled "AUTHORIZATION TO ACCEPT A DONATION FROM FRIENDS OF THE LIBRARY TO THE WINDOM PUBLIC LIBRARY" and moved its adoption. The Resolution was seconded by Sherman and on roll call vote: Aye: Benson, Quade, Nelson, Sherman and Esplan. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.

   Mathis thanked the Friends of the Library group for the $330.91 donation for STEM materials.

7. Ordinance #213, 2nd Series, - Second Reading – Airport Zoning Ordinance:
   Benson said he is the Airport Manager and would be abstaining from voting on the airport item.

   Matt Fast, Building Official, said that the Council had a presentation on September 15th from the airport consulting engineers and approved the first reading of the new airport zoning code which was revised from the 1979 version. A public hearing was held and MN DOT has approved the ordinance The second action requested is to approve the publication of title and summary.

   Motion by Nelson second by Quade to approve the 2nd Reading of an Ordinance #213, 2nd Series adopting the Airport Zoning code. Motion carried 4 – 0.

   Motion by Sherman second by Nelson to approve the publication of the title and summary for Ordinance #213, 2nd Series. Motion carried 4 – 0.

8. Resolution – Approving the Title & Summary of Emergency Ordinance #214, 2nd Series and Authorizing Publication:
   Nasby said this emergency ordinance was adopted by the Council on September 21, 2026 and due to its status of an emergency it was effective immediately upon Council approval. The City Attorney advised it should also be published. This would approve that publication of the title and summary.

   Council Member Sherman introduced the Resolution No. 2026-49, entitled "RESOLUTION APPROVING THE TITLE ANS SUMMARY OF EMERGENCY ORDINANCE NO. 214, 2ND SERIES AND AUTHORIZING PUBLICATION" and moved its adoption. The Resolution was seconded by Esplan and on roll call vote: Aye: Sherman, Benson, Quade, Esplan and Nelson. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.

9. Street Closure Request – Homecoming Parade – September 25, 2026:
   Mathis said that Windom Area Health had requested temporary closure of 17th Street at the High School to 9th Avenue, 9th Avenue to 19th Street, 19th Street to 6th Avenue, 6th Avenue to 11th Street, 11th Street to 4th Avenue, 4th Avenue to 9th Street, 9th Street to 3rd Avenue, 3rd Avenue to 10th Street, 10th Street to 4th Avenue around the square. This is for a 5K Turkey Trot event on November 14, 2026 from 7:00 am to 12:00 noon. A map is included in the packet showing the route.

   Motion by Benson second by Sherman to approve a temporary closing of the City streets including 17th Street, 9th Avenue, 19th Street, 6th Avenue, 11th Street, 4th Avenue, 9th Street, 3rd Avenue and 10th Street as requested for November 14, 2026 from 7:00 am to 12:00 pm. Motion carried 5 – 0.

10. Liquor Store – Fire Department Promotional Fund Transfer:
John Nelson said that they held the 8th annual Minnesota Municipal Beverage Association (MMBA) fundraiser for the fire department. The activities included a pallet raffle, boot donation, bourbon tasting event and transfer from MolsonCoors sales. This year the boot donations were $93, $740 for the bourbon event and $566.50 from beer sales. He is requesting the transfer of the $566.50 from the Liquor Fund to the Fire Department.

Motion by Benson second by Quade to approve the transfer of $566.50 from the Liquor Fund to the Fire Department from the sales of MolsonCoors products. Motion carried 5 – 0.

11. Personnel:
Tim Snyder, Community Center Director, said that they are replacing on-call workers who have moved out of town. He is recommending hiring Evan Kish and Mitchell Palm-Fischer at $14.25/hour.

Motion by Benson second by Quade to approve the hiring of Evan Kish and Mitchell Palm-Fisher for Community Center on-call work at $14.25/hour. Motion carried 5 – 0.

Hanson said she is requesting the hiring of Jana Banico as a non-union Library Clerk starting at $13.00/hour.

Motion by Benson second by Sherman to approve the hiring of Jana Banico as a non-union Library Clerk at $13.00/hour. Motion carried 5 – 0.

12. New Business:
Mathis noted that the Windom Police Department has set the Trick or Treating hours for October 31st to be from 4:00 to 8:00 pm.

Nasby said the resolution for the Airport Apron project is needed to complete the paperwork for MN DOT. This is a 95% Federally funded project with 2.5% from the State and 2.5% local funds. The City's share is just under $1,950. The grant has been received and bids accepted for the project.

Benson said he is the Airport Manager and would be abstaining from voting on the airport item.

Council Member Sherman introduced the Resolution No. 2026-50, entitled "AUTHORIZATION TO EXECUTE MINNESOTA DEPARTMENT OF TRANSPORTATION GRANT AGREEMENT FOR THE 2026 APRON RECONSTRUCTION – DESIGN PROJECT" and moved its adoption. The Resolution was seconded by Quade and on roll call vote: Aye: Esplan, Nelson, Quade and Sherman. Nay: None. Absent: None. Abstain: Benson. Resolution passed 4 – 0.

13. Old Business:
Nasby said that FEMA had denied the 2nd Appeal for the swimming pool. The FEMA letter and the regulations on appeals is included in the packet. The next step is HSEM's review of our alternative project request to use FEMA funds for demolition. Due to Minnesota Pollution Control Agency rules a hazardous materials study needs to be completed prior to demolition. He will get an estimate on the consultant cost and report back to the Council. Consensus of the Council to proceed.

Quade said she knows the public had questions on why the old pool is sitting with no action taken. She wanted to let people know that the City was working through the FEMA process to try and get reimbursements for the damages and that there are a number of steps that needed to be taken to exhaust our options.

14. Council Comments:
    Benson reminded everyone that farm field work has started so please be aware of ag equipment and semis on the roads. Take care of your neighbors.

    Quade noted Operation EDITH is to practice fire drills with your family and she uses this as a reminder to change smoke detector batteries too. She thanked the Fire Department for all they do.

    Sherman thanked all Emergency Services personnel for taking care of the community.

    Mahis reminded everyone about Fire Prevention Week and the Lions Club\Fire Dept Pancake Breakfast on Sunday, October 11th from 9 am to 1 pm. Also, the Fire Department has tickets left for their Pallet Raffle.

15. Adjournment:
    Mayor Mathis adjourned the meeting by unanimous consent at 7:12 p.m.

_____ Attest: _____
Hilary Mathis, Mayor Steve Nasby, City Administrator

Preliminary

Special City Council Meeting – Budget Workshop
Windom Community Center
October 13, 2026
5:00 p.m.

1. Call to Order:
   The meeting was called to order by Mayor Hilary Mathis at 5:08 pm

2. Roll Call:

Council Present:	Hilary Mathis, Dennis Esplan, Jenny Quade, Scott Benson, James Nelson and Jayesun Sherman
Council Absent:	
City Staff Present:	Steve Nasby, City Administrator; Donna Torkelson, Finance Director; Kari Hanson, Library Director; Tim Snyder, Community Center Director; Kristen Porath, Ambulance Director; Jason Sykora, Electric General Manager; John Nelson, Liquor Store Manager and Devin Kopperud, Assistant Police Chief

3. 2027 Budget Workshop
   Mathis said that the information was sent out in the Council packets and that Department Heads will be asked to go over notable changes in revenue and expenses then review capital requests.

   Library – Kari Hanson, Library Director, said that their revenue went down as the Library no longer does permit testing so that is a loss of $1,200 - $1,800. Some libraires are moving away from fines but we are keeping them as a way to keep our books being returned on time. Plum Creek Library system membership includes materials sharing, park passes and hot spots. They also provide the book check out software and other IT services. She is working with Torkelson on getting a new cleaning quote for next year. Her capital request is for $2,000 to update two computers. She will also have a roof repair for $2,583, Nasby noted this would fall into the expense budget under structure maintenance.

   Community Center – Tim Snyder, Community Center Director, said that his expense budget shows some lower costs as adjustments were made in some line items to reflect actual costs and advertising was lower. They had 10 weddings this year and the historical maximum was 17. Weddings are down market wide as costs go up. We are the lowest cost large venue. Our realistic market area for weddings is about 30 miles and his advertising is targeting this area. Liquor and beer sales are also down as the bar just does not sell as much as it used to as people's drinking habits change, this is also a market wide trend. His capital request is garage door replacement as they are over 25 years old, but he is going to have someone come in to adjustments and maintenance first as the doors are in good shape.

   Ambulance – Kristen Porath, Ambulance Director, noted that there was some additional revenue shown which is a grant for some training for new EMTs. Expenses are up for personnel costs as more hours are needed for EMTs due to number of runs being higher. Medication is also up a little. Data processing costs are up as we switched payment processing companies after our former one was closing down and they were not keeping up on billing. Capital for 2027 will be $100,000 for cot replacement. She has also submitted a grant for some additional equipment to replace aging items and if this comes through there will be a local match from Ambulance funds. Porth reviewed training, meetings and conferences.

Electric – Jason Sykora, General Manager, said that revenues are up a bit as more load is coming from Premium Iowa Pork. Power costs in the expense budget are also higher due to the market for power. Insurance and other expense items are up a little as inflationary pressures increase cost. Transmission costs are projected to decrease as ITC, our transmission provider, has more load coming onto the system and thus spreads out costs. Discussion on the transmission system operated by MISO and their requirements for capacity and generation rules. Sykora said the power cost adjustments that increased everyone's bills the last couple months is due to higher cost power we have to purchase. When the billing system changes, we will be able to bill actual costs from that month. His capital expense items are continuation of the distribution system under grounding of lines, replacement of small equipment as needed (locators this year) and a new 35-foot bucket truck. The truck will be a year on order so likely payment will be 2028. Sykora reviewed trainings, meetings and conferences.

Liquor – John Nelson, Liquor Store Manager, said that his revenue is projected to be down 2.14% overall and that is a trend in the whole liquor industry. THC sales are about 2% of our sales, but Federal rule changes could cause that to change or terminate. The round-about construction is going to impact sales as the detour will move vehicles on to 6th Street and not be directly in front of the store on the highway as it is now. Beer is 52% of all sales. Wages and insurance costs are budgeted for an increase. Debt service is shown which is for the store remodeling work. His advertising budget is large and mostly news print and radio, but he is working on more social media marketing. Capital requests are for computer\server replacement for his point-of-sale system and counter-top. He is also looking at getting quotes for the east side of the parking lot and would like to do that in conjunction with a street project. Nelson handed out a listing of trainings and conferences.

Police – Devin Kopperud, Assistant Chief, said the budget is similar to last year but fuel costs are up as prices at the pump are up. Attorney fees are up as we have a new firm. The training budget is up and they do a lot of in-house training to save cost. Building rent is up as the County raised the rate, but that also includes their IT services. Capital they are looking at a new drone that can be funded within budget. They are hoping to pay off the Axon contract this year too. A capital request is for "the glove" which is an electric device similar to a taser, but with less impact. They would like to get seven pair for the squad and with training the cost is $17,000. Kopperud reviewed trainings.

Airport – Nasby said that the majority of the cost change in the budget is fuel related as the airport buys AvGas and Jet A fuel for resale, this is shown as more revenue but more expense as prices go up. The rest of the expense budget is the same except for capital which is FAA and State funded with a 2.5% match. Capital projects are shown out five years and this year the Council already voted on the funds needed for the roof replacement totaling about $76,500. Crosswind runway design is wrapping up and the next phase will be land acquisition estimated at $365,000. The FAA will pay for a large percent of land cost, but they do that after a project so the City would have to front the money. Nasby said he wanted to bring this to the Council's attention so when it comes up funding options could be an internal loan from the General Fund Reserves or another source. Benson said that MN DOT was wrapping up the AWOS replacement done at their expense. Nasby said there are no conference or training expenses.

Mayor\Council – Nasby said that the budget for these costs are primarily Council pay, some attorney fees, insurance and supplies. The employee appreciation event is also budgeted here. Mathis said the Council had discussed taking over the planning and execution of the employee appreciation event for 2028. Consensus of the Council that the Personnel Committee will lead that effort. Nasby said there are no capital requests. Training is budgeted for Council to attend LMC and\or CGMC events.

Administration – Nasby said this is the budget for a portion of office staff time, supplies, insurance, etc. Costs are adjusted up for inflation and labor. He reviewed meetings, trainings and conferences. Capital requests included computers next year.

City Hall Building – Nasby said this is the budget for the City Hall building expenses mainly consisting of utility costs, maintenance costs and insurance. Capital funds for possible building upgrade or security costs that the Council started a fund for last year.

Other - Quade said that the Windom Area Foundation was pursuing a Give MN Fund grant for Kastle Kingdom so that project will have some Council discussion regarding funding.

4. Adjournment:
Mayor Mathis adjourned the meeting by unanimous consent at 8:45 p.m.

_____ Attest: _____
Hilary Mathis, Mayor Steve Nasby, City Administrator

REGULAR MEETING OF THE HOUSING AND REDEVELOPMENT AUTHORITY OF WINDOM, MN
October 14, 2026, at 8:30 a.m.

A regular meeting of the Board of Directors was held on October 14, 2026, at the Hillside Manor. Board Members present: Linda Jaakola, Nick Kulseth, Heidi Hill and LeWayne Pigman. Also present was Executive Director Linda Loewen. Absent: Tony Scott - excused and City Liaison Jim Nelson.

The Regular Board Meeting was called to order at 8:32 a.m. with the consent agenda approved which included minutes from the September meeting, the Agenda, Balance Report, and Bills Reports. (Hill/Pigman)

Scheduled Guests: none

Old/Recurring Business consisted of:

1. The Executive Director gave an update on the Hillside window project. All caulking has been completed. There are two windows that still need to be adjusted and Tri-State is planning to get that completed this week or early next week.
2. The Executive Director reported that the Locked Door Upgrade at Hillside Manor has begun.
3. The Executive Director reported that the closet doors have arrived for Hillside and we have a projected start date of October 19, 2026.
4. The Executive Director presented bids for removal of Ash trees at both Riverview and Hillside. After some discussion, a motion was made to approve the bid from Kolander Tree Service as follows: 3 Ash Trees Removal and brush at Riverview in the amount of $2,500.00, Trim trees away from building at Riverview in the amount of $800.00, 1 Ash tree and stump removal at Hillside in the amount of $1,250.00 and Trim 7 Ash trees at Hillside in the amount of $1,600.00. This will be paid from the Bank Midwest Savings Account. Additionally, the Executive Director will reach back to Jesse Kolander for a quote on EAB Injection for the remaining Ash trees versus removal and the board will revisit that process at the November meeting. (Kulseth/Pigman)
5. The Executive Director reported that the air conditioner repair at Hillside has begun.
6. The Hillside Sidewalk Project/Smoking Area will be completed in the Spring.
7. The Executive Director reported that the Retirement Contributions have been corrected and money has been transferred from the United Prairie Bank account to the Bank Midwest main account as discussed prior.

New Business consists of:

1. The Executive Director reported that we are targeting startup of the boilers on October 26, 2026. Hartford Steam Boiler was here for the final inspection and we are good.
2. The Executive Director discussed the staff and board Christmas party. After some discussion, the Executive Director will plan for Tuesday, November 17th with the location TBD.
3. The Executive Director reported that Annual Contracts were mailed out and are due back October 23, 2026. She will present them at the November meeting.
4. The Executive Director reported that she has requested utility consumption from the City of Windom for the utility allowance at Hillside Manor and will present that information at the November meeting.
5. The Executive Director reported that there were two fire calls at Hillside due to faulty heads. Brother's Fire will be onsite to replace both heads on October 19, 2026. The invoices from the City of Windom have been submitted to insurance.
6. The Executive Director presented a bid for new flooring at Hillside Manor, from Scott Johnson. After some discussion, a motion was made to have the first floor completed in the amount of $15,958.00 to be paid with CFP. Floors 2 and 3 will be discussed later. (Hill/Pigman)

7. The Executive Director reviewed the October Overview.
8. The regular meeting was closed at 9:15 a.m., to discuss end-of-year staff gifts. (Kulseth/Hill) The closed meeting was opened at 9;15 a.m. (Kulseth/Pigman) The closed meeting was closed at 9:46 a.m. (Hill/Kulseth) The regular meeting was opened at 9:46 a.m. (Hill/Kulseth)

Upcoming Board Meetings are scheduled at 8:30 a.m. on November 4th (RV) along with the Annual Meeting – Linda Jaakola will be absent and December 9th (HS) – LeWayne Pigman will be absent.

With no further business, the meeting was adjourned at 9:48 a.m. (Hill/Pigman)

Linda Jaakola, Vice-Chairman

Linda Loewen, Executive Director

Windom Library Board Meeting
Tuesday, October 13, 2026 at 4:00 pm

Call to Order- Called to order @ 4:00 pm by John Duscher
Roll Call- John Duscher, Steve Fresk, Jan Dehmlow, Fran Swenson, Sarah Peterson, Kari Scheitel, and Diane Sykora
Council Member-

Library Staff-Kari Hanson

Approval of Agenda and Minutes -Motion was made by S. Fresk with second by J. Duscher to approve the agenda with revision and minutes; motion carried.

Financial Report- August financial information was shared. F. Swenson made the mortion with second by S. Peterson to approve the August financial report; motion passed.

Librarian's Report-

1. Total circulation was 2,919 for September.
2. On Tuesday, Sept 15 a relative to Ameilia Earhart shared a presentation at 6:00 at the Historical Society. It was an interesting program with 30 people in attendance.
3. The new book drop is beautiful and is being used. There is a nice soft landing inside for the books.
4. Story time will continue on Thursday mornings until at least late December.
5. Plum Creek is hosting a photo contest. There is a poster with more details.

Old Business- none

New Business-

1. 2027 SMART Goals-Kari shared these with the Library Board.
    a. Decrease the number of overdue items.
    b. Increase the number of patrons who subscribe for SMS Messaging for current/new patrons.
    c. The library will offer 15% more public programs across all age groups to enhance community engagement.

K. Scheitel made the motion with a second by S. Fresk; motion passed to approve the goals.

Adjournment- The meeting was adjourned at 4:22 by John Duscher.

The next Library Board meeting will be on Tuesday, November 10, 2026.

CITY OF WINDOM, MINNESOTA
PLANNING COMMISSION
MINUTES
OCTOBER 13, 2026

1. Call to Order: The meeting was called to order by Chairman Baloun at 7:01 p.m.

2. Roll Call & Guest Introductions:

Planning Commission: Jared Baloun, Heidi Bergendahl, Lorri Cole, Matt Miller, Tyler Patterson, Brandon Pletcher, and Tom Tegels.
Absent: Ben Byam.

Also Present: B&Z Staff: Zoning Admin. Matt Fast and Admin. Asst. Mary Hensen; Daryl Tasler, Elaine Tasler, and Josh Montgomery.

3. Welcome New Commissioner - Heidi Bergendahl: Mayor Hilary Mathis appointed Heidi Bergendahl to the Planning Commission and the City Council approved her appointment on September 15th. Chairman Baloun and the Commissioners welcomed Heidi Bergendahl as a new Commissioner to fill Carol Hartman's former position on the Planning Commission.

4. Oath of Office – Heidi Bergendahl: Heidi Bergendahl took her oath of office.

5. Election of Vice Chairman: Carol Hartman formerly served in this capacity. Chairman Baloun called for nominations for the Office of Vice Chairman the required three times.

Motion by Commissioner Tegels, seconded by Commissioner Cole, nominating Brandon Pletcher as Vice Chairman to serve the remainder of the year and until his successor is duly elected and qualified. Motion carried 6-0-1. (Commissioner Pletcher abstained from the vote.)

6. Approval of Minutes: July 14, 2026

Motion by Commissioner Pletcher, seconded by Commissioner Tegels, to approve the Planning Commission Minutes for the Meeting held on July 14, 2026, as written. Motion carried 7-0.

7. Public Hearings
   A. Zoning Application – Variance – Front Yard Setback – 1240 20th Street
   Applicants: Daryl E. Tasler & Elaine S. Tasler

Chairman Baloun introduced the agenda item and referred to Zoning Admin. Fast for further information. Zoning Admin. Fast read City Code Section 152.272(A) which states "The yard and frontage limitations stipulated elsewhere in this chapter shall not apply to the following: in any district where front yards are required and where 40% or more of the frontage on one side of a street between two intersecting streets is developed with buildings that have front yards that are greater or less than the required front yard in the district, no building shall project beyond the average front yard so established". Basically, the fronts of all of the houses on the same side of the block are to line up.

Zoning Admin. Fast advised that this is an R-1 Single-Family Residential District. The houses in this block are all closer to the front property line than the front yard setback for the R-1 District in City Code Section 152.053. He said that Daryl Tasler and Elaine Tasler, husband and wife, have filed a Zoning Application requesting a variance to allow construction of a 10' X 10' addition (entry) on the front of their home.

The Planning Commission received copies of the Public Hearing Notice, Zoning Application, a Beacon aerial of the block where Taslers' house is located, and a sketch of the proposed location of the addition in their packets.

Chairman Baloun asked if the Applicants wanted to make any comments. Daryl Tasler said that his wife wanted this addition for the past 30 years and he put it off. He said that he included an AI-generated picture of what the front addition would look like. He said that the house is setback 26 feet from the front yard line

and even with the addition, would still be setback 16 feet from the front yard setback. (Although the measurements on Beacon are somewhat different.)

Chairman Baloun opened the public hearing at 7:07 p.m. and asked if anyone from the public would like to speak. There were no comments. Chairman Baloun closed the public hearing at 7:08 p.m.

In response to a question from Chairman Baloun, Zoning Admin. Fast said that to date he has not received any comments from anyone concerning this application for a variance.

In response to a question from Commissioner Tegels, Daryl Tasler said that the two homes he mentioned were on the other side of the street. He has talked with the neighbors and one said that the addition would really look nice. In response to a question as to how close the addition on the house on the other side is and how close is the front deck to the front yard setbacks, Daryl Tasler said that he did not know (because he didn't want to go onto their yards to measure), but he thinks these projections were closer to the front yard setback.

Information was provided that decks can project into the front yard a little farther, as set forth in Code, because they do not have walls or roofs. City Code Section 152.272(A) provides that when averaging the front setbacks of the buildings (houses), it is the houses on the same side of the street in the same block.

Daryl Tasler said that they are pretty much at the end of the street and Englehorns' house is the only house past them on the same side of the street.

Chairman Baloun said that he had driven down that street where Taslers' house is located and all of the houses were lined up. Chairman Baloun asked Zoning Admin. Fast to pull up Beacon on the screen and do some measurements.

Commissioner Pletcher asked Zoning Admin. Fast if there were any recent precedents that the Planning Commission could reference without setting a precedent for this variance application. Zoning Admin. Fast replied that since he started in this position, we've always taken the average for their buildout; and he couldn't say that he has had anyone go beyond the average front yard setback or go into required front yard setback.

After receiving permission to speak, Joshua Montgomery said that in his research he did find 17 houses with projections not in line with the front yard average setback.

Admin. Asst. Hensen said that City Code Section 152.272(A) was adopted in December 2003 and many of the houses that Mr. Montgomery was referencing were constructed prior to the adoption of this City Code Section.

Commissioner Miller suggested possible modification for a small initial footprint project as this project seems like a good idea.

Zoning Admin. Fast advised that Staff had contacted the City Attorney and it was her opinion that the required findings of unique circumstances for the front yard of the property, neighborhood compatibility of the proposed addition, and harmony with the ordinance have not been met.

There was a brief discussion concerning research to check other cities' ordinances to determine if it may be possible to amend the ordinance concerning projections into the front yard setback. Staff was directed to review other cities' ordinances to determine if there are any exceptions that can be used based on limiting square footage of projection, frontage on house, etc.

Chairman Baloun asked Daryl Tasler when he had hoped to start the project. Mr. Tasler said that he wanted to do the cement work this fall and then construct the addition next spring.

Consensus was that the addition would look nice on the house. However, as the Code stands now, granting this variance would set a precedent.

Motion by Commissioner Miller, seconded by Commissioner Pletcher, to recommend that the City deny the variance application submitted by Daryl E. Tasler and Elaine S. Tasler requesting a variance to allow construction of a 10' X 10' addition (entry) on the front of their home at 1240 20th Street that would project into the required front yard setback based on the way the Code now reads. Motion carried 6-1 (Nay: Commissioner Patterson).

The property is located at 1240 20th Street, Windom, Minnesota, and is described as: Lot 14 in Block 1 of First Extension to Knauss Dynamic View Addition in the City of Windom, Cottonwood County, Minnesota. (Parcel No. 25-453-0051).

Findings of Fact for Variance:

1. **As stated in the narrative herein.**
2. **The Applicants have not established that there are practical difficulties, as defined by state statute, in complying with the ordinance;**
3. **The Applicants have not established that there are unique circumstances of the property.**

The motion includes that the jurisdictional documents and the findings of fact be made a part of the hearing record.

Motion carried 7-0.

Motion by Commissioner Tegels, seconded by Commissioner Miller, directing Staff to research possible exceptions to City Code Section 152.272(A). Motion carried 7-0.

B. Zoning Application – Variances – 2165 Cottonwood Lake Drive
Applicant: Joshua W. Montgomery
Re: Garage Location, Setback, and Elevation

Chairman Baloun introduced the agenda item and referred to Zoning Admin. Fast for information concerning the application. Zoning. Admin. Fast advised that Joshua Montgomery had filed a zoning application requesting three variances regarding garage location, setback, and elevation.

He further advised that an additional City Code Section concerning the application is Section 152.326(A) which provides that "No accessory use, garage, accessory building, gazebo, outdoor living room, pool enclosure, or any other structure shall be placed in the required front yard setback of a property. Neither any detached garage nor accessory building shall extend farther than the front of the dwelling on the property."

First Variance Request: Mr. Montgomery is requesting a variance to allow him to construct a detached garage that will be located in front of the dwelling on the property. (A site plan was included in the meeting packet.)

Zoning Admin. Fast stated that there is a viable practical difficulty for the granting of this variance to allow construction of the detached garage in front of the dwelling on the property. If the garage was to be constructed in the back yard, the amount of fill required to bring the garage, driveway, and appropriate landscaping up to the highest known water level plus 3 feet, as required by City Code and the DNR, would significantly alter the elevation of the backyard and re-direct water drainage onto neighboring properties.

Second Variance Request: Because the front yard setbacks for the buildings in this block vary, the provisions of City Code Section 152.272(A) prevail. There are significant differences in the front setbacks of the homes in this block as some are set closer to the lake. When averaging the setbacks on this block of homes, the average is approximately 80 feet. Some of these homes were constructed prior to annexation of that area into the City. Many of these homes were constructed prior to December 15, 2003, when City Code Section 152.272(A) was adopted. Those homes are "grandfathered in" regarding setback.

Mr. Montgomery is requesting a variance to allow a front yard setback of 25 feet to the front of the garage.

Practical difficulties exist concerning the extent of the variations in front yard setbacks in this block. Several homes in this block are much closer to the lake and would distort the average setback. Because of the wide range of front yard setbacks in this block, Staff is recommending that a variance be granted to allow the front of the new detached garage to line up with the front of the garage on the property located at 2115 Cottonwood Lake Drive adjacent to Mr. Montgomery's property. This would avoid blocking visibility for his neighbor's driveway.

Third Variance Request: Mr. Montgomery's property is located in an R-2 District and also in the Shoreland District. The flood of 2024 significantly increased the highest known water level for all property in the Shoreland District. Section 152.227 sets forth design criteria for structures in the Shoreland District. Section 152.227(A)(1) states that the lowest floor must be placed at a level at least three feet above the highest known water level, or three feet above the ordinary high water level, whichever is higher. After the 2024 flood, the highest known water level increased to 1376.87 which is above the ordinary high water level. An additional 3 feet would require the lowest floor to be constructed at an elevation of 1379.87 feet.

Mr. Montgomery's house was placed on the lot after the flood, but before there was any published data concerning the highest known water level, and is at an elevation of approximately 1379.14 feet. Mr. Montgomery is also requesting a variance to allow the new garage to be constructed at the same elevation as the house which would be a variance of .73.

To require the elevation of the garage to be raised above the elevation of the house could create runoff to the house. Staff is recommending a variance to allow the garage to be constructed at the same elevation as the house which is stated as 1379.14.

Chairman Baloun then asked if Joshua Montgomery had any comments. Mr. Montgomery said that he wanted to see how the lot worked out with the water and the neighbors before constructing the garage. He has talked to the neighbors and he said that there is a view corridor in the back that they would like open; he wants to leave the trees onsite; he is afraid that the big cottonwood tree might drop branches on the garage if he constructs it in the backyard; he said since it's not a dwelling he could build below the elevation if the he had the appropriate flood proofing materials and installed outlets 3 feet above the highest known water level. He said that he would like the grade to line up between the garage and the house, but there will need to be a step up. He said that if the garage was attached to the house (as originally shown on the plan), he would be parking his car outside of the neighbor's window.

In answer to a question by Commissioner Tegels, Zoning Admin. Fast replied that the City adopted the DNR's model floodplain ordinance and is responsible for implementing this ordinance. A copy of the information concerning the proposed variances was sent to Tom Kresko, but Mr. Kresko has not responded. A detached accessory structure of not greater than 576 square feet can be placed below the required floor elevation if it's properly flood-proofed and has auto opening vents, etc.

Mr. Montgomery commented that he might need to change the elevation for the garage. In response to a question, Admin. Asst. Hensen said that the Planning Commission is voting on the variance requests and information submitted in Mr. Montgomery's application and not any comments he has made at this meeting concerning any changes. Zoning Admin. Fast said that any new proposal would need to go back to the DNR for review.

In response to Commissioner Miller's question, Joshua Montgomery replied that the distance between the new garage and the front of the house would be approximately 50 feet. He said that he might have to add a stormwater detention area between the garage and the house and talked about potential drainage plans in the backyard. He talked about a neighbor's driveway that has a culvert and the driveway is built up.

Chairman Baloun opened the public hearing at 7:44 p.m. and asked for public comments. There were no comments. Chairman Baloun closed the public hearing at 7:45 p.m.

In response to a question from Chairman Baloun, Zoning Admin. Fast replied that he had not received any comments from the public.

Commissioner Tegels asked Joshua Montgomery that if the City approves the variances, are you going ahead with the plans as submitted or are you going to change your plans. Mr. Montgomery said that he didn't know. He said that affordability is an issue for him. He purchased a shed that he would like to install on the property to house materials while he works on getting a garage built. He commented on his difficulty to obtain financing without a certificate of occupancy and he won't receive a certificate of occupancy until he has completed a garage on the property. He doesn't know if he wants to build a 24' X 36' garage or a 24' X 24' garage. In response to a question, Zoning Admin. Fast confirmed that the variance requests do not cover the size of the garage but only the placement, setback and elevation of the garage. Zoning Admin. Fast further confirmed that the size of the garage is covered in City Code. Mr. Montgomery could construct a garage the minimum size required by City Code or up to the maximum size shown on the plan submitted with his variance application. If the size is within these parameters, Mr. Montgomery would not need to come back for a variance on the size.

Chairman Baloun asked Zoning Admin. Fast how he calculated the average setback of the homes on that street. Zoning Admin. Fast explained how he used Beacon from the front setback of each lot to the front of the house on the lot. The average was approximately 80 feet. However, many of these homes were constructed before annexation of the property into the City.

Commissioner Miller asked if Mr. Montgomery's house is a new build. Zoning Admin. Fast replied that the house was brought onto the lot. Mr. Montgomery had drawn an attached garage on the site plan so that he could obtain a building permit for the project. Commissioner Miller asked if the original plan was to build an attached garage and now we need a variance because the original plan was not followed? Zoning Admin. Fast responded that in order to receive a building permit to construct or place a house on a lot, the Applicant needs to satisfy the covered parking requirements in City Code. There needs to be a garage on the site plan. Commissioner Miller said that he is uncomfortable with the reason there's a hardship is because the original plan was not followed and it seems like a back door way to get past the Code. Mr. Montgomery said that there was already a concrete foundation on the lot he wanted to use, but there isn't room to construct an attached garage on the side of the house and he would need a side yard variance.

After receiving permission to speak, Daryl Tasler said the garage would be better out front so the neighbors can see the lake.

In response to a question as to whether he has contacted the neighbors about placement of his garage in the front yard, Mr. Montgomery replied that they are comfortable with the front yard placement of his garage including the adjacent neighbor.

In response to a question from Chairman Baloun, Zoning Admin. Fast replied that Tom Kresko did not respond to him concerning the information he had provided Mr. Kresko concerning the variance application regarding the elevation of the garage. Zoning Admin. Fast briefly recapped prior discussions with DNR concerning mapping of the flood plain around Cottonwood Lake. He does not believe there would be any changes in the floodplain ordinance. The only changes would be if there was a mapped flood plain for that area. His opinion is that DNR probably would not appeal this proposed elevation variance because of the limited variance from the code requirement.

Commissioner Pletcher confirmed with Zoning Admin. Fast that the front yard setback is to line up with the front of the garage to the south and that there should be no concerns with public utilities in that area.

Zoning Admin. Fast read proposed conditions for the granting of these three variances which have been approved by the City Attorney and are set forth in the motion below.

Zoning Admin. Fast read the requirements for granting of a variance pursuant to City Code Section 152.565 (and Minnesota Statutes) and read the definition of "practical difficulties" as follows:

"Practical Difficulties", as used in connection with the granting of a variance, means that the property owner proposes to use the property in a reasonable manner not permitted by an official control; the plight of the landowner is due to circumstances unique to the property not created by the landowner; and the variance, if granted, will not alter the essential character of the locality. Economic considerations alone do not constitute practical difficulties.

Motion by Commissioner Pletcher, seconded by Commissioner Patterson, to recommend that the City Council approve the variance application, submitted by Joshua Montgomery, to allow him to construct a detached garage that will be located in front of the dwelling on the property; to allow the new detached garage to line up with the front of the garage on the property located at 2115 Cottonwood Lake Drive adjacent to Mr. Montgomery's property (as recommended in the conditions set forth herein); and to allow the new garage to be constructed at the same elevation as the house which is approximately 1379.14 feet; and that the following items be approved as conditions for the granting of these variances:

1. Construction of the detached garage shall be completed within one (1) year of the approval by the Windom City Council of the variances for the front-yard construction of the detached garage.

2. The detached garage shall be constructed so that the front of the garage lines up with the front of the garage on the property at 2115 Cottonwood Lake Drive.

3. The detached garage shall be constructed of new materials pursuant to City Code Section 152.325(C) and shall be constructed at the elevation of the house which is 1379.14.

4. Pursuant to City Code Section 152.327(A), the type of construction and building materials for the detached garage shall be similar to the principal building (house) on the lot and shall be approved by the City's Building Official.

5. Because of the size of the lot, the height of the detached garage shall not exceed 20 feet.

The property is located at 2165 Cottonwood Lake Drive, Windom, Minnesota, and is described as: Part of Lot 10, all of Lot 11, and Part of Lot 12 of Warren Beach in the City of Windom, Cottonwood County, Minnesota. (Parcel No. 25-831-0061).

Findings of Fact for Variance:

1. **As stated in the narrative herein.**
2. **The Landowner (Applicant) proposes to use the property in a reasonable manner.**
3. **The Applicant has established that there are practical difficulties, as defined by state statute, in complying with the ordinance;**
4. **The unique circumstances of the property were not created by the landowner;**
5. **The variance is in harmony with the general purposes and intent of this subchapter;**
6. **The variance is consistent with the comprehensive plan; and**
7. **The variance will not alter the essential character of the locality.**

The motion includes that the jurisdictional documents and the findings of fact be made a part of the hearing record.

Motion carried 7-0.

Chairman Baloun advised that the Planning Commission's recommendation will come before the City Council for final approval of the variances on Tuesday, October 20th. Admin. Asst. Hensen advised Mr. Montgomery that he would not be allowed to speak at the meeting unless he filed an Agenda Request.

8. Unfinished Business: None.

9. New Business: Zoning Admin. Fast advised that the Planning Commission will need to review, add any new goals, and approve the proposed S.M.A.R.T. Goals for 2027 at the November 10th Meeting.

10. Planning Commission Comments, Concerns, Suggestions: There was a brief discussion concerning possibilities for amending the average setback provisions in the City Code.

11. Adjourn: The meeting was adjourned by unanimous consent at 8:18 p.m.

Attest: _____ _____
Matthew Fast, Building & Zoning Official Jared Baloun, Acting Chairman

TELECOMMUNICATIONS COMMISSION MEETING
City of Windom Council Chambers or City Hall
September 21st, 2026

I. Call Meeting to Order. The meeting was called to order by Pres. Abraham at 6:01PM

II. Roll Call:

President:	Dirk Abraham	City Staff:	Steve Nasby
V President:	Josh Peterson (Absent)	City Staff:	Jeff Dahna
Secretary:	Kegan Hofferbert	Council Liaison:	Jayesun Sherman
Commissioner:	Tim Hiley	Council Liaison:	Dennis Esplan
Commissioner:	Jake Voth (Absent)		

III. Approval of Minutes from June 22nd, 2026 and August 17th, 2026 meeting

Motion by Commissioner Hiley, to approve minutes from the June 22nd, 2026 and August 17th, 2026 meetings. Seconded by Commissioner Hofferbert. Motion approved 3 to 0.

IV. Project Updates: Dahna updated the commissioners on various projects:

- Techs have been doing locates and porting phone lines over to the GigTel service. Techs have also come across come subscribers that have a 10 Base T wiring system instead of the industry standard 568B, which does not allow the higher data speeds to travel properly. Techs work to fix the wiring issue as they come across it as there is no map of the affected properties.

V. Manager's Report: Dahna reports:

- Metaswitch migration to GigTel - Test VoIP lines have been working well. About 90 lines have been ported into the GigTel system.
- There are three customers left of the Metaswitch service due to their PRI T1 connections, which are not available on the GigTel service. The customers will be notified to upgrade their connections to allow the GigTel connection to work before the Metaswitch decommission at the end of the year.
- One of the exterior NOC building floodlights was replaced when all of them were to be replaced.
- Phone system sub count went down due to the system not being able to see them yet, which is the same issue affecting the Business 500 package members.

VI. New Business:

- G.M. was looking to set a price recommendation to give to the City Council in regards to the GigTel phone system. Pricing would be as follows: Residential starting at $25 a month. For businesses, pricing would start at $30 a month going up to $37 a month depending on which addons would be requested. This pricing structure matches with Federated's pricing structure.

Motion by Commissioner Hiley, to Recommend to the City Council the Gigtel Phone System Rates. Seconded by Commissioner Hofferbert. Motion approved 3 to 0.

VII. Old Business:

VIII. Commissioner's concerns and questions:

- Commissioners discussed what would be going on in the next City Council meeting in regards to the Federated Purchase Agreement, such as WindomNet completing inventory by October 30th, city rack space, and the assets for sale.
- Commissioners also discussed the future of the Telecom Commission, which will be up to the City Council to disband or continue the Telecom Commission Board.

IX. Set Next Telecom meeting: October 19th, 2026 at 6:00 pm at the City Council Chambers or City Hall.

X. Adjourn: Meeting adjourned by unanimous consent at 6:25 pm**.**

_____
Dirk Abraham, Telecom Commission President

_____
Kegan Hofferbert , Telecom Commission Secretary

Attest: _____
Jeff Dahna, Telecom General Manager

MINNESOTA LAWFUL GAMBLING

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than $50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be $1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **$100**; otherwise the fee is **$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Windom Area Health Foundation

Previous Gambling Permit Number: X[redacted]

Minnesota Tax ID Number, if any: _____

Federal Employer ID Number (FEIN), if any [redacted]

Mailing Address: 2150 Hospital Drive, PO Box 339

City: Windom State: MN Zip: 56101 County: Cottonwood

Name of Chief Executive Officer (CEO): Shelby Medina

CEO Daytime Phone: 507-831-0614 CEO Email: [redacted]

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): Kathryn Greener, Director of Foundation

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☑ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

☑ **IRS income tax exemption (501(c)) letter in your organization's name**
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Windom Community Center

Physical Address (do not use P.O. box): 1750 Cottonwood Lake Dr.

Check one:

☑ City: Windom Zip: 56101 County: Cottonwood

☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): February 27, 2027

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☑ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to ***www.mn.gov/gcb*** and click on ***Distributors*** under the ***List of Licensees*** tab, or call 651-539-1900.

LG220 Application for Exempt Permit

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits

☐ The application is acknowledged with no waiting period.

☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).

☐ The application is denied.

Print City Name: _____

Signature of City Personnel:

_____

Title: _____ Date: _____

The city or county must sign before submitting application to the Gambling Control Board.

COUNTY APPROVAL for a gambling premises located in a township

☐ The application is acknowledged with no waiting period.

☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.

☐ The application is denied.

Print County Name: _____

Signature of County Personnel:

_____

Title: _____ Date: _____

TOWNSHIP (if required by the county)
On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Shelby Medina Date: 9/28/26
(Signature must be CEO's signature; designee may not sign)

Print Name: Shelby Medina

REQUIREMENTS

Complete a separate application for:
- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

____ a copy of your proof of nonprofit status; and

____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **$100**; otherwise the fee is **$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

MINNESOTA LAWFUL GAMBLING

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than $50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be $1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **$100**; otherwise the fee is **$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Windom Youth Hockey Association

Previous Gambling Permit Number: X[redacted]

Minnesota Tax ID Number, if any:

Federal Employer ID Number (FEIN), if any: [redacted]

Mailing Address: PO Box 41

City: Windom State: MN Zip: 56101 County: Cottonwood

Name of Chief Executive Officer (CEO): Travis Janssen

CEO Daytime Phone [redacted] CEO Email [redacted]

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO):

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☑ Other Nonprofit Organization

Attach a copy of <u>one</u> of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

☑ **IRS income tax exemption (501(c)) letter in your organization's name**
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of <u>both</u> of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Midwest Ag Advisors

Physical Address (do not use P.O. box): 955 1st Ave

Check one:

☑ City: Windom Zip: 56101 County: Cottonwood

☐ Township: Zip: County:

Date(s) of activity (for raffles, indicate the date of the drawing): 12/09/2026

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☑ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to ***www.mn.gov/gcb*** and click on ***Distributors*** under the ***List of Licensees*** tab, or call 651-539-1900.

LG220 Application for Exempt Permit

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL
for a gambling premises located within city limits

- [x] The application is acknowledged with no waiting period.
- [ ] The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- [ ] The application is denied.

Print City Name: Windom

Signature of City Personnel:

Title: Administrator Date:

The city or county must sign before submitting application to the Gambling Control Board.

COUNTY APPROVAL
for a gambling premises located in a township

- [ ] The application is acknowledged with no waiting period.
- [ ] The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- [ ] The application is denied.

Print County Name:

Signature of County Personnel:

Title: Date:

TOWNSHIP (if required by the county)
On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name:

Signature of Township Officer:

Title: Date:

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Travis Janssen Date: 10-8-2026
(Signature must be CEO's signature; designee may not sign)

Print Name: Travis Janssen

REQUIREMENTS

Complete a separate application for:
- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

____ a copy of your proof of nonprofit status; and

____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **$100**; otherwise the fee is **$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

An equal opportunity employer

Windom, MN

Expense Approval Report
By Fund

Payment Dates 10/3/2026 - 10/16/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL					
Activity: 41110 - Mayor & Council					
MN MUNICIPAL BEVERAGE AS...	October 2026	10/09/2026	MMBA Hilary Mathis (MMBA...	100-41110-308	25.00
MN MUNICIPAL BEVERAGE AS...	October 2026	10/09/2026	MMBA Scott Benson (MMBA...	100-41110-308	25.00
MN MUNICIPAL BEVERAGE AS...	October 2026	10/09/2026	MMBA Jenny Quade (MMBA ...	100-41110-308	25.00
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	100-41110-326	27.51
CITIZEN PUBLISHING CO	Sept 2026	10/12/2026	Advertising	100-41110-350	81.36
CITIZEN PUBLISHING CO	Sept 2026	10/12/2026	Advertising	100-41110-350	45.20
				Activity 41110 - Mayor & Council Total:	**229.07**
Activity: 41310 - Administration					
NCPERS MINNESOTA	Nov 2026	10/12/2026	Insurance	100-41310-133	104.00
US BANK	113-1048215-8869005	08/25/2026	Office-Amazon - Office Suppli...	100-41310-200	34.68
INDOFF, INC	3882817	10/05/2026	City Hall - Office Supplies	100-41310-200	10.79
INDOFF, INC	3883759	10/05/2026	City Hall - Office Supplies	100-41310-200	57.26
INDOFF, INC	3885073	10/13/2026	City Hall - Office Supplies	100-41310-200	294.50
INNOVATIVE SYSTEMS LLC	INV-34616	10/12/2026	Invoice Inserts	100-41310-200	6.00
WEX Health Inc	0002473247-IN	10/12/2026	Participant Fee (Admin)	100-41310-217	91.25
A & B BUSINESS	IN1407542	10/06/2026	Office	100-41310-217	361.65
COALITION OF GREATER MN C...	11363	10/12/2026	CGMC 2026 Fall Conference	100-41310-308	175.00
MN MUNICIPAL BEVERAGE AS...	October 2026	10/09/2026	MMBA Steve Nasby (MMBA ...	100-41310-308	25.00
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	100-41310-321	71.10
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	100-41310-326	317.72
US BANK	INV371574659	09/29/2026	City Admin - Monthly Zoom	100-41310-326	18.16
US BANK	08/31/2026	09/30/2026	City Hall / Office - Authorize.N...	100-41310-433	30.00
				Activity 41310 - Administration Total:	**1,597.11**
Activity: 41910 - Building & Zoning					
NCPERS MINNESOTA	Nov 2026	10/12/2026	Insurance	100-41910-133	24.00
WEX BANK	Sept 2026 Planning & Zoning	10/01/2026	Planning & Zoning - Motor Fuel	100-41910-212	131.68
A & B BUSINESS	IN1407542	10/06/2026	Planning and Zoning	100-41910-217	145.87
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	100-41910-321	57.44
CITIZEN PUBLISHING CO	Sept 2026	10/12/2026	Advertising	100-41910-350	288.85
CITIZEN PUBLISHING CO	Sept 2026	10/12/2026	Advertising	100-41910-350	310.50
				Activity 41910 - Building & Zoning Total:	**958.34**
Activity: 41940 - City Hall					
US BANK	113-0793178-3267449	09/30/2026	Office- Amazon Batteries, Ha...	100-41940-211	86.20
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	100-41940-381	580.03
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	100-41940-382	63.68
HOMETOWN SANITATION SE...	0000679907	09/30/2026	City Hall -Disposal	100-41940-384	124.98
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	100-41940-385	182.09
US BANK	114-9465735-3652247	09/04/2026	City Hall - Amazon	100-41940-406	76.24
CRISTINA MAZARIEGOS	September 2026	10/14/2026	City Hall Library Cleaning	100-41940-406	900.00
				Activity 41940 - City Hall Total:	**2,013.22**
Activity: 42120 - Crime Control					
NCPERS MINNESOTA	Nov 2026	10/12/2026	Insurance	100-42120-133	176.00
AMAZON CAPITAL SERVICES, I...	19Y6-V9JV-71KP	09/28/2026	Police Dept - Supplies	100-42120-200	94.93
INDOFF, INC	3881658	09/28/2026	Police Dept - Office Supplies	100-42120-200	18.99
SCHWALBACH HARDWARE	556384	09/24/2026	Police - Supplies	100-42120-200	6.18
WEX BANK	Sept.2026 Police	10/01/2026	Police - Motor Fuel	100-42120-212	1,336.28
WEX BANK	Sept.2026 Police	10/01/2026	Police - Motor Fuel	100-42120-212	-15.43
CITY OF SAINT PAUL	IN66184	09/28/2026	POLICE DEPT - TRAINING CLAS...	100-42120-308	1,000.00
AT & T MOBILITY	287293102788X10032026	10/06/2026	Police Dept - Telephone	100-42120-321	963.11
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	100-42120-321	27.98
ALPHA WIRELESS - MANKATO...	35676	10/06/2026	Police Dept - Radio Units	100-42120-323	120.00

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
AMAZON CAPITAL SERVICES, I...	1QM3-647C-XWLC	10/02/2026	Police Dept - Supplies	100-42120-326	77.87
US BANK	4607994	09/29/2026	Police Dept - Runnings	100-42120-326	177.38
US BANK	862420086648463	09/29/2026	Police Dept - GSM (Trail Cam ...	100-42120-326	20.00
CITIZEN PUBLISHING CO	Sept 2026	10/12/2026	Advertising	100-42120-340	254.25
MIDWEST PATROL & INVESTI...	3583	09/28/2026	POLICE DEPT - Vehicle Maint.	100-42120-404	1,395.00
CRYSTAL CLEAN CAR WASH LLC	1333	10/06/2026	Car Wash Services Sept 2026	100-42120-405	34.00
US BANK	17-15153-03027	09/29/2026	Police Dept - EBay	100-42120-405	80.26
FLEET SERVICES DIVISION	2027020001	09/29/2026	Police Dept - Monthly Lease R...	100-42120-405	4,840.79
ENTERPRISE FM TRUST	613153-090326 Police	10/05/2026	Loss On Settled Unit 2022 Ford	100-42120-419	3,372.26
				Activity 42120 - Crime Control Total:	**13,979.85**
Activity: 42220 - Fire Fighting					
VESTIS GROUP, INC	2560532602	10/01/2026	EMS - Cleaning Supplies	100-42220-211	44.61
SCHWALBACH HARDWARE	556419	09/24/2026	Fire - Supplies	100-42220-211	27.98
RUNNINGS SUPPLY, INC	4614484	09/18/2026	Fire - Supplies	100-42220-212	38.99
WEX BANK	Sept. 2026 Fire	10/01/2026	Fire - Motor Fuel	100-42220-212	583.33
US BANK	#111-0291077-6125071	08/25/2026	Amazon Gas Leak Detector	100-42220-215	109.99
US BANK	#111-5252929-3169847	08/25/2026	Amazon Punch Pad	100-42220-215	7.89
A & B BUSINESS	IN1407542	10/06/2026	Fire	100-42220-217	118.82
US LBM OPERATING CO 3009 ...	24441565-019	10/02/2026	Fire Dept - Supplies	100-42220-308	141.53
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	100-42220-321	43.02
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	100-42220-381	601.37
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	100-42220-382	17.27
MN ENERGY RESOURCES	6075518329	09/28/2026	EMS - GAS UTILITY	100-42220-383	185.39
HOMETOWN SANITATION SE...	0000679943	09/30/2026	EMS - Disposal	100-42220-384	49.99
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	100-42220-385	41.18
WINDOM FIRE RELIEF ASSOC.	10/01/2026	09/30/2026	Fire State Aid	100-42220-491	86,273.92
				Activity 42220 - Fire Fighting Total:	**88,285.28**
Activity: 42500 - Civil Defense					
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	100-42500-381	39.30
				Activity 42500 - Civil Defense Total:	**39.30**
Activity: 43100 - Streets					
NCPERS MINNESOTA	Nov 2026	10/12/2026	Insurance	100-43100-133	80.00
STAPLES ENTERPRISES, INC.	12333744	10/09/2026	Street - Motor Fuel	100-43100-212	375.26
STAPLES ENTERPRISES, INC.	12333744	10/09/2026	Street - Motor Fuel	100-43100-212	418.73
WEX BANK	Sept. 2026 Street	10/01/2026	Street -Motor Fuel	100-43100-212	-33.75
WEX BANK	Sept. 2026 Street	10/01/2026	Street - Motor Fuel	100-43100-212	2,922.60
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	100-43100-217	100.00
A & B BUSINESS	IN1407542	10/06/2026	Street	100-43100-217	16.62
COTTONWOOD CO SOLID WA...	2683712	10/01/2026	Street - MAINTENCE MATERIA...	100-43100-224	10.00
SCHWALBACH HARDWARE	555428	08/26/2026	Street - Tools & Supplies	100-43100-241	57.55
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	100-43100-321	20.55
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	100-43100-381	2,549.69
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	100-43100-381	265.21
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	100-43100-382	22.03
MN ENERGY RESOURCES	6073524656	09/28/2026	Street - GAS UTILITY	100-43100-383	46.54
HOMETOWN SANITATION SE...	0000679908	09/30/2026	Street- Disposal	100-43100-384	126.98
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	100-43100-385	49.38
MN DEPT OF LABOR & INDUS...	ABR0381091X	10/02/2026	Street - Pressure Vessel	100-43100-401	25.00
COTTONWOOD CO SOLID WA...	2683673	10/01/2026	Street - REPAIRS & MAINT - G...	100-43100-406	10.00
COTTONWOOD CO SOLID WA...	2683433	10/01/2026	Hometown Oil Leak Clean Up	100-43100-480	524.98
				Activity 43100 - Streets Total:	**7,587.37**
Activity: 45120 - Recreation					
A & B BUSINESS	IN1407542	10/06/2026	Recreation	100-45120-217	20.21
				Activity 45120 - Recreation Total:	**20.21**
Activity: 45202 - Park Areas					
NCPERS MINNESOTA	Nov 2026	10/12/2026	Insurance	100-45202-133	16.00
WEX BANK	Sept. 2026 Street	10/01/2026	Parks -Motor Fuel	100-45202-212	107.51
SCHWALBACH HARDWARE	556416	09/24/2026	Park - Supplies	100-45202-216	14.98
RUNNINGS SUPPLY, INC	4614520	09/18/2026	Street-Supplies	100-45202-241	42.99

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	100-45202-326	266.67
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	100-45202-381	846.71
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	100-45202-382	5,709.16
HOMETOWN SANITATION SE...	0000679909	09/30/2026	Square - Disposal	100-45202-384	74.99
HOMETOWN SANITATION SE...	0000679916	09/30/2026	Island Park - Disposal	100-45202-384	101.96
HOMETOWN SANITATION SE...	0000679917	09/30/2026	Tegels Park - Disposal	100-45202-384	236.80
HOMETOWN SANITATION SE...	0000679918	09/30/2026	WRA - Disposal	100-45202-384	109.99
HOMETOWN SANITATION SE...	0000679919	09/30/2026	Kastle Kingdom- Disposal	100-45202-384	89.98
HOMETOWN SANITATION SE...	0000679947	09/30/2026	Abby Park - Disposal	100-45202-384	24.98
HOMETOWN SANITATION SE...	0000679955	09/30/2026	Mayflower Park - Disposal	100-45202-384	51.98
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	100-45202-385	264.77
SCHWALBACH HARDWARE	556013	09/14/2026	Street- Supplies	100-45202-402	9.98
SCHWALBACH HARDWARE	556206	09/18/2026	Parks- Supplies	100-45202-402	32.56
SCHWALBACH HARDWARE	556074	09/15/2026	Street & Parks - Supplies	100-45202-404	9.99
SCHWALBACH HARDWARE	556331	09/23/2026	Street - Supplies	100-45202-406	17.99
				Activity 45202 - Park Areas Total:	**8,029.99**
				Fund 100 - GENERAL Total:	**122,739.74**
Fund: 211 - LIBRARY					
Activity: 45501 - Library					
NCPERS MINNESOTA	Nov 2026	10/12/2026	Insurance	211-45501-133	16.00
US BANK	#111-4468519-2214620	08/27/2026	Amazon - Library Games	211-45501-200	382.92
US BANK	1zwwrD4bzL-2	09/29/2026	Library - Payhip Autumn Cross...	211-45501-200	1.89
SCHWALBACH HARDWARE	556378	09/24/2026	Library - Supplies	211-45501-200	8.34
US BANK	9B3ERlqoWR	09/02/2026	Library - Words Are Fun - Crim...	211-45501-200	1.89
A & B BUSINESS	IN1407542	10/06/2026	Library	211-45501-217	161.30
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	211-45501-321	167.44
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	211-45501-326	95.00
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	211-45501-381	345.67
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	211-45501-382	21.36
MN ENERGY RESOURCES	6080906911	09/28/2026	Library - GAS UTILITY	211-45501-383	45.00
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	211-45501-385	47.19
VESTIS GROUP, INC	2560526693	10/05/2026	Library - Cleaning Supplies	211-45501-402	49.12
VESTIS GROUP, INC	2560530638	10/05/2026	Library - Cleaning Supplies	211-45501-402	49.12
VESTIS GROUP, INC	2560534539	10/08/2026	Library -Cleaning Supplies	211-45501-402	49.48
CRISTINA MAZARIEGOS	September 2026	10/14/2026	City Hall Library Cleaning	211-45501-402	675.00
US BANK	10/12/2026	10/12/2026	Library - Woman's Day Credit	211-45501-433	-10.00
US BANK	7/22/2026	08/24/2026	Food Magazine	211-45501-433	49.97
US BANK	91c3295c74a6b8	09/30/2026	Library - Vanity Fair	211-45501-433	24.00
US BANK	#111-2359390-5939441	09/29/2026	Library - Amazon Books	211-45501-435	23.74
US BANK	#43872	09/30/2026	Library - Cooking with Karli	211-45501-435	44.95
US BANK	09-10-2026	09/29/2026	Library - Amazon	211-45501-435	55.90
US BANK	09-10-2026	09/29/2026	Library - Amazon	211-45501-435	39.91
INGRAM INDUSTRIES	99894613	10/08/2026	Library- Books	211-45501-435	92.54
INGRAM INDUSTRIES	99908146	10/08/2026	Library-Books	211-45501-435	13.49
US BANK	#142687	09/29/2026	Library - Primrose Cottage	211-45501-480	96.18
US BANK	09-10-2026	09/29/2026	Library - Amazon	211-45501-480	39.90
				Activity 45501 - Library Total:	**2,587.30**
				Fund 211 - LIBRARY Total:	**2,587.30**
Fund: 225 - AIRPORT					
Activity: 45127 - Airport					
RED ROCK RURAL WATER	09/01/2026 - 09/30/2026 Air...	10/01/2026	Sept 2026 Monthly Reading	225-45127-200	38.35
				Activity 45127 - Airport Total:	**38.35**
				Fund 225 - AIRPORT Total:	**38.35**
Fund: 230 - POOL					
Activity: 45124 - Pool					
A & B BUSINESS	IN1407542	10/06/2026	Pool	230-45124-217	20.21
				Activity 45124 - Pool Total:	**20.21**
				Fund 230 - POOL Total:	**20.21**

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 235 - AMBULANCE					
JUDITH KIRLIN	26-E3095981	10/01/2026	Ambulance Overpayment Ref...	235-34205	210.00
SIDNEY A NELSON	26-E349067	10/02/2026	Ambulance Overpayment Ref...	235-34205	768.00
					978.00
Activity: 42153 - Ambulance					
NCPERS MINNESOTA	Nov 2026	10/12/2026	Insurance	235-42153-133	16.00
WEX BANK	Sept. 2026 Ambulance	10/01/2026	Ambulance - Motor Fuel	235-42153-212	4,473.83
WEX BANK	Sept. 2026 Ambulance	10/01/2026	Ambulance - Motor Fuel	235-42153-212	-51.67
US BANK	#2023	09/29/2026	Ambulance - Sensor Medic	235-42153-217	419.99
US BANK	112032679446	09/16/2026	Ambulance - Costco Wholesale	235-42153-217	212.39
ESPENSON GROUP LLC	1835	10/05/2026	Ambulance - Cleaning Services	235-42153-217	310.50
AMAZON CAPITAL SERVICES, I...	1DPC-LXJ7-FGV9	10/14/2026	Ambulance - Medical Supplies	235-42153-217	173.61
VESTIS GROUP, INC	2560532602	10/01/2026	EMS - Cleaning Supplies	235-42153-217	44.62
BOUND TREE MEDICAL, LLC	86381185	10/13/2026	Ambulance - Medical Supplies	235-42153-217	175.51
A & B BUSINESS	IN1407542	10/06/2026	Ambulance	235-42153-217	15.94
LINDE GAS & EQUIPMENT INC.	59447264	10/13/2026	Ambulance - Medical Supplies	235-42153-261	929.92
WINDOM AREA HEALTH	CI-37	10/06/2026	September Nursing Hours	235-42153-312	2,225.68
AT & T MOBILITY	287304392280X10032026	10/06/2026	Ambulance - Telephone	235-42153-321	344.14
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	235-42153-321	28.68
EMS MANAGEMENT &CONSU...	EMS-030706	10/12/2026	Total collections and A/R man...	235-42153-326	3,932.76
EMS MANAGEMENT &CONSU...	LQ-014153	10/14/2026	Ambulance Data Processing	235-42153-326	182.00
DAN MESNER	09/29/2026 - 10/1/2026	10/13/2026	Ambulance - Meals	235-42153-334	29.38
APRIL PETERSON	10/1/2026-10/3/2026	10/13/2026	Ambulance - Meals	235-42153-334	34.15
REBEKAH ELLINGSON	10/2/2026	10/13/2026	Ambulance - Meals	235-42153-334	49.55
KRISTEN PORATH	10/2-10/8	10/12/2026	Amb- Meal / Halloween Event	235-42153-334	98.51
MEGAN BRAMSTEDT	10/5/2026-10/6/2026	10/13/2026	Ambulance - Meals	235-42153-334	54.19
JODI JOHNSON	10-12-26	10/12/2026	Amb- Meal	235-42153-334	13.62
US BANK	112032679446	09/16/2026	Ambulance - Costco Wholesale	235-42153-334	80.31
KRISTEN PORATH	9/26/2026	09/29/2026	Ambulance Meals	235-42153-334	9.16
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	235-42153-381	400.92
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	235-42153-382	11.51
MN ENERGY RESOURCES	6075518329	09/28/2026	EMS - GAS UTILITY	235-42153-383	123.60
HOMETOWN SANITATION SE...	0000679943	09/30/2026	EMS - Disposal	235-42153-384	50.00
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	235-42153-385	27.46
MN REVENUE	0-536-154-640	10/12/2026	Minnesota Care Tax	235-42153-460	2,000.00
				Activity 42153 - Ambulance Total:	**16,416.26**
				Fund 235 - AMBULANCE Total:	**17,394.26**
Fund: 250 - EDA GENERAL					
Activity: 46520 - EDA					
NCPERS MINNESOTA	Nov 2026	10/12/2026	Insurance	250-46520-133	24.00
US BANK	114-6500224-0982625	10/07/2026	Dell Pro Smart Dock WD25 Bu...	250-46520-200	390.58
A & B BUSINESS	IN1407542	10/06/2026	EDA	250-46520-217	145.86
KENNEDY & GRAVEN , CHART...	Sept 2026 EDA General	10/13/2026	EDA Legal Fees	250-46520-304	410.00
KENNEDY & GRAVEN , CHART...	Sept 2026 EDA/Admin	10/13/2026	Windom Landing Legal Fees	250-46520-304	2,544.50
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	250-46520-321	57.44
JAMES HANSON	10-6-2026	10/07/2026	EDA Travel Expense	250-46520-331	106.40
COUNTY WIDE DIRECTORY	82019	10/12/2026	EDA/WaterWastewater/Electr...	250-46520-340	102.50
CITIZEN PUBLISHING CO	Sept 2026	10/12/2026	Advertising	250-46520-340	292.95
FEDERATED RURAL ELECTRIC	9/1/26 - 9/30/26 EDA	10/07/2026	EDA - Electric Services	250-46520-381	50.00
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	250-46520-381	64.67
US BANK	#248458164	09/30/2026	EDA - Square Space	250-46520-433	20.00
				Activity 46520 - EDA Total:	**4,208.90**
				Fund 250 - EDA GENERAL Total:	**4,208.90**
Fund: 312 - 2025 Storm Sewer Improvement - 18th Avenue					
Activity: 41000 - General Government					
JOHNSON ENGINEERING GRO...	1959	10/05/2026	18th Ave Storm Sewer Design	312-41000-303	16,000.00
				Activity 41000 - General Government Total:	**16,000.00**
				Fund 312 - 2025 Storm Sewer Improvement - 18th Avenue Total:	**16,000.00**

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 401 - GENERAL CAPITAL PROJECTS					
Activity: 49950 - Capital Outlay					
SEH	516794	10/12/2026	Airport Roof -Insurance	401-49950-303	1,880.00
				Activity 49950 - Capital Outlay Total:	**1,880.00**
				Fund 401 - GENERAL CAPITAL PROJECTS Total:	**1,880.00**
Fund: 601 - WATER					
Activity: 49400 - Water					
NCPERS MINNESOTA	Nov 2026	10/12/2026	Insurance	601-49400-133	48.00
WEX BANK	Sept. 2026 Water	10/01/2026	Water - Motor Fuel	601-49400-212	386.83
HAWKINS, INC	7584142	10/01/2026	Water/Wastewater - Chemicals	601-49400-216	9,186.16
RED ROCK RURAL WATER	09/01/2026 - 09/30/2026 Joh...	10/01/2026	Sept 2026 Johnson Auto	601-49400-217	40.70
A & B BUSINESS	IN1407542	10/06/2026	Water	601-49400-217	82.73
RUNNINGS SUPPLY, INC	4618575	09/30/2026	Water/Wastewater - Small To...	601-49400-241	12.30
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	601-49400-321	51.66
INNOVATIVE SYSTEMS LLC	INV-34616	10/12/2026	Invoice Postage	601-49400-322	313.89
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	601-49400-326	95.00
INNOVATIVE SYSTEMS LLC	INV-34463	10/12/2026	System Maint. & Service Pay...	601-49400-326	1,091.51
INNOVATIVE SYSTEMS LLC	INV-34463	10/12/2026	System Maint. & Service Pay...	601-49400-326	517.50
INNOVATIVE SYSTEMS LLC	INV-34616	10/12/2026	Invoice Processing	601-49400-326	158.80
COUNTY WIDE DIRECTORY	82019	10/12/2026	EDA/WaterWastewater/Electr...	601-49400-340	102.50
CITIZEN PUBLISHING CO	Sept 2026	10/12/2026	Advertising	601-49400-340	49.87
INNOVATIVE SYSTEMS LLC	INV-34616	10/12/2026	Invoice Inserts	601-49400-350	13.34
FEDERATED RURAL ELECTRIC	9/1/26 - 9/30/26 Water	10/07/2026	Water - Electric Services	601-49400-381	44.00
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	601-49400-381	6,970.09
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	601-49400-382	21.38
MN ENERGY RESOURCES	6076008478	09/28/2026	Water/Wastewater GAS UTILI...	601-49400-383	898.16
MN ENERGY RESOURCES	6085933031	09/28/2026	Water/Wastewater GAS UTILI...	601-49400-383	27.45
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	601-49400-385	47.26
STANTEC CONSULTING SERVI...	2624270	10/02/2026	Water/Wastewater - Landfill	601-49400-386	3,252.75
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	601-49400-386	936.01
SCOTT VEENKER	32955	10/02/2026	Water/Wastewater - River Rd...	601-49400-408	1,680.85
SCOTT VEENKER	32963	10/02/2026	Water - Materials	601-49400-408	106.91
SCHWALBACH HARDWARE	555960	09/10/2026	Water - Supplies	601-49400-408	11.99
GOPHER STATE ONE CALL	6090854	10/05/2026	Water/Wastewater - Locates	601-49400-408	98.55
CORE & MAIN LP	Z729084	10/05/2026	Water/Wastewater - WATER-...	601-49400-408	4,648.20
ADVANTAGE COLLECTION PR...	#8921791	10/05/2026	Water (7.6%)	601-49400-432	8.19
				Activity 49400 - Water Total:	**30,902.58**
				Fund 601 - WATER Total:	**30,902.58**
Fund: 602 - SEWER					
Activity: 49450 - Sewer					
NCPERS MINNESOTA	Nov 2026	10/12/2026	Insurance	602-49450-133	32.00
WEX BANK	Sept 2026 Sewer	10/01/2026	Sewer-Motor Fuel	602-49450-212	248.51
RUNNINGS SUPPLY, INC	4614449	09/18/2026	Water - Supplies	602-49450-217	27.54
A & B BUSINESS	IN1407542	10/06/2026	Sewer	602-49450-217	92.26
MN VALLEY TESTING	1379096	10/01/2026	Water/Wastewater - Lab Testi...	602-49450-310	170.80
MN VALLEY TESTING	1379136	10/01/2026	Water/Wastewater - Lab Testi...	602-49450-310	126.00
MN VALLEY TESTING	1379471	10/05/2026	Water Waste/Water - Lab Test..	602-49450-310	266.80
MN VALLEY TESTING	1380014	10/07/2026	Water/Wastewater - Lab Testi...	602-49450-310	126.00
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	602-49450-321	175.22
INNOVATIVE SYSTEMS LLC	INV-34616	10/12/2026	Invoice Postage	602-49450-322	313.88
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	602-49450-326	95.00
INNOVATIVE SYSTEMS LLC	INV-34463	10/12/2026	System Maint. & Service Pay...	602-49450-326	517.50
INNOVATIVE SYSTEMS LLC	INV-34463	10/12/2026	System Maint. & Service Pay...	602-49450-326	1,091.51
INNOVATIVE SYSTEMS LLC	INV-34616	10/12/2026	Invoice Processing	602-49450-326	158.80
COUNTY WIDE DIRECTORY	82019	10/12/2026	EDA/WaterWastewater/Electr...	602-49450-350	102.50
INNOVATIVE SYSTEMS LLC	INV-34616	10/12/2026	Invoice Inserts	602-49450-350	13.33
CITIZEN PUBLISHING CO	Sept 2026	10/12/2026	Advertising	602-49450-350	49.88
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	602-49450-381	12,451.26
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	602-49450-382	47.90

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MN ENERGY RESOURCES	6075982803	09/28/2026	Water/Wastewater GAS UTILI...	602-49450-383	23.38
MN ENERGY RESOURCES	6077301626	09/28/2026	Water/Wastewater - GAS UTIL...	602-49450-383	49.89
MN ENERGY RESOURCES	6078132632	09/28/2026	Water/Wastewater - GAS UTIL...	602-49450-383	20.86
MN ENERGY RESOURCES	6078776715	09/28/2026	Water/Wastewater - GAS UTIL...	602-49450-383	21.88
HOMETOWN SANITATION SE...	0000679911	09/30/2026	Wastewater - Disposal	602-49450-384	131.99
INTERSTATE POWER SYSTEMS	R024099188 01	09/30/2026	Water WasteWater - GENERA...	602-49450-408	975.50
ADVANTAGE COLLECTION PR...	#8921791	10/05/2026	Sewer (11.8%)	602-49450-432	12.71
				Activity 49450 - Sewer Total:	**17,342.90**
				Fund 602 - SEWER Total:	**17,342.90**
Fund: 604 - ELECTRIC					
MILLERBERND MANUFACTUR...	209127	09/30/2026	Electric Supplies	604-14200	356.00
ELECTRIC FUND	# 1239	10/08/2026	Electric - Capital (1st Ave Proj...	604-16300	1,904.35
MERCEDEES E VACURA	00013615-0	10/12/2026	Electric Prepayment Refund	604-22000	300.00
ROBERT G SWENSON	00013616-1	10/12/2026	Electric Prepayments Refund	604-22000	300.00
JERRY L YSKER	00015151-3	10/12/2026	Electric Prepayment Refund	604-22000	300.00
JORGE TORRES VIVAS	00031792-2	10/12/2026	Electric Prepayment Refund	604-22000	300.00
DIEGO LOPEZ JUAREZ	00036398-4	10/12/2026	Electric Prepayment Refund	604-22000	300.00
JOSEPH ELSTON & MILEY P M...	00055600-1	10/12/2026	Electric Prepayment Refund	604-22000	300.00
VIRGINIA COROBADO	0009773-2	10/12/2026	Electric Prepayments Refund	604-22000	300.00
					4,360.35
Activity: 49550 - Electric					
NCPERS MINNESOTA	Nov 2026	10/12/2026	Insurance	604-49550-133	88.00
AMAZON CAPITAL SERVICES, I...	14KF-QJ1Y-WH69	10/07/2026	Electric- Batteries	604-49550-200	100.85
WEX BANK	Sept. 2026 Electric	10/01/2026	Electric - Motor Fuel	604-49550-212	945.19
RUNNINGS SUPPLY, INC	4609840	09/04/2026	Electric - Heavy duty Fan	604-49550-217	923.66
SCHWALBACH HARDWARE	555699	09/02/2026	Electric - Pan	604-49550-217	9.99
SCHWALBACH HARDWARE	5557441	09/03/2026	Electric - Supplies	604-49550-217	45.98
SCHWALBACH HARDWARE	556224	09/18/2026	Electric - Supplies	604-49550-217	36.97
FLAGSHOOTER, INC.	SI266001353	10/07/2026	Electric- Supplies	604-49550-217	217.16
RUNNINGS SUPPLY, INC	4613458	09/16/2026	Electric - Supplies	604-49550-218	194.99
SCHWALBACH HARDWARE	556382	09/24/2026	Electric - Supplies	604-49550-241	102.95
CMP - CENTRAL MUNICIPAL P...	8356	10/08/2026	Electric - Merchandise For Res...	604-49550-263	202,659.83
CMP - CENTRAL MUNICIPAL P...	8356	10/08/2026	Electric - Merchandise For Res...	604-49550-263	-24,763.16
CMP - CENTRAL MUNICIPAL P...	8356	10/08/2026	Electric - Merchandise For Res...	604-49550-303	1,099.50
MN MUNICIPAL UTILITIES ASS...	69783	09/30/2026	Full conference (Jason Sykora,...	604-49550-308	1,280.00
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	604-49550-321	24.12
INNOVATIVE SYSTEMS LLC	INV-34616	10/12/2026	Invoice Postage	604-49550-322	313.89
OZ GROUP INC	5073176-100126	10/01/2026	Electric - Dispatching	604-49550-325	78.64
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	604-49550-326	114.66
INNOVATIVE SYSTEMS LLC	INV-34463	10/12/2026	System Maint. & Service Pay...	604-49550-326	2,176.49
INNOVATIVE SYSTEMS LLC	INV-34463	10/12/2026	System Maint. & Service Pay...	604-49550-326	1,035.00
INNOVATIVE SYSTEMS LLC	INV-34616	10/12/2026	Invoice Processing	604-49550-326	158.80
COUNTY WIDE DIRECTORY	82019	10/12/2026	EDA/WaterWastewater/Electr...	604-49550-340	102.50
INNOVATIVE SYSTEMS LLC	INV-34616	10/12/2026	Invoice Inserts	604-49550-350	335.16
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	604-49550-381	133.45
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	604-49550-382	128.19
MN ENERGY RESOURCES	6080000411	09/28/2026	Electric - GAS UTILITY	604-49550-383	48.09
HOMETOWN SANITATION SE...	0000679912	09/30/2026	Electric - Disposal	604-49550-384	127.99
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	604-49550-385	196.52
RUNNINGS SUPPLY, INC	4616679	09/25/2026	Electric - Supplies	604-49550-402	49.97
SCHWALBACH HARDWARE	555721	09/03/2026	Electric - Supplies	604-49550-402	11.98
SCHWALBACH HARDWARE	555754	09/03/2026	Electric - Supplies	604-49550-402	12.99
SCHWALBACH HARDWARE	556054	09/14/2026	LUBE 11 OZ SUPER SLICK	604-49550-402	23.98
SCHWALBACH HARDWARE	556297	09/22/2026	Electric - Supplies	604-49550-402	27.99
ELECTRIC FUND	# 1234	09/29/2026	Electric - Distribution	604-49550-408	75.55
ELECTRIC FUND	# 1235	09/29/2026	Electric Distribution	604-49550-408	41.72
ELECTRIC FUND	#1238	10/08/2026	Electric - Distribution	604-49550-408	30.30
ELECTRIC FUND	1237	10/02/2026	Electric- Distribution	604-49550-408	487.96
ELECTRIC FUND	1240	10/12/2026	Electric - Distribution	604-49550-408	789.78

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SCHWALBACH HARDWARE	555511	08/28/2026	Electric Supplies	604-49550-408	9.59
DICKS WELDING INC	76105	10/06/2026	Portable Weld (Light Pole)	604-49550-408	90.00
DICKS WELDING INC	76105	10/06/2026	Portable Weld (Light Pole) LA...	604-49550-408	262.50
ELECTRIC FUND	826 Return	10/02/2026	Electric - Supplier EI WMU	604-49550-408	615.76
BORDER STATES	933287368	10/08/2026	Electric - Service Inspection	604-49550-408	2,250.00
SPRINGFIELD ELECTRIC SUPPLY..	S012428215.001	10/09/2026	Electric - Distribution	604-49550-408	116.55
SPRINGFIELD ELECTRIC SUPPLY..	S012428215.002	10/09/2026	Electric - Distribution	604-49550-408	349.65
US BANK	1597283231	09/22/2026	Electric - Grainger Pressure R...	604-49550-410	1,704.30
SCHWALBACH HARDWARE	95567-2	10/01/2026	Electric - REPAIRS & MAINT - ...	604-49550-410	1,425.26
ADVANTAGE COLLECTION PR...	#8921791	10/05/2026	Electric (36.3%)	604-49550-432	39.10
WINDOM ISD #177	10/05/2026	10/06/2026	Electric Rebate	604-49550-450	4,765.50
CMP - CENTRAL MUNICIPAL P...	8356	10/08/2026	Electric - Merchandise For Res...	604-49550-450	3,819.16
TYLER MORGAN	Oct.2026	10/05/2026	Electric - Rebate	604-49550-450	750.00
DENISE NEPP	October2026Rebate	10/12/2026	Electric Rebate	604-49550-450	500.00
WINDOM AREA DEVELOPMEN...	October 2026	09/30/2026	Industrial Development	604-49550-491	1,200.00
				Activity 49550 - Electric Total:	**207,365.00**
				Fund 604 - ELECTRIC Total:	**211,725.35**
Fund: 609 - LIQUOR STORE					
Activity: 49751 - Liquor Store					
BEVERAGE WHOLESALERS	457239	10/09/2026	Liquor Store - Beer - Seltzers	609-49751-125	28.80
NCPERS MINNESOTA	Nov 2026	10/12/2026	Insurance	609-49751-133	32.00
US BANK	112-9324005-4568204	09/22/2026	Liquor Store - Amazon	609-49751-211	20.30
VESTIS GROUP, INC	2560534541	10/09/2026	Liquor Store - Cleaning Suppli...	609-49751-211	71.72
SCHWALBACH HARDWARE	5556204	09/18/2026	Liquor Store - Supplies	609-49751-211	26.98
AH HERMEL COMPANY	1136719/1136719	10/12/2026	Liquor Store - Supplies - Freight	609-49751-217	78.07
A & B BUSINESS	IN1407542	10/06/2026	Liquor Store	609-49751-217	26.25
JOHNSON BROS.	1151971	10/01/2026	Liquor Store - Liquor - Freight	609-49751-251	3,579.19
JOHNSON BROS.	1156761	10/09/2026	Liquor Store - Liquor - Freight	609-49751-251	1,400.56
BREAKTHRU BEVERAGE MN W...	129206266	10/09/2026	Liquor Store - Liquor	609-49751-251	1,450.59
DOLL DISTRIBUTING, LLC	2158673	09/30/2026	Liquor Store- Wine- Freight	609-49751-251	1,513.47
DOLL DISTRIBUTING, LLC	2164316	10/09/2026	Liquor Store - Seltzers	609-49751-251	-23.88
SOUTHERN GLAZER'S OF MN	2810687	10/01/2026	Liquor Store - Liquor - Freight	609-49751-251	1,377.85
SOUTHERN GLAZER'S OF MN	2810689	10/01/2026	Liquor Store - Liquor - Freight	609-49751-251	-0.01
SOUTHERN GLAZER'S OF MN	2810689	10/01/2026	Liquor Store - Liquor - Freight	609-49751-251	0.01
SOUTHERN GLAZER'S OF MN	2813305	10/09/2026	Liquor Store - Liquor	609-49751-251	3,341.30
PHILLIPS WINE & SPIRITS	5245838	10/01/2026	Liquor Store - Liquor - Freight	609-49751-251	6,172.23
PHILLIPS WINE & SPIRITS	5249574	10/09/2026	Liquor Store- Liquor	609-49751-251	3,610.50
LUVERNE BREW PARTNERS, L...	104954	10/12/2026	Liquor Store - Beer	609-49751-252	114.00
DOLL DISTRIBUTING, LLC	2158673	09/30/2026	Liquor Store- Wine- Freight	609-49751-252	6,314.80
DOLL DISTRIBUTING, LLC	2164315	10/09/2026	Liquor Store - Beer	609-49751-252	1,744.80
ARTISAN BEER COMPANY	3892692	10/01/2026	Liquor Store - Beer	609-49751-252	55.40
ARTISAN BEER COMPANY	3894417	10/09/2026	Liquor Store - Beer	609-49751-252	55.40
BEVERAGE WHOLESALERS	456280	09/30/2026	Liquor Store - Beer- Freight	609-49751-252	7,044.44
BEVERAGE WHOLESALERS	457239	10/09/2026	Liquor Store - Beer - Seltzers	609-49751-252	6,602.15
JOHNSON BROS.	1151972	10/01/2026	Liquor Store - Wine - Freight	609-49751-253	1,274.00
JOHNSON BROS.	1156762	10/09/2026	Liquor Store - Wine	609-49751-253	648.00
BREAKTHRU BEVERAGE MN W...	129206266	10/09/2026	Liquor Store - Liquor	609-49751-253	440.00
DOLL DISTRIBUTING, LLC	2158673	09/30/2026	Liquor Store- Wine- Freight	609-49751-253	359.60
SOUTHERN GLAZER'S OF MN	2810690	10/01/2026	Liquor Store - Wine - Freight	609-49751-253	239.84
SOUTHERN GLAZER'S OF MN	2813306	10/09/2026	Liquor Store - Wine	609-49751-253	348.26
PHILLIPS WINE & SPIRITS	5245839	10/01/2026	Liquor Store - Wine - Freight	609-49751-253	422.40
PHILLIPS WINE & SPIRITS	5249575	10/09/2026	Liquor Store - Liquor	609-49751-253	735.05
INDIAN ISLAND WINERY	INV-0175	10/13/2026	Liquor Store - Wine	609-49751-253	349.04
ATLANTIC COCA-COLA	1000287974	10/01/2026	Liquor Store - Soft Drinks & Mi...	609-49751-254	308.40
AH HERMEL COMPANY	1136719/1136719	10/12/2026	Liquor Store - Supplies - Freight	609-49751-254	30.31
SOUTHERN GLAZER'S OF MN	2810688	10/01/2026	Liquor Store - Soft Drinks & Mi...	609-49751-254	54.00
DOLL DISTRIBUTING, LLC	2158673	09/30/2026	Liquor Store- Wine- Freight	609-49751-259	187.55
DOLL DISTRIBUTING, LLC	2164315	10/09/2026	Liquor Store - Beer	609-49751-259	110.20
BEVERAGE WHOLESALERS	457238	10/09/2026	Liquor Store - Beer	609-49751-259	72.00
AH HERMEL COMPANY	1136719/1136719	10/12/2026	Liquor Store - Supplies - Freight	609-49751-261	37.15

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MN MUNICIPAL BEVERAGE AS...	October 2026	10/09/2026	MMBA John Nelson (MMBA ...	609-49751-308	25.00
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	609-49751-321	226.90
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	609-49751-326	94.66
AH HERMEL COMPANY	1136719/1136719	10/12/2026	Liquor Store - Supplies - Freight	609-49751-333	9.95
JOHNSON BROS.	1151971	10/01/2026	Liquor Store - Liquor - Freight	609-49751-333	68.05
JOHNSON BROS.	1151972	10/01/2026	Liquor Store - Wine - Freight	609-49751-333	56.97
JOHNSON BROS.	1156761	10/09/2026	Liquor Store - Liquor - Freight	609-49751-333	25.58
JOHNSON BROS.	1156762	10/09/2026	Liquor Store - Wine	609-49751-333	21.10
BREAKTHRU BEVERAGE MN W...	129206266	10/09/2026	Liquor Store - Liquor	609-49751-333	36.23
DOLL DISTRIBUTING, LLC	2158673	09/30/2026	Liquor Store- Wine- Freight	609-49751-333	7.00
DOLL DISTRIBUTING, LLC	2164315	10/09/2026	Liquor Store - Beer	609-49751-333	7.00
SOUTHERN GLAZER'S OF MN	2810687	10/01/2026	Liquor Store - Liquor - Freight	609-49751-333	22.38
SOUTHERN GLAZER'S OF MN	2810688	10/01/2026	Liquor Store - Soft Drinks & Mi...	609-49751-333	2.05
SOUTHERN GLAZER'S OF MN	2810689	10/01/2026	Liquor Store - Liquor - Freight	609-49751-333	2.87
SOUTHERN GLAZER'S OF MN	2810690	10/01/2026	Liquor Store - Wine - Freight	609-49751-333	4.27
SOUTHERN GLAZER'S OF MN	2813305	10/09/2026	Liquor Store - Liquor	609-49751-333	63.58
SOUTHERN GLAZER'S OF MN	2813306	10/09/2026	Liquor Store - Wine	609-49751-333	14.35
BEVERAGE WHOLESALERS	456280	09/30/2026	Liquor Store - Beer- Freight	609-49751-333	5.00
BEVERAGE WHOLESALERS	457239	10/09/2026	Liquor Store - Beer - Seltzers	609-49751-333	5.00
PHILLIPS WINE & SPIRITS	5245838	10/01/2026	Liquor Store - Liquor - Freight	609-49751-333	154.67
PHILLIPS WINE & SPIRITS	5245839	10/01/2026	Liquor Store - Wine - Freight	609-49751-333	16.88
PHILLIPS WINE & SPIRITS	5249574	10/09/2026	Liquor Store- Liquor	609-49751-333	35.87
PHILLIPS WINE & SPIRITS	5249575	10/09/2026	Liquor Store - Liquor	609-49751-333	31.65
NEXT STEP BROADCASTING INC	26090330	10/01/2026	Liquor Store - Advertising	609-49751-340	51.00
NEXT STEP BROADCASTING INC	26090331	10/01/2026	Liquor Store - Advertising	609-49751-340	212.16
NEXT STEP BROADCASTING INC	26090332	10/01/2026	Liquor Store - Advertising	609-49751-340	51.00
NEXT STEP BROADCASTING INC	26090333	10/01/2026	Liquor Store - Advertising	609-49751-340	204.00
NEXT STEP BROADCASTING INC	26090336	10/01/2026	Liquor Store - Advertising	609-49751-340	127.50
US BANK	28443366172020962-284866...	09/29/2026	META - Bourbon Tasting & All...	609-49751-340	63.00
CITIZEN PUBLISHING CO	Sept 2026 Liquor Store	10/05/2026	Liquor Store - Printing / Advert..	609-49751-340	98.80
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	609-49751-381	1,107.15
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	609-49751-382	22.66
MN ENERGY RESOURCES	6079918648	09/28/2026	Liquor Store - GAS UTILITY	609-49751-383	72.19
HOMETOWN SANITATION SE...	0000679910	09/30/2026	Liquor Store- Disposal	609-49751-384	210.98
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	609-49751-385	46.86
JAMIE BAH	003294	10/09/2026	Liquor Store - Maintenance & ...	609-49751-404	988.60
CARLSON & STEWART REFRIG...	81596	10/01/2026	Liquor Store - MAINTENANCE	609-49751-404	284.25
US BANK	6a96e1721b	09/02/2026	Liquor Store - City Hive	609-49751-433	49.67
JAMIE BAH	003294	10/09/2026	Liquor Store - Maintenance & ...	609-49751-444	494.83
CITY OF WINDOM	Jan 27 - Dec 27	10/06/2026	Cigarette License 2027	609-49751-444	20.00
				Activity 49751 - Liquor Store Total:	**55,294.38**
				Fund 609 - LIQUOR STORE Total:	**55,294.38**

Fund: 614 - TELECOM

Activity: 49870 - Telecom

NCPERS MINNESOTA	Nov 2026	10/12/2026	Insurance	614-49870-133	64.00
CITY LAUNDERING CO.	2283467	10/12/2026	Telecom - Cleaning Supplies	614-49870-211	31.10
WEX BANK	Sept 2026 - Telecom	10/01/2026	Telecom - Motor Fuel	614-49870-212	236.47
A & B BUSINESS	IN1407542	10/06/2026	Telecom	614-49870-217	56.73
US BANK	R04961145	09/09/2026	Telecom - TeamViewer Premi...	614-49870-217	1,354.80
SCHWALBACH HARDWARE	5557551	09/03/2026	Telecom - Supplies	614-49870-227	15.99
FINLEY ENGINEERING	3	10/01/2026	Windom Broadband Data Coll...	614-49870-303	507.90
FINLEY ENGINEERING	4	10/01/2026	Broadband Data Collection	614-49870-303	506.30
SCHRAMEL LAW OFFICE	Sept 2026	10/02/2026	City Admin - Legal Fees	614-49870-304	1,305.00
US BANK	36980233E	09/29/2026	Telecom - SDN Communicatio...	614-49870-308	990.00
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	614-49870-321	201.37
INNOVATIVE SYSTEMS LLC	INV-34616	10/12/2026	Invoice Postage	614-49870-322	313.89
INNOVATIVE SYSTEMS LLC	INV-34209	10/06/2026	ACS Quarterly Oct 26 - Dec 26	614-49870-326	1,200.00
INNOVATIVE SYSTEMS LLC	INV-34463	10/12/2026	System Maint. & Service Pay...	614-49870-326	1,035.00
INNOVATIVE SYSTEMS LLC	INV-34463	10/12/2026	System Maint. & Service Pay...	614-49870-326	2,426.49
INNOVATIVE SYSTEMS LLC	INV-34616	10/12/2026	Invoice Processing	614-49870-326	158.80

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
INNOVATIVE SYSTEMS LLC	INV-34616	10/12/2026	Invoice Inserts	614-49870-350	26.67
CITIZEN PUBLISHING CO	Sept 2026	10/12/2026	Advertising	614-49870-350	205.00
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	614-49870-381	2,852.99
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	614-49870-382	21.70
MN ENERGY RESOURCES	6076374733	09/28/2026	Telecom - GAS UTILITY	614-49870-383	14.34
HOMETOWN SANITATION SE...	0000679913	09/30/2026	Telecom- Disposal	614-49870-384	115.98
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	614-49870-385	43.87
ELITE MECHANICAL SYSTEMS ...	41433	10/05/2026	materials	614-49870-404	148.10
ELITE MECHANICAL SYSTEMS ...	41433	10/05/2026	Labor	614-49870-404	200.00
ADVANTAGE COLLECTION PR...	#8921791	10/05/2026	Telecom (44.3%)	614-49870-432	47.70
CONSOLIDATED COMMUNICA...	10/01/26-10/31/26	10/08/2026	Telecom-Subscriber Fees	614-49870-442	1,459.95
ECOMMUNITY SFN LLC	1598	10/01/2026	Windomnet - Streaming Sept ...	614-49870-442	19,891.20
ARVIG ENTERPRISES, INC	357785	09/29/2026	HEADEND SERVICES AUG 2026	614-49870-442	167.50
CONSOLIDATED CALL CENTER ...	29844	10/05/2026	Telecom - Switch Fees (Direct...	614-49870-445	122.05
FIBER MINNESOTA LLC	4396	10/12/2026	911 Trunks to Plymouth & 511	614-49870-445	300.00
ENDEAVOR COMMUNICATIO...	61513	10/01/2026	Telecom - Switch Fees (VOIP ...	614-49870-445	1,488.85
1623 FARNAM LLC	00014008	10/05/2026	Telecom - Internet Expense	614-49870-447	200.00
US BANK	1473097-2026-08-25-1	08/31/2026	Telecom- Dream Host Web Ho...	614-49870-447	208.50
ZAYO GROUP, LLC	2026100045189	10/05/2026	Telecom - Internet Expense	614-49870-447	2,145.00
HURRICANE ELECTRIC LLC	98602117-IN	10/01/2026	Telecom - Interenet Expense	614-49870-447	4,100.00
GOLDEN WEST TECH & INT SO...	40003442	10/01/2026	Telecom - On Call Support	614-49870-448	76.32
ONVOY, LLC dba INTELIQUENT	697269	10/02/2026	Telecom - Call Completion	614-49870-451	105.60
ONVOY, LLC dba INTELIQUENT	697327	10/02/2026	Telecom - Call Completion	614-49870-451	118.94
				Activity 49870 - Telecom Total:	**44,464.10**
				Fund 614 - TELECOM Total:	**44,464.10**
Fund: 615 - ARENA					
Activity: 49850 - Arena					
NCPERS MINNESOTA	Nov 2026	10/12/2026	Insurance	615-49850-133	32.00
VESTIS GROUP, INC	2560528699	10/13/2026	Arena - Cleaning Supplies	615-49850-211	66.00
VESTIS GROUP, INC	2560532613	10/13/2026	Arena - Cleaning Supplies	615-49850-211	66.52
SCHWALBACH HARDWARE	556272	09/21/2026	Arena - Cleaning Supplies	615-49850-211	17.18
COUNTRY PRIDE SERVICE	9053325	09/30/2026	Arena - Motor Fuel	615-49850-211	150.00
WEX BANK	Sept. 2026 Arena	10/01/2026	Arena - Motor Fuel	615-49850-212	41.94
US LBM OPERATING CO 3009 ...	24453161-019	10/09/2026	Arena - Supplies	615-49850-217	105.95
RUNNINGS SUPPLY, INC	4613817	09/16/2026	Arena - Supplies	615-49850-217	16.99
RUNNINGS SUPPLY, INC	4614177	09/18/2026	Arena - Supplies	615-49850-217	30.81
RUNNINGS SUPPLY, INC	4618137	09/30/2026	Arena - Supplies (Faucet Conn...	615-49850-217	27.98
RUNNINGS SUPPLY, INC	4618797	10/01/2026	Arena - Supplies	615-49850-217	33.48
SCHWALBACH HARDWARE	556184	09/17/2026	Arena - Supplies	615-49850-217	29.97
SCHWALBACH HARDWARE	556385	09/24/2026	Arena - Supplies	615-49850-217	81.14
A & B BUSINESS	IN1407542	10/06/2026	Arena	615-49850-217	40.54
RUNNINGS SUPPLY, INC	4609780	09/04/2026	Arena - Supplies	615-49850-241	96.98
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	615-49850-321	127.72
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	615-49850-326	395.00
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	615-49850-381	5,347.76
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	615-49850-382	94.58
MN ENERGY RESOURCES	6080609757	09/28/2026	Arena - GAS UTILITY	615-49850-383	129.72
HOMETOWN SANITATION SE...	0000679914	09/30/2026	Arena - Disposal	615-49850-384	192.98
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	615-49850-385	99.56
AMAZON CAPITAL SERVICES, I...	1P7C-YFXN-XYRM	09/29/2026	Arena - Structure Maint.	615-49850-402	463.68
CARLSON & STEWART REFRIG...	81611	10/01/2026	Arena - Service	615-49850-404	2,909.26
CARLSON & STEWART REFRIG...	81612	10/01/2026	Arena - ARENA - MAINTENAN...	615-49850-404	1,447.17
CARLSON & STEWART REFRIG...	81992	10/13/2026	Arena - Maint.	615-49850-404	9,938.43
				Activity 49850 - Arena Total:	**21,983.34**
				Fund 615 - ARENA Total:	**21,983.34**
Fund: 617 - M/P CENTER					
Activity: 49860 - M/P Center					
NCPERS MINNESOTA	Nov 2026	10/12/2026	Insurance	617-49860-133	48.00
US BANK	192561854	08/24/2026	Community Center - Quill (Ti...	617-49860-200	47.00

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
VESTIS GROUP, INC	2560526706	10/06/2026	Community Center - Cleaning ...	617-49860-211	20.54
VESTIS GROUP, INC	2560534552	10/08/2026	Community Center - Cleaning ...	617-49860-211	20.67
RUNNINGS SUPPLY, INC	4616157	09/23/2026	Community Center - Cleaning ...	617-49860-211	10.99
SCHWALBACH HARDWARE	555757	09/03/2026	Community Center Cleaning S...	617-49860-211	113.93
A & B BUSINESS	IN1407542	10/06/2026	Community Center	617-49860-217	110.25
US BANK	0087	09/29/2026	WCC - HyVee	617-49860-254	66.36
US BANK	0128	09/29/2026	WCC - HyVee	617-49860-254	54.71
ATLANTIC COCA-COLA	1000287971	10/05/2026	WCC-POP	617-49860-254	118.89
US BANK	#25205	09/29/2026	WCC - Great Northern Popcorn	617-49860-261	214.96
US BANK	112-7331187-2052248	09/29/2026	WCC - Amazon	617-49860-261	206.95
US BANK	112-8953440-8275448	09/29/2026	WCC - Amazon	617-49860-261	27.99
MN MUNICIPAL BEVERAGE AS...	October 2026	10/09/2026	MMBA Tim Snyder (MMBA M...	617-49860-308	25.00
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	617-49860-321	61.43
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	617-49860-326	543.33
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	617-49860-381	1,514.66
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	617-49860-382	49.96
MN ENERGY RESOURCES	6076770557	09/28/2026	Community Center - GAS UTIL...	617-49860-383	70.82
HOMETOWN SANITATION SE...	0000679915	09/30/2026	WCC - Disposal	617-49860-384	189.98
ELECTRIC FUND	City Utilities October 2026	10/08/2026	MONTHLY UTILITY	617-49860-385	118.29
US BANK	0105	08/31/2026	WCC - Hyvee 08/19/2026 RET...	617-49860-404	-47.94
SCHWALBACH HARDWARE	556404	09/24/2026	Community Center Supplies	617-49860-404	20.97
US BANK	3626-8	09/23/2026	Community Center - Country ...	617-49860-406	110.00
MN DEPT OF PUBLIC SAFETY	10/05/2026 Community Center	10/05/2026	Community Center - License F...	617-49860-433	20.00
				Activity 49860 - M/P Center Total:	**3,737.74**
				Fund 617 - M/P CENTER Total:	**3,737.74**
Fund: 700 - PAYROLL					
Internal Revenue Service-Payr...	INV0002891	10/16/2026	Federal Tax Withholding	700-21701	11,837.42
MN Department of Revenue - ...	INV0002892	10/16/2026	State Withholding	700-21702	6,759.40
Internal Revenue Service-Payr...	INV0002891	10/16/2026	Social Security	700-21703	15,801.32
Internal Revenue Service-Payr...	INV0002894	10/16/2026	Social Security	700-21703	74.40
MN Pera	INV0002889	10/16/2026	PERA	700-21704	17,852.21
MN Pera	INV0002889	10/16/2026	PERA	700-21704	1,032.42
MN Pera	INV0002889	10/16/2026	PERA	700-21704	10,216.93
MN Pera	INV0002893	10/16/2026	PERA	700-21704	30.00
MN State Deferred	INV0002890	10/16/2026	Deferred Roth	700-21705	1,272.00
MN State Deferred	INV0002890	10/16/2026	Deferred Compensation	700-21705	3,055.00
STATE OF MINNESOTA MANA...	Nov 2026	10/12/2026	Health Insurance / Dental PEIP	700-21706	26,405.22
NECA IBEW FAMILY MEDICAL ...	Nov 2026	10/12/2026	Health Insurance - November ...	700-21706	48,689.14
STATE OF MINNESOTA MANA...	Oct 2026	10/12/2026	Health Insurance / Dental PEIP	700-21706	30,379.30
LAW ENFORCEMENT LABOR S...	October 2026	10/06/2026	Police Dept - Union Dues Oct ...	700-21708	584.00
Internal Revenue Service-Payr...	INV0002891	10/16/2026	Medicare Withholding	700-21711	4,654.24
Internal Revenue Service-Payr...	INV0002894	10/16/2026	Medicare Withholding	700-21711	17.40
NCPERS MINNESOTA	Nov 2026	10/12/2026	Insurance	700-21718	16.00
WEX Health Inc	INV0002888	10/16/2026	VEBA Employer Contribution	700-21720	4,604.22
WEX Health Inc	INV0002887	10/16/2026	HSA Employer Contribution	700-21722	3,250.05
WEX Health Inc	INV0002886	10/16/2026	HSA Employee Contribution	700-21723	952.71
STATE OF MINNESOTA MANA...	Nov 2026	10/12/2026	Health Insurance / Dental PEIP	700-21725	1,156.22
STATE OF MINNESOTA MANA...	Oct 2026	10/12/2026	Health Insurance / Dental PEIP	700-21725	1,378.82
BLUE CROSS/BLUE SHIELD	261001089367	10/06/2026	Vision Insurance - Sept 2026	700-21726	176.43
					190,194.85
				Fund 700 - PAYROLL Total:	**190,194.85**
				Grand Total:	**740,514.00**

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL	122,739.74
211 - LIBRARY	2,587.30
225 - AIRPORT	38.35
230 - POOL	20.21
235 - AMBULANCE	17,394.26
250 - EDA GENERAL	4,208.90
312 - 2025 Storm Sewer Improvement - 18th Avenue	16,000.00
401 - GENERAL CAPITAL PROJECTS	1,880.00
601 - WATER	30,902.58
602 - SEWER	17,342.90
604 - ELECTRIC	211,725.35
609 - LIQUOR STORE	55,294.38
614 - TELECOM	44,464.10
615 - ARENA	21,983.34
617 - M/P CENTER	3,737.74
700 - PAYROLL	190,194.85
Grand Total:	**740,514.00**

Account Summary

Account Number	Account Name	Payment Amount
100-41110-308	Training & Registrations	75.00
100-41110-326	Data Processing	27.51
100-41110-350	Printing & Design	126.56
100-41310-133	Employer Paid Insurance…	104.00
100-41310-200	Office Supplies	403.23
100-41310-217	Other Operating Supplies	452.90
100-41310-308	Training & Registrations	200.00
100-41310-321	Telephone	71.10
100-41310-326	Data Processing	335.88
100-41310-433	Dues & Subscriptions	30.00
100-41910-133	Employer Paid Insurance…	24.00
100-41910-212	Motor Fuels	131.68
100-41910-217	Other Operating Supplies	145.87
100-41910-321	Telephone	57.44
100-41910-350	Printing & Design	599.35
100-41940-211	Cleaning Supplies	86.20
100-41940-381	Electric Utility	580.03
100-41940-382	Water Utility	63.68
100-41940-384	Refuse Disposal	124.98
100-41940-385	Sewer Utility	182.09
100-41940-406	Repairs & Maint - Groun…	976.24
100-42120-133	Employer Paid Insurance…	176.00
100-42120-200	Office Supplies	120.10
100-42120-212	Motor Fuels	1,320.85
100-42120-308	Training & Registrations	1,000.00
100-42120-321	Telephone	991.09
100-42120-323	Radio Units	120.00
100-42120-326	Data Processing	275.25
100-42120-340	Advertising & Promotions	254.25
100-42120-404	Repairs & Maint - M&E	1,395.00
100-42120-405	Repairs & Maint - Vehicle	4,955.05
100-42120-419	Vehicle Lease	3,372.26
100-42220-211	Cleaning Supplies	72.59
100-42220-212	Motor Fuels	622.32
100-42220-215	Materials & Equipment	117.88
100-42220-217	Other Operating Supplies	118.82
100-42220-308	Training & Registrations	141.53

Account Summary

Account Number	Account Name	Payment Amount
100-42220-321	Telephone	43.02
100-42220-381	Electric Utility	601.37
100-42220-382	Water Utility	17.27
100-42220-383	Gas Utility	185.39
100-42220-384	Refuse Disposal	49.99
100-42220-385	Sewer Utility	41.18
100-42220-491	Payments to Other Orga...	86,273.92
100-42500-381	Electric Utility	39.30
100-43100-133	Employer Paid Insurance...	80.00
100-43100-212	Motor Fuels	3,682.84
100-43100-217	Other Operating Supplies	116.62
100-43100-224	Street Maint Materials	10.00
100-43100-241	Small Tools	57.55
100-43100-321	Telephone	20.55
100-43100-381	Electric Utility	2,814.90
100-43100-382	Water Utility	22.03
100-43100-383	Gas Utility	46.54
100-43100-384	Refuse Disposal	126.98
100-43100-385	Sewer Utility	49.38
100-43100-401	Repairs & Maint - Buildi...	25.00
100-43100-406	Repairs & Maint - Groun...	10.00
100-43100-480	Other Miscellaneous	524.98
100-45120-217	Other Operating Supplies	20.21
100-45202-133	Employer Paid Insurance...	16.00
100-45202-212	Motor Fuels	107.51
100-45202-216	Chemicals and Chemical ...	14.98
100-45202-241	Small Tools	42.99
100-45202-326	Data Processing	266.67
100-45202-381	Electric Utility	846.71
100-45202-382	Water Utility	5,709.16
100-45202-384	Refuse Disposal	690.68
100-45202-385	Sewer Utility	264.77
100-45202-402	Repairs & Maint - Struct...	42.54
100-45202-404	Repairs & Maint - M&E	9.99
100-45202-406	Repairs & Maint - Groun...	17.99
211-45501-133	Employer Paid Insurance...	16.00
211-45501-200	Office Supplies	395.04
211-45501-217	Other Operating Supplies	161.30
211-45501-321	Telephone	167.44
211-45501-326	Data Processing	95.00
211-45501-381	Electric Utility	345.67
211-45501-382	Water Utility	21.36
211-45501-383	Gas Utility	45.00
211-45501-385	Sewer Utility	47.19
211-45501-402	Repairs & Maint - Struct...	822.72
211-45501-433	Dues & Subscriptions	63.97
211-45501-435	Books and Pamphlets	270.53
211-45501-480	Other Miscellaneous	136.08
225-45127-200	Office Supplies	38.35
230-45124-217	Other Operating Supplies	20.21
235-34205	Ambulance Revenues - U...	978.00
235-42153-133	Employer Paid Insurance...	16.00
235-42153-212	Motor Fuels	4,422.16
235-42153-217	Other Operating Supplies	1,352.56
235-42153-261	Other Merchandise-Med...	929.92
235-42153-312	Nursing	2,225.68
235-42153-321	Telephone	372.82
235-42153-326	Data Processing	4,114.76

Account Summary

Account Number	Account Name	Payment Amount
235-42153-334	Meals/Lodging	368.87
235-42153-381	Electric Utility	400.92
235-42153-382	Water Utility	11.51
235-42153-383	Gas Utility	123.60
235-42153-384	Refuse Disposal	50.00
235-42153-385	Sewer Utility	27.46
235-42153-460	Miscellaneous Taxes	2,000.00
250-46520-133	Employer Paid Insurance...	24.00
250-46520-200	Office Supplies	390.58
250-46520-217	Other Operating Supplies	145.86
250-46520-304	Legal Fees	2,954.50
250-46520-321	Telephone	57.44
250-46520-331	Travel Expense	106.40
250-46520-340	Advertising & Promotions	395.45
250-46520-381	Electric Utility	114.67
250-46520-433	Dues & Subscriptions	20.00
312-41000-303	Engineering and Surveyi...	16,000.00
401-49950-303	Engineering and Surveyi...	1,880.00
601-49400-133	Employer Paid Insurance...	48.00
601-49400-212	Motor Fuels	386.83
601-49400-216	Chemicals and Chemical ...	9,186.16
601-49400-217	Other Operating Supplies	123.43
601-49400-241	Small Tools	12.30
601-49400-321	Telephone	51.66
601-49400-322	Postage	313.89
601-49400-326	Data Processing	1,862.81
601-49400-340	Advertising & Promotions	152.37
601-49400-350	Printing & Design	13.34
601-49400-381	Electric Utility	7,014.09
601-49400-382	Water Utility	21.38
601-49400-383	Gas Utility	925.61
601-49400-385	Sewer Utility	47.26
601-49400-386	Landfill	4,188.76
601-49400-408	Repairs & Maint - Distrib...	6,546.50
601-49400-432	Uncollectible	8.19
602-49450-133	Employer Paid Insurance...	32.00
602-49450-212	Motor Fuels	248.51
602-49450-217	Other Operating Supplies	119.80
602-49450-310	Lab Testing	689.60
602-49450-321	Telephone	175.22
602-49450-322	Postage	313.88
602-49450-326	Data Processing	1,862.81
602-49450-350	Printing & Design	165.71
602-49450-381	Electric Utility	12,451.26
602-49450-382	Water Utility	47.90
602-49450-383	Gas Utility	116.01
602-49450-384	Refuse Disposal	131.99
602-49450-408	Repairs & Maint - Distrib...	975.50
602-49450-432	Uncollectible	12.71
604-14200	Inventory	356.00
604-16300	Improvements Other Th...	1,904.35
604-22000	Prepayments	2,100.00
604-49550-133	Employer Paid Insurance...	88.00
604-49550-200	Office Supplies	100.85
604-49550-212	Motor Fuels	945.19
604-49550-217	Other Operating Supplies	1,233.76
604-49550-218	Uniforms	194.99
604-49550-241	Small Tools	102.95

Account Summary

Account Number	Account Name	Payment Amount
604-49550-263	Merchandise for Resale -...	177,896.67
604-49550-303	Engineering and Surveyi...	1,099.50
604-49550-308	Training & Registrations	1,280.00
604-49550-321	Telephone	24.12
604-49550-322	Postage	313.89
604-49550-325	Dispatching	78.64
604-49550-326	Data Processing	3,484.95
604-49550-340	Advertising & Promotions	102.50
604-49550-350	Printing & Design	335.16
604-49550-381	Electric Utility	133.45
604-49550-382	Water Utility	128.19
604-49550-383	Gas Utility	48.09
604-49550-384	Refuse Disposal	127.99
604-49550-385	Sewer Utility	196.52
604-49550-402	Repairs & Maint - Struct...	126.91
604-49550-408	Repairs & Maint - Distrib...	5,119.36
604-49550-410	Repairs & Maint - Gener...	3,129.56
604-49550-432	Uncollectible	39.10
604-49550-450	Conservation	9,834.66
604-49550-491	Payments to Other Orga...	1,200.00
609-49751-125	Medicare Contributions	28.80
609-49751-133	Employer Paid Insurance...	32.00
609-49751-211	Cleaning Supplies	119.00
609-49751-217	Other Operating Supplies	104.32
609-49751-251	Liquor	22,421.81
609-49751-252	Beer	21,930.99
609-49751-253	Wine	4,816.19
609-49751-254	Soft Drinks & Mix	392.71
609-49751-259	Non- Alcholic	369.75
609-49751-261	Other Merchandise	37.15
609-49751-308	Training & Registrations	25.00
609-49751-321	Telephone	226.90
609-49751-326	Data Processing	94.66
609-49751-333	Freight and Express	590.45
609-49751-340	Advertising & Promotions	807.46
609-49751-381	Electric Utility	1,107.15
609-49751-382	Water Utility	22.66
609-49751-383	Gas Utility	72.19
609-49751-384	Refuse Disposal	210.98
609-49751-385	Sewer Utility	46.86
609-49751-404	Repairs & Maint - M&E	1,272.85
609-49751-433	Dues & Subscriptions	49.67
609-49751-444	License Fees	514.83
614-49870-133	Employer Paid Insurance...	64.00
614-49870-211	Cleaning Supplies	31.10
614-49870-212	Motor Fuels	236.47
614-49870-217	Other Operating Supplies	1,411.53
614-49870-227	Utility System Maint Sup...	15.99
614-49870-303	Engineering and Surveyi...	1,014.20
614-49870-304	Legal Fees	1,305.00
614-49870-308	Training & Registrations	990.00
614-49870-321	Telephone	201.37
614-49870-322	Postage	313.89
614-49870-326	Data Processing	4,820.29
614-49870-350	Printing & Design	231.67
614-49870-381	Electric Utility	2,852.99
614-49870-382	Water Utility	21.70
614-49870-383	Gas Utility	14.34

Account Summary

Account Number	Account Name	Payment Amount
614-49870-384	Refuse Disposal	115.98
614-49870-385	Sewer Utility	43.87
614-49870-404	Repairs & Maint - M&E	348.10
614-49870-432	Uncollectible	47.70
614-49870-442	Subscriber Fees	21,518.65
614-49870-445	Switch Fees	1,910.90
614-49870-447	Internet Expense	6,653.50
614-49870-448	On-Call Support	76.32
614-49870-451	Call Completion	224.54
615-49850-133	Employer Paid Insurance...	32.00
615-49850-211	Cleaning Supplies	299.70
615-49850-212	Motor Fuels	41.94
615-49850-217	Other Operating Supplies	366.86
615-49850-241	Small Tools	96.98
615-49850-321	Telephone	127.72
615-49850-326	Data Processing	395.00
615-49850-381	Electric Utility	5,347.76
615-49850-382	Water Utility	94.58
615-49850-383	Gas Utility	129.72
615-49850-384	Refuse Disposal	192.98
615-49850-385	Sewer Utility	99.56
615-49850-402	Repairs & Maint - Struct...	463.68
615-49850-404	Repairs & Maint - M&E	14,294.86
617-49860-133	Employer Paid Insurance...	48.00
617-49860-200	Office Supplies	47.00
617-49860-211	Cleaning Supplies	166.13
617-49860-217	Other Operating Supplies	110.25
617-49860-254	Soft Drinks & Mix	239.96
617-49860-261	Other Merchandise	449.90
617-49860-308	Training & Registrations	25.00
617-49860-321	Telephone	61.43
617-49860-326	Data Processing	543.33
617-49860-381	Electric Utility	1,514.66
617-49860-382	Water Utility	49.96
617-49860-383	Gas Utility	70.82
617-49860-384	Refuse Disposal	189.98
617-49860-385	Sewer Utility	118.29
617-49860-404	Repairs & Maint - M&E	-26.97
617-49860-406	Repairs & Maint - Groun...	110.00
617-49860-433	Dues & Subscriptions	20.00
700-21701	Federal Withholding	11,837.42
700-21702	State Withholding	6,759.40
700-21703	FICA Tax Withholding	15,875.72
700-21704	PERA Contributions	29,131.56
700-21705	Retirement	4,327.00
700-21706	Medical Insurance	105,473.66
700-21708	PD Union Dues	584.00
700-21711	Medicare Tax Withholdi...	4,671.64
700-21718	Individual Insurance-NC...	16.00
700-21720	VEBA Contributions	4,604.22
700-21722	HSA Contribution	3,250.05
700-21723	HSA Employee Contribut...	952.71
700-21725	Dental Insurance	2,535.04
700-21726	Vision Insurance	176.43
	Grand Total:	**740,514.00**

Donna Heberon

Project Account Summary

Project Account Key	Payment Amount
None	740,514.00
Grand Total:	**740,514.00**

ACTION ITEM

CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO:	CITY COUNCIL
FROM:	MATTHEW FAST, BUILDING & ZONING OFFICIAL
CC MEETING DATE:	OCTOBER 20, 2026
RE:	RESOLUTION ORDERING ABATEMENT – 1048 DRAKE AVENUE
DEPT:	BUILDING & ZONING
CONTACT:	MATTHEW FAST (matthew.fast@windommn.com) (507-832-8660)

Recommendations/Options/Action Requested

Staff recommends that the City Council take the following action concerning the attached Resolution:

1. Adopt the "**Resolution Ordering the Abatement of a Hazardous Property and Structure and Public Nuisances located at 1048 Drake Avenue, Windom, MN"** prepared by City Attorney Pam Whitmore.

Issue Summary/Background

The City Council adopted Emergency Ordinance No. 214, 2nd Series, entitled "An Emergency Ordinance Ratifying the Emergency Demolition of the Unsafe Structure and Authorizing the Immediate Securing of the Property at 1048 Drake Avenue", ("the Property") on September 21, 2026, concerning an incident that occurred on September 19, 2026, at the Property.

This Resolution recaps the events of September 19th and subsequent thereto concerning the Property. In the Resolution, the City Council adopts the factual findings set forth therein and confirms that the condition of the Property constitutes a public nuisance pursuant to Minnesota Statutes and the City Code. In the Resolution, the Council directs the City Attorney to prepare an Abatement Order (similar to the example attached to the Resolution as "Exhibit B"). The Resolution further authorizes the City Attorney to serve the Resolution and Abatement Order on the Property Owner's Representative (as the Property Owner is deceased) and also on the Tenant. If necessary, the service of the Resolution and Abatement Order may be made by posting said documents on the property and publication in the official newspaper of the City for four weeks.

The Property Owner's Representative has the period of 20 days to serve an answer (respond) to this Order. This process is followed to allow the Property Owner's Representative a period of time to secure the Property, coordinate with utility providers, remove the demolition debris and other waste, and grade and restore the site, or submit a written abatement plan establishing a schedule and standards for such procedures that are acceptable to the Building Official.

The Resolution also states that all costs incurred by the City related to the Property may be assessed against the Property or otherwise recovered as authorized by law.

If the Property Owner's Representative does not file an answer to the Abatement Order or make necessary arrangements to abate the nuisances on the Property within 20 days after service of the Resolution and Abatement Order, the City Attorney will file a lis pendens against the Property. A court date will then be scheduled before the District Court Judge. The City Attorney's Office will prepare the documents for the judicial proceedings to allow the City to abate the nuisance violations on the Property.

Fiscal Impact

There should be no fiscal impact to the City to adopt the Resolution attached hereto. However, there may be costs incurred by the City if the City is authorized by Court Order to abate the nuisance violations on the Property. Those costs may be assessed against the property pursuant to Minnesota Statutes or otherwise recovered as authorized by law.

Attachments

1. Resolution Ordering the Abatement of a Hazardous Property and Structure and Public Nuisances located at 1048 Drake Avenue, Windom, MN.

MF:mah

RESOLUTION NO. 2026-

INTRODUCED:
SECONDED:
VOTED: Aye:
Nay:
Absent:

RESOLUTION ORDERING THE ABATEMENT OF A HAZARDOUS PROPERTY AND STRUCTURE AND PUBLIC NUISANCES LOCATED AT 1048 DRAKE AVENUE, WINDOM, MN

WHEREAS, the real property located at 1048 Drake Avenue, Windom, Minnesota 56101, Parcel ID No. 253520870, and legally described on Exhibit A attached to this Resolution (the "Property"), was formerly improved with a single-level residential structure that was demolished as an emergency measure on September 19, 2026; and

WHEREAS, Cottonwood County property-tax records identify Joyce B. Carey as the record owner of the Property[1], and the occupant at the time of the September 19, 2026 incident was not the record fee owner, and

WHEREAS, the City's review of property records showed no recorded mortgagees or lienholders affecting the Property; and

WHEREAS, Windom City Code, section 90.04(D) states that all structures dilapidated or so out of repair that they are dangerous, unsafe, unsanitary or otherwise unfit for human use represent a nuisance; and

WHEREAS, Windom City Code, sections 90.04(I) and (J) states that all excavations accessible from any public street, alley or sidewalk; and accumulations in the open of discarded or disused items, including, but not limited to, machinery, household appliances, household furniture and flooring, consumer electronics (i.e. computer equipment, cell phones, TVs, other audio and/or visual equipment), any materials not designed for outdoor use, motor vehicle bodies or parts, tires, batteries, unused and/or discarded construction materials; accumulations of any materials in a manner conducive to the harboring of rats, mice, snakes or vermin; or the rank growth of vegetation among the items so accumulated; or accumulations in a manner creating fire, health or safety hazards, represent nuisances; and

WHEREAS, Windom City Code, section 90.05, incorporates nuisances defined by Minnesota Statutes, section 561.01, and Minnesota common law, and

WHEREAS, Windom City Code section 90.06 prohibits an owner or occupant from permitting a nuisance to remain in or upon the premises and Windom City Code section 90.07(E) provides that nothing in city code shall prevent the City, without notice or other process, from immediately abating any condition that poses an imminent and serious hazard to human life or safety and that if the City abates a nuisance that posed an imminent and serious hazard to human life or safety, the City shall have the right to recover all costs, including administrative costs, to abate the nuisance; and

[1] Court records establish that Joyce B. Carey is deceased, with personal representative listed as Merle Carey.

WHEREAS, Windom City Code, section 150.30, defines unsafe buildings to include buildings or structures that are structurally unsafe, lack adequate egress, constitute a fire hazard, are otherwise dangerous to human life, or, by reason of inadequate maintenance, dilapidation, obsolescence, fire hazard, or abandonment, constitute a hazard to safety, health, or public welfare; and

WHEREAS, Windom City Code, section 150.30, declares all unsafe buildings to be public nuisances; and requires abatement by repair, rehabilitation, demolition, or removal under the procedures in that subchapter; and

WHEREAS, on September 19, 2026, at approximately 3:50 a.m., the Windom Fire Department responded to assist with an active-shooter incident at the Property and remained on standby until approximately 1:30 p.m.; and

WHEREAS, after the incident concluded, the Windom Police Department requested assistance securing the substantially damaged residence, and Fire Chief Ben Derickson and First Assistant Chief Jordan Bussa identified serious concerns that the remaining structure was structurally unsafe; and

WHEREAS, Building Official Matthew Fast was contacted at approximately 2:00 p.m. and inspected the Property at approximately 4:00 p.m. with Fire Chief Derickson, Assistant Fire Chief Bussa, and Windom Police Department personnel; and

WHEREAS, Building Official Fast observed missing foundation supporting the floor assembly; exterior load-bearing walls that were missing, destroyed, or shifted off the foundation; compromised shear-wall support; and damaged roof trusses with missing members and inadequate support; and

WHEREAS, the remaining structure could shift or collapse at any time, damage the neighboring single-family dwelling, and damage the natural-gas riser beneath a displaced wall section, potentially causing a gas leak that could not be shut off promptly; and

WHEREAS, Building Official Fast concluded that the Property constituted an unsafe building, structure, appendage, equipment condition, or use under Minnesota Rule 1300.0180 and that continued use was dangerous to life, health, and safety; and

WHEREAS, because of the emergency, vacation of the Property and disconnection of natural-gas, electric, and water service were ordered, and

WHEREAS, the utility providers were notified on September 19, 2026, and the area was barricaded with the Windom Police Department on site; and

WHEREAS, pursuant to the authority in Windom City Code section 90.07(E), City officials determined that the damaged home was an immediate danger to public safety as it stood, and the structure was demolished and barricaded pending removal of the demolition debris; and

WHEREAS, Section 3.05 of the Windom City Charter authorizes emergency ordinances and resolutions when immediately necessary for the preservation of the public peace, health,

morals, safety, or welfare and requires the emergency measure to state the facts constituting the emergency; and

WHEREAS, Section 3.05 of the Windom City Charter permits an emergency ordinance or resolution to be introduced and acted upon as an emergency measure without following the ordinary ordinance-adoption sequence when the Charter's emergency requirements are satisfied; and

WHEREAS, the City Council adopted an emergency ordinance ratifying the emergency demolition and authorizing immediate measures to secure the Property and abate the remaining emergency conditions; and

WHEREAS, conditions remaining after demolition—including unsecured access, demolition debris, possible exposed or damaged utilities, and other hazards resulting from the incident and demolition—constitute a continuing public emergency, an imminent and serious hazard to human life and safety and nuisance conditions under state law and city code; and

WHEREAS, based on the Building Official's investigation report and the photographs, the following nuisance conditions remain on the Property after emergency demolition and require permanent abatement:

1. Debris from demolition, discarded materials, damaged household items, loose building components, rubbish, combustible materials, and other waste creating fire, health, or safety hazards.
2. Unsecured access to the Property, possible dangerous utility conditions, and site conditions that may require grading, stabilization, and restoration to eliminate injuries, trespass, drainage issues, utility issues, fire, or other hazards.

WHEREAS, Minnesota Statutes, section 609.74, and Windom City Code, sections 90.04(D), 90.04(J), and 90.04(Q), recognize as public nuisances affecting peace and safety buildings or structures that are dangerous, unsafe, unsanitary, or otherwise unfit for human use; accumulations of discarded construction materials or other materials creating fire, health, or safety hazards; and other conditions likely to cause injury to the person or property of another; and

WHEREAS, Windom City Code, section 90.05, incorporates nuisances defined by Minnesota Statutes, section 561.01, and Minnesota common law, and section 90.06 prohibits an owner or occupant from permitting a nuisance to remain in or upon the premises; and

WHEREAS, pursuant to Windom City Code, sections 90.07(B) and (C), the Chief Building Official has determined that nuisance conditions continue to exist, and the Council's direction to the City Attorney to serve an Abatement Order satisfies the requirement to provide written notice to the Owner and gives the Owner 20 days to request a hearing before the Nuisance Board; and

WHEREAS, the City Council, pursuant to Chapter 463 of Minnesota Statutes, has reviewed the photographs and the reports of the Chief Building Official and finds the remaining debris on the Property a nuisance for which the City Attorney shall serve an Abatement Order to give the Owner notice and opportunity to be heard before the City Council; and

WHEREAS, Minnesota Statutes, sections 463.16 and 463.17, authorize the City Council to order the owner of hazardous property to correct or remove hazardous conditions; and

WHEREAS, the hazardous and nuisance conditions remaining after emergency demolition are ongoing and must be permanently abated by maintaining effective access controls, safely addressing utility conditions, removing and lawfully disposing of demolition debris and waste, and filling, grading, stabilizing, and restoring the site under all permits and inspections required by the Windom City Code; and

WHEREAS, Minnesota Statutes, section 463.17, subdivision 2 states that an abatement order shall be served upon the owner of record, or the owner's agent if an agent is in charge of the building or property, upon the occupying tenant, if there is one, and upon all lienholders of record, in the manner provided for service of a summons in a civil action; and

WHEREAS, Minnesota Statutes, section 463.17, subdivision 2 authorizes the City, if the owner of a hazardous property cannot be found, to effectuate service upon the owner by posting such order at the main entrance to the building and by four weeks' publication in the official newspaper of the City if it has one, otherwise in a legal newspaper in the county; and

WHEREAS, Minnesota Statutes, section 463.161, as well as, Windom City Code, sections 90.07(C), 90.07(D), and 90.07(E)(2), authorize the City, after the owner of record has failed to comply within a reasonable time and the district court has entered judgment sustaining the City's order, to correct or remove the hazardous conditions and recover abatement cost, attorneys fees and administrative costs; and

WHEREAS, the City Council of the City of Windom finds that the condition of the Property, as summarized in this Resolution, is hazardous, unsafe, a danger to the health, safety, and general welfare of the citizens of the City, and a public nuisance, and therefore, said conditions must be abated in accordance with applicable state and local laws; and

NOW, THEREFORE, BE IT RESOLVED by the City of Windom, Minnesota as follows:

1. The City Council adopts, as factual findings, all of the above recitals.

2. Based on the foregoing findings, the photographs, and the professional opinion of the City's Chief Building Official, the Property is hazardous within the meaning of Minnesota Statutes, section 463.15, subdivision 3, and the remaining conditions present serious dangers to public health and safety.

3. The condition of the Property also constitutes a public nuisance within the meaning of Minnesota Statutes, section 609.74; and Windom City Code, sections 90.01, 90.02(D), 90.04(J), 90.04(Q), 90.05, and 90.06.

4. The City Attorney shall prepare an Abatement Order substantially similar to that attached hereto as Exhibit B (the "Abatement Order").

5. All costs lawfully incurred by the City in securing, correcting, removing, or otherwise abating the hazardous and nuisance conditions, including enforcement, publication,

service, contractor, professional, and legal costs, may be assessed against the Property or otherwise recovered as authorized by law.

6. The City Attorney and City staff are authorized to take all necessary legal steps to effectuate service of this Resolution and the Abatement Order in the manner required by state or local law, including, if necessary, by posting it on the Property and publishing in the official newspaper of the City for four weeks.

Adopted this 20th day of October, 2026.

ATTEST:

_____
Hilary Mathis, Mayor

_____
Steven Nasby, City Administrator

(SEAL)

EXHIBIT A

Legal Description of the Property Located at 1048 Drake Avenue

Lot Three (3), Block Eight (8), Hutton & Collin Subdivision, Cottonwood County, Minnesota.

Parcel ID No.: 253520870

Abstract Property

EXHIBIT B

ABATEMENT ORDER

STATE OF MINNESOTA COUNTY OF COTTONWOOD	DISTRICT COURT FIFTH JUDICIAL DISTRICT Case Type: Other Civil
In the Matter of the Hazardous and Nuisance Property and Structure Located at 1048 Drake Avenue, Windom, Minnesota	**ORDER FOR ABATEMENT OF HAZARDOUS AND NUISANCE PROPERTY AND STRUCTURE**

TO: All owners, occupants, and lienholders of record.

The City Council of the City of Windom (the "City"), having ratified the September 19, 2026 emergency demolition and authorized immediate securing of the Property, hereby orders all owners, occupants, and other responsible persons, within 20 days after service of this Abatement Order, to permanently abate the hazardous and nuisance conditions remaining after the demolition of the structure on the real property located at 1048 Drake Avenue, Windom, Minnesota, legally described on Exhibit A attached to this Abatement Order (the "Property"). This Abatement Order supplements and does not suspend or supersede the emergency access-control, utility-protection, debris-control, and site-securing measures previously authorized by the City.

The City, pursuant to Minnesota Statutes, chapters 463 and 609; Minnesota Rule 1300.0180; Windom City Code, sections 90.01, 90.02(D), 90.04(D), 90.04(J), 90.04(Q), 90.05 through 90.07, 90.40(A)(3)(d), 90.56, 150.02, and 150.30 through 150.35; and all other applicable building, zoning, nuisance, and land-use requirements, has determined that the following hazardous and nuisance conditions exist on the Property:

i. The September 19, 2026 incident caused catastrophic structural damage to the principal structure, including missing foundation and load-bearing wall sections, displaced walls, compromised shear resistance, and damaged or missing roof-truss members. Before demolition, the remaining structure presented an immediate

collapse danger to persons, the neighboring dwelling, and the natural-gas service. The structure was demolished as an emergency measure, and the remaining demolition debris, unsecured access, and possible exposed or damaged utilities constitute hazardous and nuisance conditions requiring permanent abatement.

ii. These conditions, which need abatement, are shown in the photographs in the nuisance packet and specifically include: (1) debris from the demolition, discarded materials, damaged household items, loose building components, rubbish, combustible materials, and other waste creating fire, health, or safety hazards; and (2) unsecured access to the Property, possible dangerous utility conditions, and site conditions that may require grading, stabilization, and restoration to eliminate injuries, trespass, drainage issues, utility issues, fire, or other hazards.

Accordingly, it is hereby ORDERED that, within 20 days after service of this Abatement Order, the responsible owner or other responsible person shall: (1) maintain fencing, barricades, warning signs, and other access-control measures required by the City; (2) coordinate with the City and utility providers to verify that natural-gas, electric, water, sewer, and other utility services are safely disconnected, protected, capped, relocated, or restored as appropriate; (3) remove and lawfully dispose of all demolition debris, loose building components, rubbish, combustible materials, and other waste; (4) grade, stabilize, and restore the site, if necessary, so that the Property does not present drainage issues, utility concerns, risk of fire, trespass, or other hazards; and (5) before commencing regulated work, obtain any permits required by Windom City Code, section 150.02, any zoning permit required by section 150.04, and any other approval required by applicable law, and pass all required inspections. Alternatively, within that twenty (20) days to answer, the responsible person and the City may enter into a written abatement plan establishing a schedule and standards acceptable to the Building Official. If the responsible person fails to comply, the City may perform or arrange the authorized work and recover or assess its costs as provided by law, including Windom City Code, sections 90.02, 90.07, 150.33 and 150.34, where applicable, and Minnesota Statutes section 463.21 and 463.22.

The Owner shall apply for and obtain all permits required by the City or any other entity having jurisdiction before commencing any work for which a permit is required. This Abatement Order is not a permit. All work performed under this Abatement Order is subject to inspection by the City's Building Official, Fire Inspector, or other authorized City staff as necessary to determine compliance with applicable laws, regulations, permit requirements, and this Abatement Order.

Each person or entity served with this Abatement Order is advised that, unless the Owner completes the required corrective action or a person or entity entitled to contest this Abatement Order timely serves an Answer on the City within 20 days after service of this Abatement Order on that person or entity, the City may move the District Court for summary enforcement of this Abatement Order.

If the Owner fails to comply with this Abatement Order and the City is compelled to take corrective action as authorized by law, all costs lawfully incurred by the City in enforcing this Abatement Order may be assessed against the Property pursuant to Minnesota Statutes, section 463.21. Windom City Code, sections 90.07(C), 90.07(D), and 90.07(E)(2), separately authorize recovery of nuisance-abatement and administrative costs under the circumstances stated in those provisions. In connection with an assessment under Minnesota Statutes, chapter 463, the City intends to recover all expenses authorized by Minnesota Statutes, section 463.22, including filing fees, service fees, publication fees, attorneys' fees, appraisers' fees, witness fees, expert-witness fees, and City travel expenses incurred from the time the order was originally made.

[remainder of page intentionally blank]

Dated _____, 2026 **KENNEDY & GRAVEN, CHARTERED**

By: _____

Pamela J.F. Whitmore (#232440)
700 Fifth Street Towers
150 South Fifth Street
Minneapolis, MN 55402
(612) 337-9300
Attorney for City of Windom

ACKNOWLEDGMENT

The undersigned acknowledges that costs, disbursements and reasonable attorney and witness fees may be awarded pursuant to Minn. Stat. § 549.211, subd. 2, to the party against whom the allegations in this pleading are asserted.

_____
Pamela J.F. Whitmore

EXHIBIT A TO ABATEMENT ORDER

Legal Description of the Property Located at 1048 Drake Avenue

Lot Three (3), Block Eight (8), Hutton & Collin Subdivision, Cottonwood County, Minnesota.

Parcel ID No.: 253520870

Abstract Property

EXHIBIT C
NUISANCE PACKET

The Nuisance Packet consists of the Building Official's investigation report, photographs documenting the conditions at the Property before and after the emergency demolition, and the records relied upon by the City Council in adopting this Resolution and authorizing the Abatement Order.

CITY OF WINDOM
UNSAFE BUILDING OR STRUCTURE INVESTIGATION REPORT

Prepared by Matthew Fast, Building Official

Report Date	9/21/2026
Property Address	1048 Drake Avenue, Windom, MN 56101
Property Identification No.	25-352-0870
Record Owner(s)	Joyce Carey
Occupant(s), if any	Unknown
Structure/Area Investigated	Primary Structure
Inspection Date(s) and Time(s)	9/19/2026 @ 4:00PM
Persons Present	Matt Fast, Building Official; Ben Derrickson, Fire Chief; Jordan Bussa, Assistant Fire Chief; Windom PD
Weather/Site Conditions	Light Mist

1. Authority and Purpose

I, Matthew Fast, Building Official for the City of Windom, prepared this report to document the conditions observed at the above property and to determine whether the building, structure, portion thereof, building service equipment, use, appendage, or structural member meets one or more unsafe-condition categories identified in Minnesota Rule 1300.0180. This report records factual observations and the basis for any recommended action. Under the rule, unsafe buildings, structures, and appendages are public nuisances subject to abatement by repair, rehabilitation, demolition, or removal in accordance with Minnesota Statutes, sections 463.15 to 463.26.

2. Investigation History and Basis

Reason for Investigation	Assessment of Structure after Event where damage to structure occurred.
Initial Information Received	Ben Derrickson, Windom Fire Chief called me at 2:00 PM on 9/19/2026 regarding a structure that had been heavily damaged from an incident involving Windom Police Department.
Authority	Emergency Circumstances, Minn. R. 1300.0180 and City Code 90.07(E)
Areas Viewed	Exterior and interior rooms viewed from right of way and street as one level residential structure was compromised and entire walls missing so that could see both exterior and interior. Unsafe conditions made viewing basement impossible.
Records Reviewed	Photographs and onsite visual
Inspection Methods	Visual and photographs

3. Factual Observations

For each condition, identify the exact location; describe what was seen, measured, smelled, heard, or otherwise directly observed; state the apparent extent and severity; identify supporting photographs or exhibits; and distinguish direct observations from information supplied by others.

Rule-Based Category	Present?	Location and Objective Observations	Photo/Exhibit
Structurally unsafe	**X** Yes No Undetermined	Area of foundation missing that supports floor assembly. Exterior walls that support roof assembly removed. Remaining wall supporting roof assembly shifted off foundation. All shear values of walls that support lateral forces compromised. Roof Trussed damaged and missing members.	Photos Attached

Inadequate egress	**X Yes** No Undetermined	Foundation removed in locations, cannot access crawlspace.	Photos Attached
Fire hazard	**X Yes** No Undetermined	Natural Gas riser located under wall section that shifted off of foundation.	Photos Attached
Otherwise dangerous to human life	**X Yes** No Undetermined	Risk of collapse if entered. Collapse has potential to damage dwelling on adjacent property.	Photos Attached
Unsafe building service equipment	**X Yes** No N/A Undetermined	Gas meter removed, however riser remains under part of wall section. Collapse may cause damage to riser resulting in gas leak that cannot be shut off promptly.	Photos Attached
Unsafe use due to inadequate maintenance, dilapidation, obsolescence, fire hazard, disaster, damage, or abandonment	**X Yes** No Undetermined	Damage and condition of structure due to event.	Photos Attached
Unsafe appendage or structural member	**X Yes** No N/A Undetermined	Supporting walls for roof/ceiling assembly missing and/or destroyed, cannot sustain roof dead load. Rafter assemblies compromised and can no longer support roof. Shear walls compromised and can no longer support lateral/wind loading in its current condition.	Photos Attached

3.1 Detailed Narrative

I arrived at 1048 Drake Avenue at approximately 4:00 pm on 9/19/2026. I observed the damage done to the principal structure as a result of the incident. Collected photos of damaged sections of structure to determine which structural building elements were compromised.

Assessed remainder of structure and remaining building components to determine effect of missing components and structural stability of remaining structure.

4. Findings and Conclusions

Based on the conditions personally observed, the records identified above, and the limitations stated in this report, I make the following findings:

1. **Applicable regulated condition.** Single Family Dwelling located at 1048 Drake Avenue.
2. **Unsafe criterion.** Structural members that are supported by, attached to, or a part of a building. Wall Assemblies, Roof Assembly, Floor Assembly
3. **Supporting facts.** Sections of wall assemblies missing and or moved from original locations. Roof assembly missing structural support from wall assemblies. Roof assembly missing specific components required for structural integrity.
4. **Risk presented.** All missing or compromised components are part of the structural stability of this structure. Structure could at any time shift or collapse in its current condition. Remaining structure could collapse and cause harm to the neighboring single-family dwelling. Remaining structure could collapse or shift and cause damage to remaining natural gas service.
5. **Occupancy determination.** Continued use is: Dangerous to life, health, or safety of occupants.
6. **Ultimate conclusion.** The investigated condition: Constitutes an unsafe building, structure, appendage, equipment condition, or use under Minnesota Rule 1300.0180.

5. Immediate Safety Action

Vacation	**Not ordered X Ordered because continued use is dangerous to life, health, or safety of occupants. Written order dated 9/19/2026; reasons stated: [SUMMARY]; attached as Exhibit [ ].**
Utility Disconnection	Not ordered **X** Ordered in an emergency to eliminate a hazard to life or property. Service/system: Natural Gas, Electric, Water; reasons stated in written order: Electrical system compromised, Water service damaged by incident response team, Natural gas meter damaged as result of response team.; Minnesota Energy Resources, City of Windom Electric Department, City of Windom Water Department all notified on 9/19/2026.
Other Interim Safeguards	Area barricaded off, Windom Police Department on site.

7. Limitations

This report is limited to the areas and conditions accessible and observed on the dates stated. Concealed conditions may exist. Unless expressly stated, this report is not a substitute for analysis by a licensed engineer, architect, electrician, or other qualified professional. Any later change in conditions should be documented by supplemental report.

8. Certification

I certify that this report accurately states my observations, identifies the materials I relied upon, and expresses my conclusions to the best of my knowledge and professional judgment as of the report date.

Matthew Fast

Matthew Fast, Building Official
City of Windom
Date: 9-21-26

9. Exhibits

- Exhibit A — Inspection photographs with date, location, direction, and description
- Exhibit B — Written utility-disconnection posted on site
- Exhibit C — Fire Chief Report















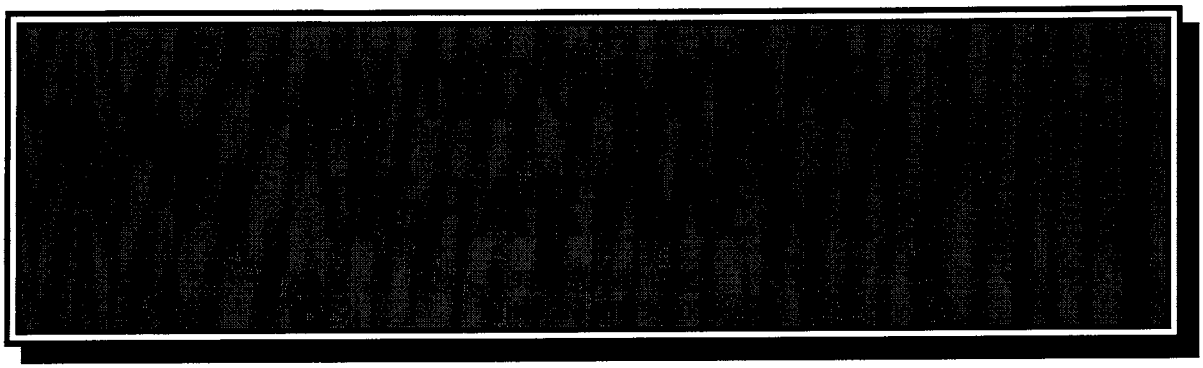
Oct 16, 2026 09:01AM
Matt Fast



Oct 16, 2026 09:01AM
Matt Fast

Oct 16, 2026 09:01AM
Matt Fast





To Windom City Council,

On Saturday, 9/19/26 at approximately 3:50am, the Windom Fire Department was called to assist with an active shooter situation. The Windom Fire Department stood by until 1:30pm when the situation was over. Afterwards the Windom Police Department contacted Windom Fire and asked to assist with securing the house as it had sustained substantial damage during the event. Windom Fire Chief Ben Derickson and 1st Assistant Chief Jordan Bussa looked at the residence and had many concerns as to the condition of the property being structurally unsafe. Windom Building Official Matt Fast was called. After inspection of the property with the building official it was concluded that the home was an immediate danger to public safety as it stood. The decision was made to tear the house down with an excavator. The house was demolished into a pile and barricaded until the process to remove it can be done.

If you have any questions in regards to this feel free to contact me.

Ben Derickson
Windom Fire Chief
507-832-8688
507-920-9003
WFD55@windommn.com

ACTION ITEM

CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: Building & Zoning Office
DATE: October 20, 2026 (City Council Meeting Date)
RE: Planning Commission Recommendation – Application for Variances
DEPT: Building & Zoning
CONTACT: Matthew Fast, Building & Zoning Official, at 832-8660 or matthew.fast@windommn.com

Recommendations/Options/Action Requested

Approve, by Motion, the variance application, submitted by Joshua W. Montgomery, for variances to allow construction of a detached garage in the front yard, to line up the front of the garage with the garage on the neighbor's property at 2115 Cottonwood Lake Drive, and to construct the detached garage at the same elevation as the house which is approximately 1379.14.

Issue Summary/Background

Variance Application:

Applicant/Owner: **Joshua W. Montgomery**

Address of Property: **2165 Cottonwood Lake Drive, Windom, MN**

Description: **Part of Lot 10, all of Lot 11, and part of Lot 12 of Warren Beach in the City of Windom, Cottonwood County, Minnesota.**

Parcel ID#s: **Parcel No. 25-831-0061**

City Code provides that no detached garage or accessory structure… shall be placed in the required front yard setback of a property. Neither any detached garage nor accessory building shall extend farther than the front of the dwelling on the property. The Planning Commission determined that a viable practical difficulty existed, concerning drainage in the backyard due to the amount of fill that would be needed to construct the garage, driveway, and appropriate landscaping at the required elevation, to approve this variance.

City Code Section 152.272(A) provides for an average front setback if the homes on a block vary in setbacks. Because of the significant differences in the front setbacks of the homes in this block, the Planning Commission determined that the front of the new detached garage should line up with the front of the adjoining neighbor's garage.

This property is in the Shoreland District. The detached garage would need to be constructed to the highest known water level which greatly increased because of the 2024 flood. The house was set on the property prior to the publication of the highest known water level and is at an elevation of approximately 1379.14. The Planning Commission determined that there was a practical difficulty to allow the garage to be constructed at the same elevation as the house.

The Planning Commission recommended that these variances be approved upon the following conditions:

1. **Construction of the detached garage shall be completed within one (1) year of the approval by the Windom City Council of the variances for the front-yard construction of the detached garage.**

2. **The detached garage shall be constructed so that the front of the garage lines up with the front of the garage on the property at 2115 Cottonwood Lake Drive.**

3. **The detached garage shall be constructed of new materials pursuant to City Code Section 152.325(C) and shall be constructed at the elevation of the house which is 1379.14.**

4. **Pursuant to City Code Section 152.327(A), the type of construction and building materials for the detached garage shall be similar to the principal building (house) on the lot and shall be approved by the City's Building Official.**

5. **Because of the size of the lot, the height of the detached garage shall not exceed 20 feet.**

The Minutes from the Planning Commission Meeting of October 13, 2026, set forth the discussion, motion, and findings of fact concerning the Planning Commission's recommendation to approve these requested variances.

Fiscal Impact

There should be no fiscal impact for the City to approve these variances.

Attachments

1. Zoning Application for Variances and attachments,
2. Planning Commission's Public Hearing Notice.

CITY OF WINDOM, MINNESOTA
444 9th Street
Windom, MN 56101
507-831-6125

APPLICATION FOR CONSIDERATION OF ZONING/SUBDIVISION REQUEST

Applicant(s): Name(s) Josh Montgomery
Address 2165 Cottonwood Lake Dr.
City Windom State MN Zip 56101 (Phone: 507-350-9662)

Owner(s): (If other than Applicant)
Name(s) _____
Address _____
City _____ State _____ Zip _____ (Phone: _____)

Property Address: 2165 Cottonwood Lake Dr.

Legal Description of Property: Lot(s) _____ Block(s) _____ Addition _____
LOT-012 WARREN BEACH N1/2 LOT 10; LOT 11; LOT 12 EX TR IN NE PART
Parcel No. 25-831-0061
(If metes and bounds, attach description.)

Existing Use of Property: Residential Homestead Present Zoning: R2, Shoreland

Action Requested: Conditional Use Permit _____ Variance X
Subdivision (Sketch Plat) _____ Preliminary Plat _____ Final Plat _____
Planned Unit Development (PUD) _____
Amendment (Text, Rezoning, Comprehensive Plan) – SPECIFY: _____
Other (Specify): _____

Description and Reason for Request (Attach Additional Information if necessary and/or required)
Variance request for front-yard detached garage (lakefront property) - See Attached

In signing this Application, I/we hereby acknowledge that I/we have been advised concerning the applicable provisions of the Windom Zoning and Subdivision Ordinances, current administrative procedures, and the required filing fee. I/we hereby acknowledge that the information provided in this Application is true and correct to the best of my/our knowledge.

X _____ X _____
[SIGNATURES OF APPLICANT(S)]
Date: 8/23/26

Fee: ~~$150.00~~ 250.00 Paid: Ck. Credit Card Date: 9-24-2026

Upon receipt of the Application, all required supporting documents, and the filing fee, this APPLICATION IS ACCEPTED FOR FILING on this 24th day of September, 2026.

WINDOM BUILDING & ZONING OFFICIAL: _____

Supplemental Information – To be Submitted with all Conditional Use & Variance Requests

The City's Land Use Regulations (Chapter 152 of the City Code) provide standards to evaluate your request. In order to grant a Conditional Use or Variance, the Planning Commission and City Council must make a finding that the request complies with these standards. The Applicant has the burden of proof to show that these standards have been satisfied. Please answer the following questions as they relate to your request. Attach additional sheets if needed.

1) Would your proposed use of the property be considered a reasonable use? Yes [X] No [ ]
Explain: Single family residential with detached garage is a permitted use

2) Is your proposed use in conflict with the intent of the zoning district in which it is to be located?
Yes [ ] No [X]
Explain: This district is primarily intended to allow low to medium density seasonal and year-round residential uses

3) Is your proposed use of the property compatible with present uses on the property and on adjoining properties? Yes [X] No [ ]
Explain: The proposed use seamlessly fits within the existing fabric of adjoining properties

4) Will your proposed use of the property (a) alter the essential character of the locality or (b) interfere with the creation of a beneficial environment within its own property or on adjoining properties or (c) interfere with the provision of a reasonable economic benefit to the community?
Yes [ ] No [X]
Explain: The proposed use compliments the character of adjoining properties, is consistent with long-term protection of natural values and reasonably supports economic development to the community.

5) Can you assure the City that your proposed use of the property will not unreasonably harm the public health, safety and welfare, create a nuisance, or create unreasonable congestion to nearby properties? Yes [X] No [ ]
Explain: The proposed use will enhance public health and safety in a number of ways and will have no nuisance or congestion impact.

6) Can you verify that the proposed use/development will not adversely affect pedestrian and vehicular movement on contiguous and non-contiguous adjacent properties and will not adversely affect the buffering of the service facilities and parking areas. Yes [X] No [ ]
Explain: The proposed use has no impact pedestrian or vehicular movement or buffering

7) Can you assure the City that the proposed project can be accommodated with existing public utilities and services and will not overburden the City's service capacity? Yes [X] No [ ]
Explain: The property is currently served by public utilities and the proposal will have no addition effect on the City's service capacity.

8) Variance Application Only. The undersigned Landowner (Applicant) has established that there are practical difficulties, unique to this property and not caused by the Landowner, that necessitate the need for a variance. Yes [X] No [ ]
Explain: See attached.

ATTACH A SEPARATE SHEET TO PROVIDE ANY ADDITIONAL INFORMATION YOU BELIEVE MAY BE PERTINENT TO YOUR APPLICATION.

Completed By: Josh Montgomery Date: 8/23/26

Property Address: 2165 Cottonwood Lake Dr.

APPLICATION FOR VARIANCE / FINDINGS OF FACT

Date: August 23, 2026
To: City of Windom Planning Commission & City Council
From: Josh Montgomery
Property Address: 2165 Cottonwood Lake Dr.
Subject: Request for Variance from City Code Chapter 152 — **To Allow a Detached Garage in the Front Yard Area of a Lakefront Property**

1. REQUESTED ACTION

The applicant respectfully requests an area variance from the strict enforcement of Windom City Code Chapter 152 to permit the construction of a detached garage within the designated front yard area of a riparian lot. Due to the unique positioning of the existing primary structure and the critical environmental constraints of the shoreline, front-yard placement is the only viable method to establish a functional accessory building on this parcel.

2. STATUTORY FACTORS / STATEMENT OF PRACTICAL DIFFICULTY

Per Minnesota Statutes § 462.357 and local zoning criteria, strict adherence to standard accessory structure placement rules creates an undue hardship and practical difficulty due to physical characteristics unique to this property:

- **A. Reasonable Manner of Use**:
  A detached garage is a standard, essential accessory structure for a residential lakefront property, providing necessary storage for vehicles, watercraft, and maintenance equipment. Seeking a functional layout that balances standard property use with environmental stewardship is entirely reasonable and consistent with the surrounding neighborhood.
- **B. Unique Physical and Environmental Constraints /Justification of Hardship:**
  The unique physical and environmental constraints of this lakefront parcel create a practical difficulty in complying with standard accessory structure placements: Strict adherence to the current setback and placement requirements would create an undue hardship due to the unique physical characteristics of this parcel. Unlike non-riparian parcels in the R-2 zone, the existing configuration of this lot prevents standard rear or side-yard placement due to severe physical limitations:
  - **Shoreland Impact & Runoff:** Placing a garage in the rear (lake side) would significantly increase impervious surface area near the shoreline. This creates a high risk of soil destabilization in addition to nutrient-rich runoff entering the lake, potentially harming water quality and directly violating the spirit of Minnesota's Shoreland Management rules.
  - **Lack of Alternative Space:** The physical layout and positioning of the primary home leaves no alternative room for a garage structure on the North side of the home without directly violating strict side yard setback requirements or encroaching onto the property line.

- **Environmental Preservation (Cottonwood Trees):** The only other feasible location for a garage on the opposite (south) side would require the removal of several mature, healthy Cottonwood trees. These trees provide essential soil stabilization, wind protection, and shade for the neighborhood. Preserving these trees is in the best interest of the local environment and the aesthetic character of the block. Removing them to accommodate a garage would compromise the soil's integrity and destroy established wildlife habitats including long-standing wood duck nesting boxes.
- **View Corridor & Neighborhood Character:** Placing a structure between the home and the lake would obstruct the protected view corridor for both the subject property and neighboring parcels. Moving the garage to the front yard (street side) preserves the natural lakefront aesthetic and keeps the heavy structural footprint away from the water's edge.
- **Unique Lot Constraints:** Unlike non-riparian parcels in the R-2 zone, the positioning of the house on this specific lot prevents standard rear or side-yard placement. The proposed front-yard location is the only site that allows for a functional garage without significant environmental destruction or violating side-yard setback requirements.

- **C. Essential Character of the Locality**:
  Moving the garage footprint to the front yard (street side) preserves the natural lakefront aesthetic and keeps heavy construction away from the water's edge. This placement maintains the established, open character of the shoreline block and ensures the structure blends into the streetscape without impeding public right-of-ways or neighbor sightlines.

3. ENVIRONMENTAL & SHORELAND IMPACT
Utilizing the front yard for the garage footprint is the most environmentally responsible and least intrusive option for this parcel. It avoids the unnecessary introduction of hardcover near the water, protects vital shoreline vegetation, and acts as a buffer to prevent concentrated runoff from harming the lake's water quality.

4. CONCLUSION
Strict enforcement of standard placement rules completely eliminates the possibility of a functional garage on this unique shoreland parcel, causing a severe practical difficulty. The requested front-yard placement variance represents the minimum path of relief necessary to allow standard residential use without causing significant environmental destruction or violating side-yard requirements.

APPLICATION FOR VARIANCE / FINDINGS OF FACT

Date: August 23, 2026
To: City of Windom Planning Commission & City Council
From: Josh Montgomery
Property Address: 2165 Cottonwood Lake Dr.
Subject: Request for Variance from City Code Section 152.272 – **To Allow Front Yard Setback per R-2 Zone Standard in Lieu of Averaging the Block**

1. REQUESTED ACTION

The applicant respectfully requests an area variance from the strict enforcement of Windom City Code Section 152.272. This section mandates that the minimum front yard setback must match the average setback of existing adjacent structures. The applicant requests permission to establish a front yard setback of minimum 25' from property line (the Zone R2 requirement) or aligned with the southern neighbor's garage (believed to be 33' from property line), whichever is greater, to allow for the construction of a residential garage. This is less than the calculated average setback established by neighboring properties on this block.

2. STATUTORY FACTORS / STATEMENT OF PRACTICAL DIFFICULTY

Per Minnesota Statutes and Windom's standards, a variance may be granted when a property owner demonstrates "practical difficulties" unique to their land. The applicant satisfies these criteria as follows:

- **A. Reasonable Manner of Use**:
  A garage is a standard, essential accessory structure for a residential lakefront property, providing necessary storage for vehicles, watercraft, and maintenance equipment. Constructing a garage is a fully reasonable use that is completely consistent with the surrounding residential neighborhood.
- **B. Unique Physical Circumstances (Environmental, Safety, & Wildlife Habitat Preservation)**:
  The parcel is heavily encumbered by numerous mature, healthy cottonwood trees. Enforcing the average setback rule under Section 152.272 creates a severe practical difficulty by forcing the garage footprint directly into these mature tree canopy and root zones.
    - **Existing Neighborhood Prior to Annexation:** This block was established prior to annexation by the City of Windom. When constructed these structures along the lake were not regulated by front yard setbacks or shoreline setbacks.
    - **Inconsistent Lot Depths Due to Shoreline Variations:** The depth of lots along this block of shoreline vary greatly and thus the front yard setbacks vary greatly. Alignment from the ordinary high water mark (shoreline) is a strict Shoreline Zone requirement. This alignment with the shoreline creates a condition of misalignment of front yard setbacks on the differing lot depths.

- **Tree Preservation & Safety:** Moving the structure further back to meet the average setback would require clear-cutting several of these historic, well-established cottonwoods, destroying the natural canopy. Conversely, placing a garage directly underneath mature cottonwood trees poses a significant, ongoing safety hazard due to the high risk of large, heavy falling limbs damaging the structure, while their extensive root systems would compromise the garage's foundation over time.
- **Critical Wildlife Habitat:** These specific mature cottonwood trees serve a vital ecological purpose on the property. They feature established wood duck nesting houses that support a population of returning wood ducks every spring. Forcing the garage footprint backward would directly disrupt this active avian habitat, jeopardize the nesting sites, and interfere with the seasonal wildlife patterns intrinsic to this shoreland ecosystem.

- **C. Essential Character of the Locality**:
  Granting this variance will preserve, rather than alter, the essential character of the locality. By allowing the garage to be positioned closer to the front road property line, the natural, wooded aesthetic and active wildlife of the lakefront corridor are protected. The proposed building line will not impede public right-of-ways, obstruct traffic sightlines, or negatively impact adjacent neighbors.

3. ENVIRONMENTAL & SHORELAND IMPACT

Mature cottonwood trees play a vital role in lakefront ecology by stabilizing the soil, preventing shoreline erosion, and filtering stormwater runoff before it enters the lake. Shifting the garage forward allows these trees and their resident wildlife to remain fully undisturbed, maximizing environmental protection for the shoreland district. The project will ensure:

- Zero disturbance to the critical root zones of the preserved cottonwoods.
- Protection of active wood duck nesting infrastructure.
- Compliance with all side-yard setbacks and height restrictions.

4. CONCLUSION

Strict enforcement of the average setback rule under Section 152.272 creates an environmental and safety conflict: it forces either the destruction of irreplaceable mature trees and active wildlife habitats, or creates a hazardous building environment beneath a mature canopy. The requested front yard variance represents the minimum path of relief required to build a standard garage while safely preserving the unique, natural, and ecological characteristics of this lakefront property.

APPLICATION FOR VARIANCE / FINDINGS OF FACT

Date: August 23, 2026
To: City of Windom Planning Commission & City Council
From: Josh Montgomery
Property Address: 2165 Cottonwood Lake Dr.
Subject: Request for Variance from Shoreland/Floodplain Elevation Codes — **Proposed Detached Garage Finished Floor Elevation**

1. REQUESTED ACTION

The applicant respectfully requests an area variance from the strict enforcement of the city's shoreland/floodplain management regulations requiring accessory structures to be placed at an elevation 3 feet above the highest known water mark.
The applicant requests a variance to construct the finished floor elevation of the detached garage to match the existing elevation of the primary residential house. The house's finished floor sits approximately 7 to 8 inches below the city's required 3-foot mark. Granting this variance will allow both structures on the lot to maintain a unified, safe, and practical grade.

2. STATUTORY FACTORS / STATEMENT OF PRACTICAL DIFFICULTY

Per Minnesota Statutes and local zoning regulations, a variance is warranted when strict compliance with an ordinance creates a "practical difficulty" due to physical constraints unique to the property. The applicant satisfies these criteria as follows:

- **A. Reasonable Manner of Use**:
  Building a garage at an elevation that aligns seamlessly with the existing primary residence is a completely reasonable and standard construction practice. Forcing a detached garage to sit nearly a foot higher than the main home on the same residential lot introduces immediate operational and accessibility challenges for the homeowner.
- **B. Unique Physical Circumstances & Grading Difficulties**:
  The topography of this lot presents severe physical constraints when trying to meet the strict 3-foot elevation mandate:
  - **Massive Fill Requirement:** Adhering to the code would require importing more than 3 feet of fill dirt across the building pad. This artificial elevation change creates a massive, unnatural mound on a flat lakefront lot and severely impairs natural established drainage channels.
  - **Severe Road Slope Issues:** Elevating the garage to the mandatory code height would push its finished floor higher than the road elevation on the south side of the property. This creates an adverse up-slope away from the house and towards the road, severely disrupting standard driveway grades, vehicle clearance, and safe winter ingress/egress.
  - **Stormwater and Drainage Risks:** Forcing a 3-foot fill pad into this specific location artificially alters natural drainage. It forces stormwater runoff directly toward the lower-elevation primary residence or onto the road right-of-way, creating a self-inflicted water management problem that

does not currently exist, and could affect neighboring properties in severe events.

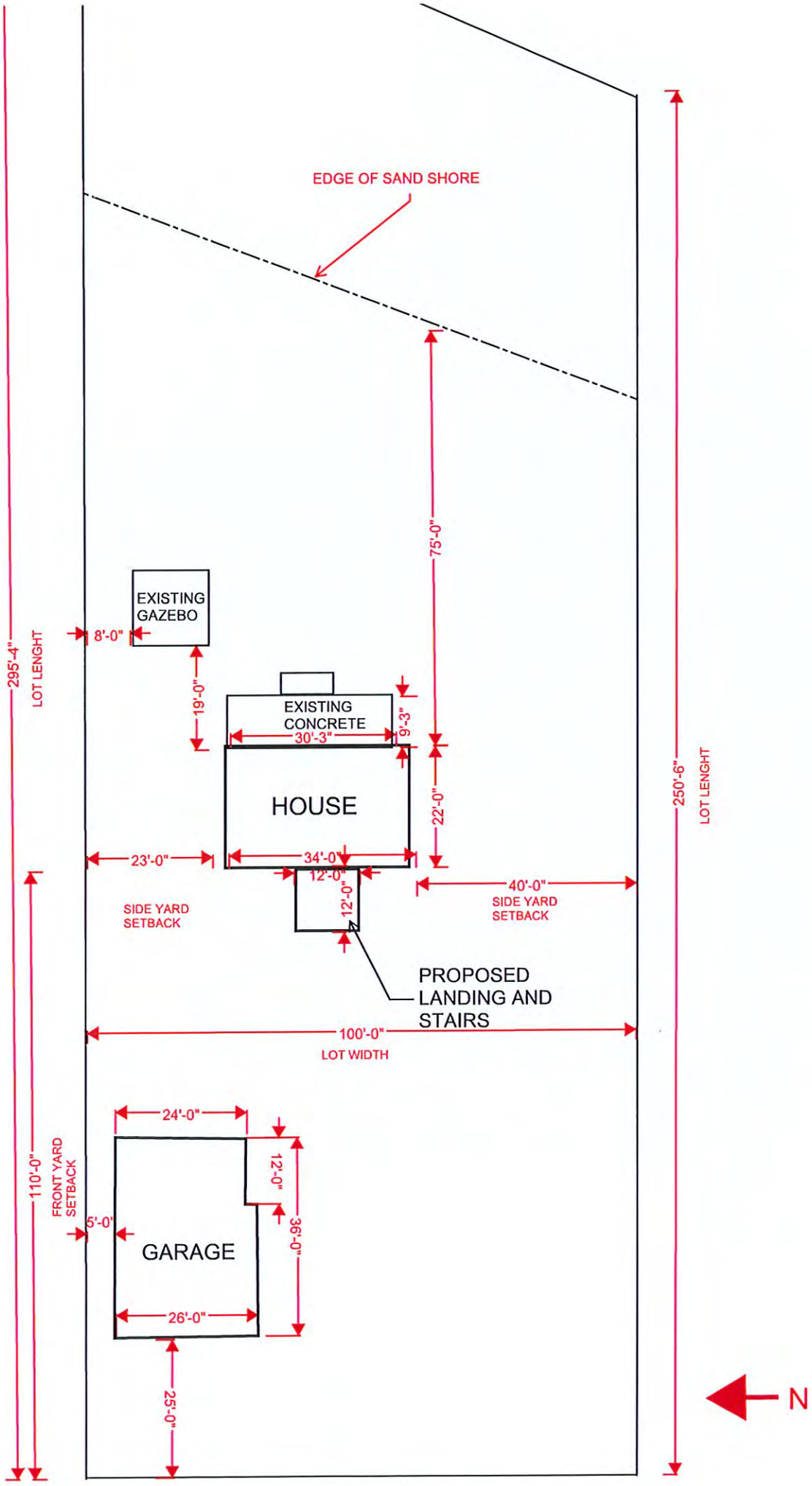
- **C. Essential Character of the Locality**:
  Allowing the garage to match the home's existing elevation, which is already higher than all adjacent neighbors to the south, preserves the established character of the neighborhood. It ensures the garage blends naturally with the existing site topography and avoids an abrupt, artificially high structure that disrupts the visual and physical flow of the shoreline streetscape.

3. FLOOD PROTECTION & ENVIRONMENTAL MITIGATION

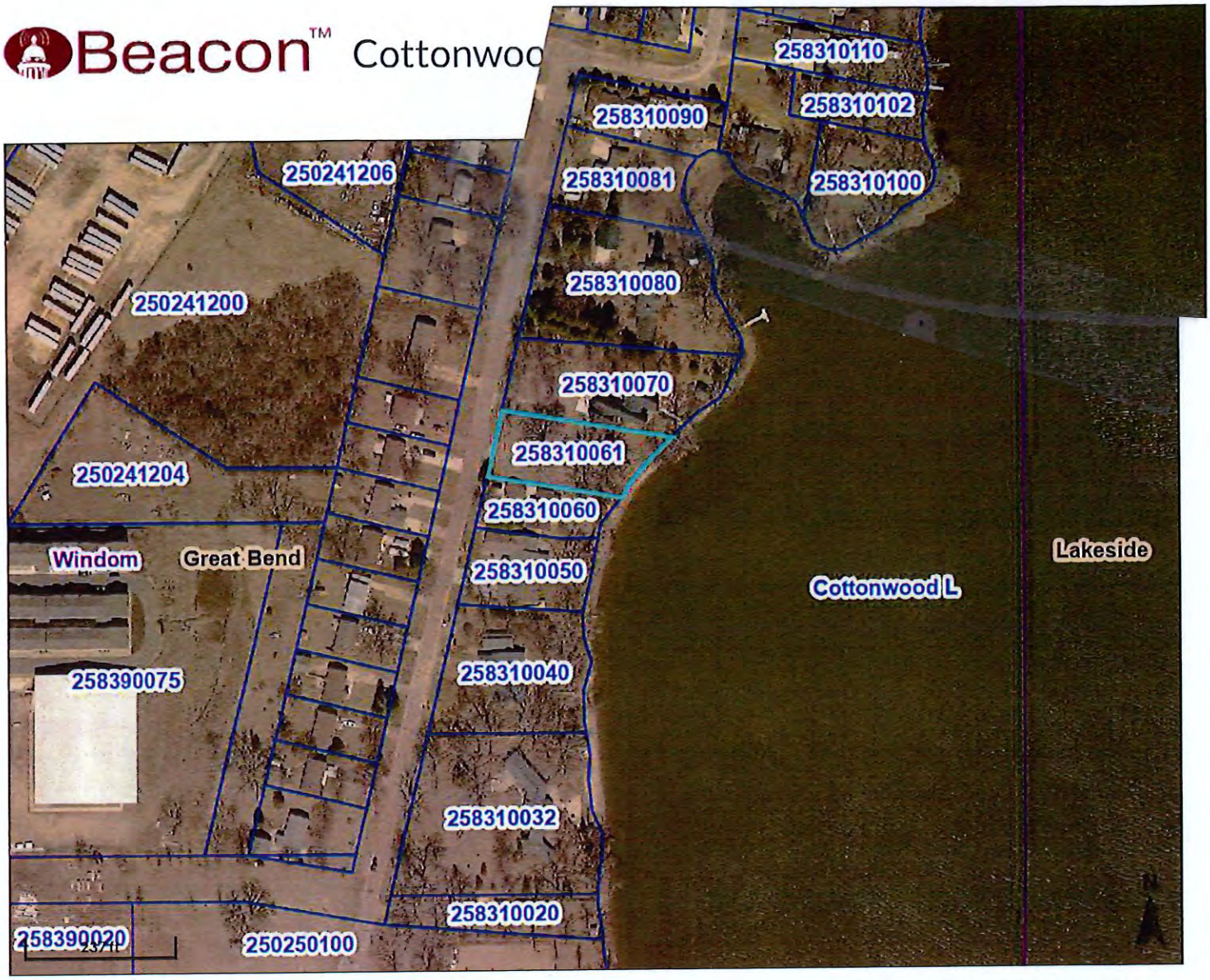
While the garage will sit 7 to 8 inches below the strict 3-foot buffer rule, it remains exceptionally well-elevated and safely matched to the primary home, which has historically resisted water issues. To mitigate the minor elevation reduction, the applicant will utilize flood-resistant construction materials at the base of the garage frame and ensure the surrounding grade slopes away from the foundation to prevent localized pooling.

4. CONCLUSION

Strict enforcement of the 3-foot elevation rule forces an unnecessary engineering problem. It requires importing massive amounts of fill, creates an unsafe slope relative to the south road, and introduces severe drainage hazards for the existing house. Matching the garage to the house's finished floor represents the minimum path of relief to ensure a safe, accessible, and functional property layout.


EDGE OF SAND SHORE
EXISTING GAZEBO
8'-0"
19'-0"
EXISTING CONCRETE
30'-3"
9'-3"
HOUSE
34'-0"
22'-0"
75'-0"
23'-0"
SIDE YARD SETBACK
12'-0"
12'-0"
40'-0"
SIDE YARD SETBACK
PROPOSED LANDING AND STAIRS
100'-0"
LOT WIDTH
295'-4"
LOT LENGHT
110'-0"
FRONT YARD SETBACK
24'-0"
12'-0"
5'-0"
GARAGE
36'-0"
26'-0"
25'-0"
250'-6"
LOT LENGHT
N

Beacon™ Cottonwoo



Parcel ID	258310061	**Alternate ID**	n/a	**Owner Address**	MONTGOMERY/JOSHUA W
Sec/Twp/Rng	0-0-0	**Class**	RESIDENTIAL\SINGLE UNIT		202 9TH AVE
Property Address	2165 COTTONWOOD LAKE DR WINDOM	**Acreage**	n/a		HOPKINS MN 55343

District n/a

Brief Tax Description N1/2 LOT 10; LOT 11; LOT 12 EX TR IN NE PART
(Note: Not to be used on legal documents)

Date created: 10/8/2026
Last Data Uploaded: 10/8/2026 5:07:17 AM

Developed by SCHNEIDER GEOSPATIAL

Building & Zoning Office
City Hall, 444 9th Street, P.O. Box 38
Windom, MN 56101

CITY OF WINDOM PLANNING COMMISSION
PUBLIC HEARING NOTICE
VARIANCE APPLICATION – GARAGE LOCATION AND SETBACK

Pursuant to City of Windom, City Code Sections 152.525-152.530 and 152.565-152.568, notice is hereby given that the Applicant and Owner, Joshua W. Montgomery of 202 Ninth Avenue North, Hopkins, Minnesota 55343, has submitted a zoning application for variances for his property located at 2165 Cottonwood Lake Drive, Windom, Minnesota. This property is located in an R-2 ("Urban 1& 2 Family") Residential District. The Applicant/Owner is requesting a variance of City Code Section 152.326(A) to allow construction of a detached garage in the front yard of his lakeshore property. Section 152.272(A) provides that no building shall project beyond the average front yard setback of the buildings on that side of the street between the two intersecting streets. The Applicant/Owner is requesting a variance of that Code Section to allow a front yard setback of 25 feet for the proposed detached garage. City Code Section 152.227(A)(1) provides that the lowest floor of a structure must be at least three feet above the highest known water level which would be a height of 1379.87. The Applicant/Owner is requesting a variance to allow construction of the detached garage at the same elevation as the house which is approximately 1379.14. The application, site plan for the property (including a proposed garage), and other documentation is on file in the Building & Zoning Office in City Hall.

A public hearing to consider this application will be held before the Planning Commission in **the City Hall Council Chamber, 444 Ninth Street, Windom, Minnesota, on Tuesday, October 13, 2026, at the meeting which begins at 7:00 p.m.**

The application and other information may be reviewed in the Building & Zoning Office in City Hall prior to the Public Hearing. Members of the public may also contact the Building & Zoning Office, prior to the public hearing, by phone at 507-832-8660 or 507-832-8659 or by e-mail at matthew.fast@windommn.com to obtain information concerning the application.

Those persons wishing to be heard on this application for consideration of variances on the proposed location, setback, and elevation of a detached garage on lakeshore residential property are requested to attend this public hearing.

Legally described as follows: Part of Lot 10, all of Lot 11, and Part of Lot 12 of Warren Beach in the City of Windom, Cottonwood County, Minnesota. *(abbreviated description)*

Parcel ID #: 25-831-0061

Address of the Property is: 2165 Cottonwood Lake Drive, Windom, MN 56101

By Order of the City of Windom, Minnesota
Matthew Fast, Zoning Administrator

Published: Cottonwood County Citizen (September 30, 2026)

ACTION ITEM

CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: Building & Zoning Office
DATE: October 20, 2026 (City Council Meeting Date)
RE: Planning Commission Recommendation – Variance Application –Front Yard Setback
DEPT: Building & Zoning
CONTACT: Matthew Fast, Building & Zoning Official, at 832-8660 or matthew.fast@windommn.com

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Recommendations/Options/Action Requested

Deny the Variance Application, submitted by Daryl E. Tasler and Elaine S. Tasler, requesting a variance to allow the construction of a 10' X 10' addition (entry) on the front of their home because it does not comply with City Code Section 152.272(A).

Issue Summary/Background

Variance Application:

Applicants: **Daryl E. Tasler and Elaine S. Tasler**

Address of Property**:** **1240 20th Street, Windom, MN**

Description: **Lot 14 in Block 1 of First Extension to Knauss Dynamic View Addition in the City of Windom, Cottonwood County, Minnesota.**

Parcel ID#: **25-453-0051**

The Applicants filed an Application requesting a variance to allow the construction of a 10' X 10' addition (entry) on the front of their home.

The property is located in an R-1 District. The existing front yard setback is less than required by City Code Section 152.053.

Code Section 152.272(A) states: "The yard and frontage limitations stipulated elsewhere in this chapter shall not apply to the following: in any district where front yards are required and where 40% or more of the frontage on one side of a street between two intersecting streets is developed with buildings that have front yards that are greater or less than the required front yard in the district, no building shall project beyond the average front yard so established". Basically, the fronts of all of the houses on the same side of the block are to line up.

The Applicants are proposing to construct an addition that would project into their required front yard setback and would project beyond the average front yard setback on their side of the block.

Following published and mailed notice, the Planning Commission held a public hearing on this application on October 13, 2026.

Following review of the application information and code requirements, the public hearing, comments from the property owner, and additional code information provided by Staff and the City Attorney, the Planning Commission approved a motion to recommend that the City Council deny this variance application.

It was the consensus of the Planning Commission that this would be a good project. However, pursuant to the Code, to grant this variance would set a precedent.

The Planning Commission approved a subsequent motion directing Staff to review ordinances from other cities for potential future amendments to the Code to include possible exceptions to City Code Section 152.272(A). However, at this point in time, they cannot recommend approval of the variance as it would be in violation of City Code and would set a precedent.

The reasons for this recommendation are set forth in the Minutes from the October 13th Meeting and include, but are not limited to, the following: The Applicants have not established that there are practical difficulties, as defined by state statute, in complying with the ordinance and have not established that there are unique circumstances of the property.

The **Minutes from the October 13th Meeting** set forth the discussion, motion, and findings of fact concerning the Planning Commission's recommendation to deny this Variance Application.

Fiscal Impact

There should be no fiscal impact for the City to deny this variance.

Attachments

1. Zoning Application for a Variance with attachments;
2. Planning Commission's Public Hearing Notice.

MF:mah

CITY OF WINDOM, MINNESOTA
444 9th Street
Windom, MN 56101
507-832-8660 & 507-832-8659

APPLICATION FOR CONSIDERATION OF ZONING/SUBDIVISION REQUEST

Applicant(s): Name(s) Daryl Tasler & Elaine Tasler
Address 1240 20th st
City Windom State Mn Zip 56101 (Phone: 507-822-3938

Owner(s): (If other than Applicant)
Name(s) _____
Address _____
City _____ State _____ Zip _____ (Phone: _____)

Property Address: 1240 20th st Windom, Mn 56101

Legal Description of Property: Lot(s) _____ Block(s) _____ Addition _____

_____ **Parcel No.** 25-453-0051
(If metes and bounds, attach description.)

Existing Use of Property: Home Present Zoning: R-1

Action Requested: Conditional Use Permit _____ Variance X
Subdivision (Platting) _____ (Includes Preliminary Plat and Final Plat)
Planned Unit Development (PUD) _____
Amendment (Text, Rezoning, etc.)– SPECIFY: _____
Other (Specify): _____

Description and Reason for Request (Attach Additional Information if necessary and/or required)
We would like to add a 10' x 10' Entry on to the front of our house. We would still have approximatly 16' clearance from the cities easement on our property also there are two homes down the street from us with a build out on one and a deck on the other that is closer to the easement line than ours would be

(Please also complete additional form - "Supplemental Information for CUP/Variance" – Page 2.)

In signing this Application, I/we hereby acknowledge that I/we have been advised concerning the applicable provisions of the Windom Zoning and Subdivision Ordinances, current administrative procedures, and the required filing fee. I/we hereby acknowledge that the information provided in this Application is true and correct to the best of my/our knowledge.

x Daryl Tasler x Elaine Tasler
[SIGNATURES OF APPLICANT(S)]

Date: 9/3/2026

Fee: ~~$200.00~~ $250.00 Paid: Ck. 4999 Date: 9-3-2026 (cash)

Upon receipt of the Application, all required supporting documents, and the filing fee, this APPLICATION IS ACCEPTED FOR FILING on this 8th day of September, 2026.

WINDOM BUILDING & ZONING OFFICIAL: Matt Thate

Supplemental Information – To be Submitted with all Conditional Use & Variance Requests

The City's Land Use Regulations (Chapter 152 of the City Code) provide standards to evaluate your request. In order to grant a Conditional Use or Variance, the Planning Commission and City Council must make a finding that the request complies with these standards. The Applicant has the burden of proof to show that these standards have been satisfied. Please answer the following questions as they relate to your request. Attach additional sheets if needed.

1) Would your proposed use of the property be considered a reasonable use? Yes [X] No [ ]
Explain: Its an entry to our home and we only have a 3x4 area now 10' x 10'

2) Is your proposed use in conflict with the intent of the zoning district in which it is to be located? Yes [X] No [ ]
Explain: It was explained to me the code says an extra 25 feet from the Cities easement which is already 18 feet onto our property. There would still be 16 feet to the front of the entry

3) Is your proposed use of the property compatible with present uses on the property and on adjoining properties? Yes [X] No [ ]
Explain: It would be a small addition (entry) to the front of the house with a sitting area that will blend into our houses front.

4) Will your proposed use of the property (a) alter the essential character of the locality or (b) interfere with the creation of a beneficial environment within its own property or on adjoining properties or (c) interfere with the provision of a reasonable economic benefit to the community? Yes [ ] No [X]
Explain: There are other houses across the street that have an entry area and 1 with a deck built on the front of their home
1) 1025 20th st
2) 1045 20th st

5) Can you assure the City that your proposed use of the property will not unreasonably harm the public health, safety and welfare, create a nuisance, or create unreasonable congestion to nearby properties? Yes [X] No [ ]
Explain: We will still be plenty far back and not affect sight lines

6) Can you verify that the proposed use/development will not adversely affect pedestrian and vehicular movement on contiguous and non-contiguous adjacent properties and will not adversely affect the buffering of the service facilities and parking areas. Yes [X] No [ ]
Explain: we will be plenty far back and not affect sight lines

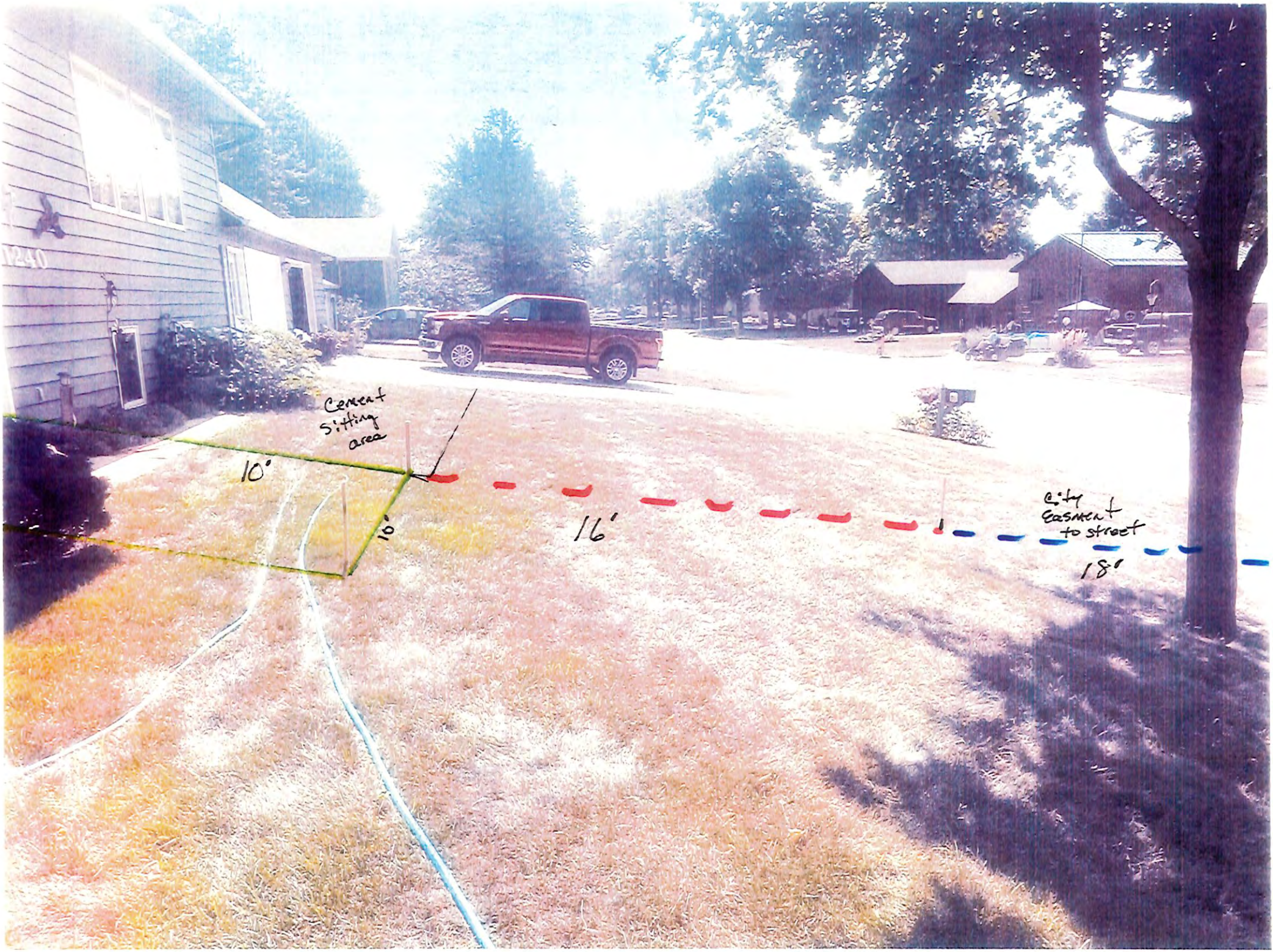
7) Can you assure the City that the proposed project can be accommodated with existing public utilities and services and will not overburden the City's service capacity? Yes [X] No [ ]
Explain: We will be approximatly still be 16' from the cities easement and still approximatly 35' from the street & will use only a little more electricity

8) Variance Application Only. The undersigned Landowner (Applicant) has established that there are practical difficulties, unique to this property and not caused by the Landowner, that necessitate the need for a variance. Yes [ ] No [ ]
Explain: The difficulty is the 25' extra set back from the cities easement We have talked to the neighbors and they think it will look good and improve the esthetics of our home

ATTACH A SEPARATE SHEET TO PROVIDE ANY ADDITIONAL INFORMATION YOU BELIEVE MAY BE PERTINENT TO YOUR APPLICATION.

Completed By: Daryl Tasler Date: 9/3/2026

Property Address: 1240 20th st Windom, Mn

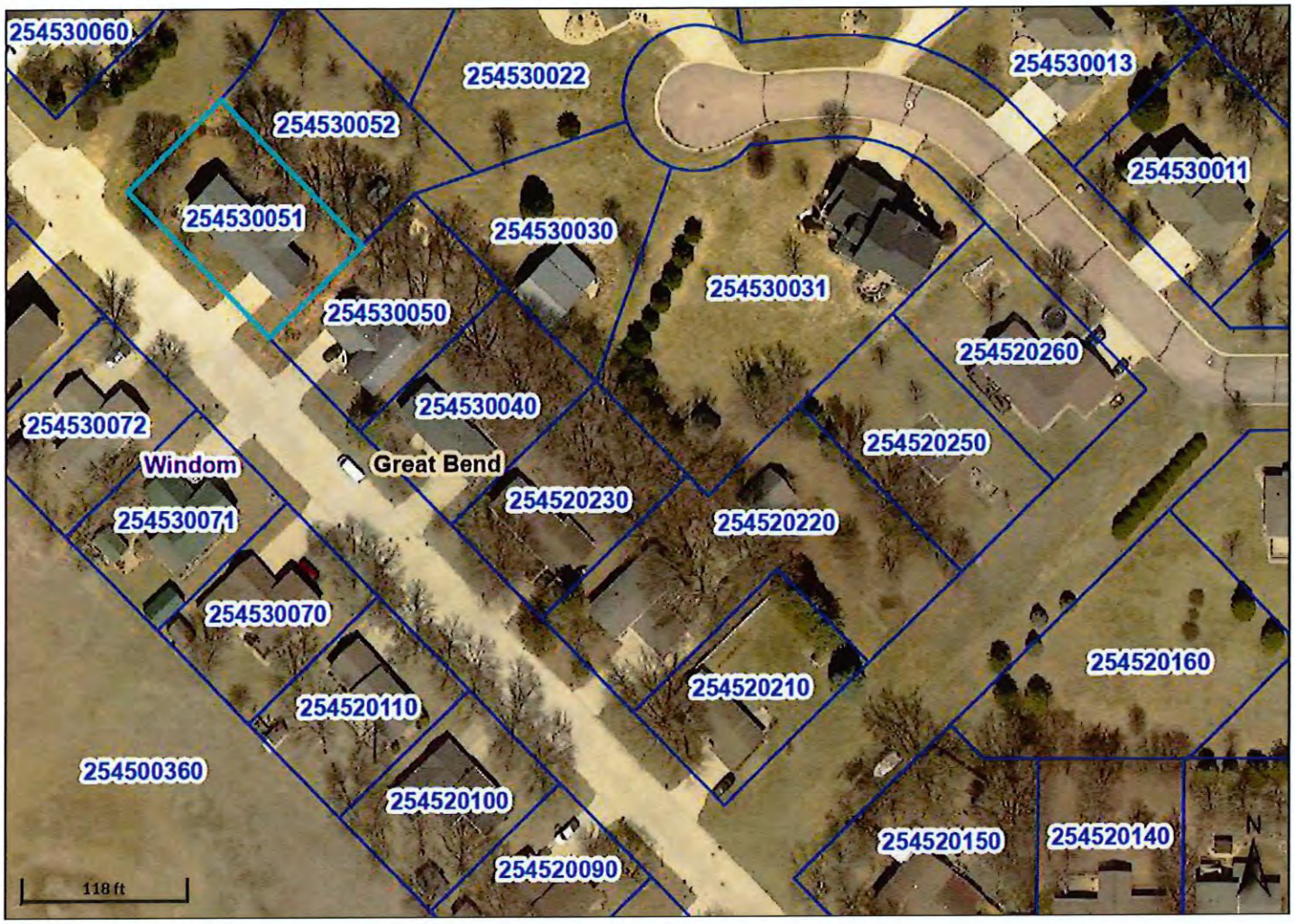

Cement sitting area
10'
10'
16'
City easement to street
18'

1240

AI-Generated Example



Beacon™ Cottonwood County, MN



Parcel ID	254530051	**Alternate ID**	n/a	**Owner Address**	TASLER/DARYL E & ELAINE
Sec/Twp/Rng	0-0-0	**Class**	RESIDENTIAL\SINGLE UNIT		1240 20TH ST
Property Address	1240 20TH ST	**Acreage**	n/a		WINDOM MN 56101
	WINDOM				
District	n/a				
Brief Tax Description	LOT 14 BLK 1				
	(Note: Not to be used on legal documents)				

Date created: 9/24/2026
Last Data Uploaded: 9/24/2026 4:56:58 AM

Developed by SCHNEIDER GEOSPATIAL

Building & Zoning Office
City Hall, 444 9th Street, P.O. Box 38
Windom, MN 56101

CITY OF WINDOM PLANNING COMMISSION
PUBLIC HEARING NOTICE
VARIANCE APPLICATION – FRONT YARD SETBACK FOR ADDITION

Pursuant to City of Windom, City Code Sections 152.525-152.530 and 152.565-152.568, notice is hereby given that the Applicants and Owners, Daryl E. Tasler and Elaine S. Tasler, of 1240 20th Street, Windom, Minnesota 56101, have submitted a zoning application requesting a variance to allow construction of a 10-foot by 10-foot addition on the front of their home. This property is located in an R-1 ("Single-Family") District. The Applicants/Owners are requesting a variance to reduce the required front yard setback and a variance of the requirement in City Code Section 152.272(A) that the front yard setback of the proposed addition line up with the front yard setback of the buildings on that side of the street between the intersecting streets. The application, an aerial, the site plan for the property (including the proposed addition), and other documentation is on file in the Building & Zoning Office in City Hall.

A public hearing to consider this application will be held before the Planning Commission in **the City Hall Council Chamber, 444 Ninth Street, Windom, Minnesota, on Tuesday, October 13, 2026, at the meeting which begins at 7:00 p.m.**

The application and other information may be reviewed in the Building & Zoning Office in City Hall prior to the Public Hearing. Members of the public may also contact the Building & Zoning Office, prior to the public hearing, by phone at 507-832-8660 or 507-832-8659 or by e-mail at matthew.fast@windommn.com to obtain information concerning the application.

Those persons wishing to be heard on this application for consideration of a variance on the front yard setback of a proposed addition are requested to attend this public hearing.

Legally described as follows: Lot 14 in Block 1 of First Extension to Knauss Dynamic View Addition in the City of Windom, Cottonwood County, Minnesota.

Parcel ID #: 25-453-0051

Address of the Property is: 1240 20th Street, Windom, MN 56101

By Order of the City of Windom, Minnesota
Matthew Fast, Zoning Administrator

Published: Cottonwood County Citizen (September 30, 2026)

RESOLUTION #2026-

INTRODUCED:
SECONDED:
VOTED: Aye:
Nay:
Absent:

RESOLUTION DECLARING THE COSTS TO BE ASSESSED, ORDERING THE CITY ADMINISTRATOR TO PREPARE AN ASSESSMENT ROLL, AND CALLING FOR A PUBLIC HEARING FOR THE "2026 MISCELLANEOUS SPECIAL ASSESSMENTS"

WHEREAS, there are invoices for city services, such as fire calls, mowing, snow removal, or rubbish removal by the City to correct nuisance violations, that have not been paid by the property owners; and

WHEREAS, it is necessary to assess the benefited property for all of the costs of these services pursuant to Minnesota Statutes, Chapter 429.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, AS FOLLOWS:

1. The costs of such services to be specially assessed are hereby declared to be a maximum of $12,220.72.

2. The City Administrator shall calculate the proper amounts to be assessed per parcel for such services and shall file a copy of such proposed assessments at City Hall for public inspection.

3. Such assessments shall be payable with real estate taxes in equal annual installments extending over a period of one (1) year at an interest rate of five percent (5%) per annum from the date of certification.

4. A public hearing shall be held before the City Council at the City Hall in Windom, Minnesota, on the 17th day of November, 2026, during the regular City Council Meeting commencing at 6:30p.m., to consider and vote upon such proposed assessments. At such time and place, all persons owning property affected by such services will be given an opportunity to be heard with reference to such assessments.

5. The City Administrator is hereby directed to cause a notice of the hearing on the proposed assessments to be published once in the official newspaper at least two weeks prior to the hearing. The notice shall state the total cost of the services.

6. The City Administrator shall also cause notice of said hearing to be mailed to the owner(s) of each parcel, described in the assessment roll, not less than two (2) weeks prior to the hearing. The notice mailed to the owner(s) of each parcel shall specify the amount of the proposed assessment for that particular parcel.

Adopted by the Council this 20th day of October, 2026.

_____
Hilary Mathis, Mayor

Attest:_____
Steve Nasby, City Administrator

RESOLUTION #2026-

INTRODUCED:
SECONDED:
VOTED: Aye:
Nay:
Absent:

RESOLUTION DECLARING THE COSTS TO BE ASSESSED, ORDERING THE CITY ADMINISTRATOR TO PREPARE AN ASSESSMENT ROLL, AND CALLING FOR A PUBLIC HEARING FOR THE "2026 STREET IMPROVEMENT PROJECT"

WHEREAS, costs have been determined for the improvement and said total is the maximum sum of $5,877,000.00; and

WHEREAS, it is necessary to access the benefited property for all or a portion of the costs of these improvements pursuant to Minnesota Statutes, Chapter 429.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, AS FOLLOWS:

1. The costs of such improvement to be specially assessed are hereby declared to be a maximum of $1,592,730.00.

2. The City Administrator shall calculate the proper amounts to be assessed for such improvement and shall file a copy of such proposed assessments at City Hall for public inspection.

3. Such assessments shall be payable in equal annual installments extending over a period of ten (10) years at an interest rate of five and seventy-one hundredths percent (5.71%) per annum.

4. A public hearing shall be held before the City Council at the City Hall in Windom, Minnesota, on the 17th day of November, 2026, during the regular City Council Meeting commencing at 6:30 p.m., to consider and vote upon such proposed assessments. At such time and place, all persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessments.

5. The City Administrator is hereby directed to cause a notice of the hearing on the proposed assessments to be published once in the official newspaper at least two weeks prior to the hearing. The notice shall state the total cost of the improvement.

6. The City Administrator shall also cause notice of said hearing to be mailed to the owner(s) of each parcel, described in the assessment roll, not less than two (2) weeks prior to the hearing. The notice mailed to the owner(s) of each parcel shall specify the amount of the proposed assessment for that particular parcel.

Adopted by the Council this 20th day of October, 2026.

_____
Hilary Mathis, Mayor

Attest:_____
Steve Nasby, City Administrator

ACTION ITEM

CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127

TO: City Council
FROM: Jeff Dahna, Telecom General Manager
DATE: **10/14//2026**
RE: **Telecom VoIP Residential and Business Service Pricing/Rates/Fees**
DEPT: **Telecom**
CONTACT: Jeff Dahna

Recommendations/Options/Action Requested

The Telecom Commission recommends that the City Council adopt the following rates effective next billing cycle:

Voice - Residential Service (VoIP GigTel Platform)	$25.00/month*
Voice - Business Service (VoIP GigTel Platform)	Starting at $30/month*

Enhanced Calling Features:	Caller ID	Call Waiting/Call Hold
3-Way Calling	Call Return	Last Number Redial
Anonymous Call Rejection	Caller ID Blocking	Call Forwarding
Do Not Disturb	Voicemail	Long Distance

Includes unlimited Long Distance throughout the US & Canada.
*Applicable taxes, fees, and federal universal service charges will be added to monthly billing.

The Telecom General Manager recommends that the City Council adopt the following rates/fees for Voice – Business Phone System Services to match Federated Broadband's pricing structure:

VoIP Business Phone System Services
Admin Seat (One Required): $29.95/seat, per month
Basic Seat (Extension Numbers): $14.95/seat, per month
Direct Inward Dial (DID): $2.00/per phone number, per month. The first number is free.
E-Fax: $27.00/month/user
Traditional Fax: $42.00/month One-time purchase of ATA Converter for $115.00 plus installation cost.

Session Initiation Protocol (SIP) Customers & Session Connection to Business Phone System.
Admin Seat (One Required): $29.95/seat, per month.
SIP Sessions: $18.00/session, per month.

Issue Summary/Background

The Telecom Commission met on September 21st , 2026, and under New Business reviewed Voice-Residential/Business Service pricing to match Federated Broadband's pricing structure. Motion was made and seconded to recommend to the City Council the GigTel UCaaS system rates for Residential/Business phone services. Motion approved 3 to 0.

Telecom General Manager Jeff Dahna received Federated Broadband's VoIP Business Phone System Services and SIP VoIP Customers/Session Connection to Business Phone System pricing structure. Due to time constraints and since this is pricing that Federated Broadband already has in place, City Administer suggested moving ahead with a Council item for the service pricing/fees/rates to be adopted.

Fiscal Impact

The service pricing/rates/fees will generate revenue and allow them to be entered into the billing system.

Attachments

RESOLUTION #2026-

INTRODUCED:
SECONDED:
VOTED: Aye:
Nay:
Absent:

RESOLUTION ESTABLISHING RATES, CHARGES AND FEES FOR
TELECOMMUNICATIONS ENTERPRISE FUND

WHEREAS, City Code Section 3.02 authorizes the City Council to establish rates and charges for municipal utilities (including, but not limited to, services, permit fees, connection and meter reading and checking fees, disconnection fees, reconnection fees including penalties for non-payment); and

WHEREAS, the City Council periodically establishes rates and fees for municipal utilities; and

WHEREAS, the Windom Telecommunications Commission recommends to the Windom City Council to establish the monthly rate for the following Telecommunications services; and

WHEREAS, it is in the best interests of the City of Windom and its citizens to operate the city enterprise funds in a cost-effective manner.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Windom, Minnesota, as follows:

Voice – Residential Service (VoIP GigTel Platform) $25.00/month*

Includes Enhanced Calling Features:

Caller ID
Call Waiting/Call Hold
3-Way Calling
Call Return
Last Number Redial
Anonymous Call Rejection
Caller ID Blocking
Call Forwarding
Do Not Disturb
Voicemail
Long Distance
Includes unlimited Long Distance throughout the US & Canada.

Voice – Commerical Service (VoIP GigTel Platform) $30.00/month*

Includes Enhanced Calling Features:

Caller ID
Call Waiting/Call Hold
3-Way Calling
Call Return
Last Number Redial
Anonymous Call Rejection
Caller ID Blocking
Call Forwarding
Do Not Disturb
Voicemail
Long Distance
Includes unlimited Long Distance throughout the US & Canada.

* Applicable taxes, fees, and federal universal service charges will be added to monthly billing.

VoIP Business Phone System Services

Admin Seat (One Required): $29.95/seat, per month

Basic Seat (Extension Numbers): $14.95/seat, per month

Direct Inward Dial (DID): $2.00/per phone number, per month (First number is free)

E-Fax: $27.00/month/user

Traditional Fax: $42.00/month One-time purchase of ATA Converter for $115.00 plus installation cost.

Session Initiation Protocol (SIP) Customers & Session Connection to Business Phone System

Admin Seat (One Required): $29.95/seat, per month.

SIP Sessions: $18.00/session, per month. (SIP Session Quantity is based on how many inbound and outbound calls you would want at a time. The average is about 10-13)

Direct Inward Dial (DID): $2.00/per phone number, per month (First number is free)

Adopted this 20th day of October, 2026.

_____
Hilary Mathis, Mayor

ATTEST:

_____
Steven Nasby, City Administrator

RESOLUTION #2026-

INTRODUCED:

SECONDED:

VOTED: Aye:
Nay:
Absent:

A RESOLUTION APPOINTING AN ADDITIONAL ELECTION JUDGE FOR THE FORTHCOMING GENERAL ELECTION IN 2026

WHEREAS, pursuant to Minnesota Statutes, a General Election will be held on November 3, 2026; and

WHEREAS, it is necessary that an additional election judge be appointed.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, AS FOLLOWS:

1. The following additional election judge is hereby appointed to serve at the above-mentioned election.

Kathy Kretsch 2372 Douglas Street

Adopted this 20th day of October, 2026.

Hilary Mathis, Mayor

Attest: _____
Steven Nasby, City Administrator

COTTONWOOD COUNTY PUBLIC WORKS

Stephen P. Schnieder P.E., Public Works Director
46705 Co Rd 15, Windom, MN 56101

Ph. (507) 831-1389 *Fax (507) 831-2367*

October 6, 2026

RE: SP1703-98 (TH 60/TH 71 Windom Roundabout)

Dear Steve Nasby:

The Minnesota Department of Transportation has developed a new policy for the determination of cost participation on joint projects involving the Department of Transportation and local units of government. This new policy was used to determine the City of Windom's cost share for the roundabout project located at the intersection of Trunk Highway 60, Trunk Highway 71 and Cindy Street.
The State is requesting that the Highway Safety Improvement Program (HSIP) funding assigned to the City of Windom for this project be released and transferred to the MN/Dot. This will allow them to use the funding and pay for the 10% match required for the grant.

My recommendation to the City of Windom is to grant the State's request to release the HSIP funding. For them to use. This will save the city the matching amount of $56,000. It will also remove Cottonwood County from being involved in the project as the funding recipient on behalf of the city.

Thank you for considering this request.

Sincerely,

Stephen P Schnieder

Stephen P. Schnieder, P.E.
Cottonwood County Engineer

DEPARTMENT OF TRANSPORTATION

Date: 10/2/2026

To: Steve Nasby
City Administrator, City of Windom

From: Mary Loeffler
Project Manager, MnDOT District 7

RE: Hwy 60/71 and Cindy St. Roundabout Funding (SP1703-98)

As we approach construction in 2027 for the Hwy60/71 and Cindy St roundabout, MnDOT has a few updates to share with the City of Windom regarding funding. Before outlining these updates, I'd like to revisit project funding coordination to-date.

In November 2024, MnDOT District 7 and the City of Windom applied for Federal Highway Safety Improvement Program (HSIP) funds to construct a roundabout at the intersection of Hwy 60/71 and Cindy St. in Windom. In February 2025, HSIP awarded $500,000 to the City of Windom and $1,800,000 to MnDOT District 7, with each award requiring a 10% match by the awarded entity. The project was planned for 2027 construction, with MnDOT covering the rest of the project's eligible Trunk Highway costs.

In February 2026, MnDOT updated the Cost Participation Policy (CPP) and the Cost Participation and Maintenance Responsibilities with Local Units of Government Manual (CPP Manual). Section 5.B.3 of the CPP manual states that "If a local unit of government is responsible for only one leg of approach to the roundabout and that leg does not contribute more than 10% to the entering volume, costs for that leg will be covered by MnDOT". According to 2019 traffic counts, the traffic volumes for the intersection are: 82% for Hwy 60, 13% for Hwy 71, and 5% for Cindy St. Due to the CPP manual language, MnDOT District 7 proposed that the City's 10% match on their HSIP award be covered by MnDOT.

All previous coordination and information shared with City staff and City Council to-date is still accurate as it relates to cost participation.

During plan and contract finalization, MnDOT District 7 learned that MnDOT cannot use Trunk Highway funds to cover the Local's federal fund match. This isn't a change to the cost participation policy guidance, but rather how the funds are processed. *What does this mean for Windom?* There are two plausible options for addressing Windom's cost participation for the Hwy 60/71 and Cindy St. roundabout, which are outlined in the next page.

Upon review, please let me know if you have questions or need clarity around the two options. Otherwise, I would request this is included on an upcoming City Council agenda for a vote on the preferred option.

Option 1: City of Windom contributes $500,000 of Federal HSIP, and $56,000 in Local match

City		MnDOT	
Federal HSIP	$500,000	Federal HSIP	$1,800,000
City Match	$56,000	MnDOT Match	$200,000
	$556,000		$2,000,000
Total HSIP + Match =		$2,556,000	
Remaining MnDOT =		$3,444,000	
Total Project Cost =		$6,000,000	

Total Federal HSIP =		$2,300,000
Total MnDOT Cost =		$3,644,000
Total City Cost =		$56,000
Total Project Cost =		$6,000,000

Option 2: City of Windom releases their $500,000 Federal HSIP award back to MnDOT, and that $500,000 is added to MnDOT District 7's HSIP award

MnDOT	
Federal HSIP	$2,300,000
MnDOT Match	$256,000
	$2,556,000
Total HSIP + Match =	$2,556,000
Remaining MnDOT =	$3,444,000
Total Project Cost =	$6,000,000

Total Federal HSIP =		$2,300,000
Total MnDOT Cost =		$3,700,000
Total City Cost =		$0
Total Project Cost =		$6,000,000

CERTIFICATE FOR PAYMENT NO. 6

Svoboda Excavating, Inc.
315 Petersburg Dr
Jackson, MN 56143

Project: 2026 Street Improvements
Windom, MN

DGR Project No. 375212

Owner: City of Windom, MN

For Period From: September 11, 2026 to October 16, 2026

Line No.	Estimated Units	Description	Unit Price	Contract Price	This Application Units	This Application Value	Completed to Date Units	Completed to Date Value
Base Bid								
1	JOB	Mobilization	L.S.	$64,700.00	25%	$16,175.00	75%	$48,525.00
2	JOB	Maint & Restoration of Access	L.S.	10,000.00		0.00	100%	10,000.00
3	18,830 S.Y.	Remove Pavement	4.00	75,320.00		0.00	18,659.00	74,636.00
4	8,720 S.Y.	Bituminous Milling	2.00	17,440.00	72.00	144.00	8,792.00	17,584.00
5	8,300 C.Y.	Common Excavation (P)	12.00	99,600.00		0.00	8,300.00	99,600.00
6	100 C.Y.	Contaminated Soils Remediation	120.00	12,000.00		0.00		0.00
7	25 C.Y.	Common Topsoil Borrow	100.00	2,500.00	40.00	4,000.00	40.00	4,000.00
8	1,025 S.Y.	Terrace Grading	10.00	10,250.00		0.00	1,240.00	12,400.00
9	3,000 S.Y.	Geotextile Fabric Type 4	4.00	12,000.00		0.00	1,622.50	6,490.00
10	10,200 S.Y.	Anti-Reflective Crack Fabric	1.50	15,300.00		0.00	10,200.00	15,300.00
11	19,012 S.Y.	12" Subgrade Preparation	3.00	57,036.00		0.00	19,012.00	57,036.00
12	19,012 S.Y.	12" Aggregate Base Class 5	10.00	190,120.00	500.00	5,000.00	18,472.00	184,720.00
13	6,184 Ton	Bituminous Pavement	100.00	618,400.00	121.38	12,138.00	5,962.00	596,200.00
14	2,660 Gal.	Hot Bituminous Materials for Tack Coat	3.00	7,980.00		0.00	2,660.00	7,980.00
15	22 Ea.	Utility Casting Adjustment	1,300.00	28,600.00	13.00	16,900.00	37.00	48,100.00
16	18 Ea.	Adjust Storm Intake Frame, Ring & Casting	1,250.00	22,500.00		0.00	18.00	22,500.00
17	11 Ea.	Adjust Valve Box	750.00	8,250.00	9.00	6,750.00	26.00	19,500.00
18	2 Ea.	21" x 4" Inserta Tee	6,000.00	12,000.00		0.00	1.00	6,000.00
19	1 Ea.	8" Sanitary Gate Valve	13,500.00	13,500.00		0.00	1.00	13,500.00
20	66 L.F.	4" PVC Sanitary Sewer Service	100.00	6,600.00		0.00	30.00	3,000.00
21	748 L.F.	12" RCP Storm Sewer	55.00	41,140.00		0.00	724.00	39,820.00
22	3 Ea.	Single Grate Intake	3,000.00	9,000.00		0.00	3.00	9,000.00
23	1 Ea.	Flap Valve	7,500.00	7,500.00		0.00	1.00	7,500.00
24	1 Ea.	Water Level Control Structure	40,000.00	40,000.00		0.00	1.00	40,000.00
25	3 Ea.	Connect to Existing Storm Sewer	2,250.00	6,750.00		0.00	3.00	6,750.00
26	5,743 L.F.	4" Perforated Subdrain	13.00	74,659.00		0.00	5,743.00	74,659.00
27	22 Ea.	Subdrain Outlet	1,150.00	25,300.00		0.00	22.00	25,300.00
28	29 Ea.	Storm Drain Inlet Protection	200.00	5,800.00		0.00	29.00	5,800.00
29	110 L.F.	Trenchless 14" Yelomine Casing Pipe	225.00	24,750.00		0.00	110.00	24,750.00
30	1,323 L.F.	8" C900 Water Main	75.00	99,225.00		0.00	1,323.00	99,225.00
31	340 L.F.	8" Trenchless C900 RJ Water Main	100.00	34,000.00		0.00	340.00	34,000.00

Line No.	Estimated Units	Description	Unit Price	Contract Price	This Application Units	This Application Value	Completed to Date Units	Completed to Date Value
32	759 L.F.	6" C900 Water Main	55.00	41,745.00		0.00	719.00	39,545.00
33	1 Ea.	10" x 8" Tee	2,300.00	2,300.00		0.00	1.00	2,300.00
34	3 Ea.	8" x 6" Tee	1,700.00	5,100.00		0.00	3.00	5,100.00
35	1 Ea.	6" Tee	1,500.00	1,500.00		0.00	1.00	1,500.00
36	1 Ea.	8" x 6" Reducer	1,200.00	1,200.00		0.00	1.00	1,200.00
37	8 Ea.	Bends	1,100.00	8,800.00		0.00	4.00	4,400.00
38	3 Ea.	8" Gate Valve	4,500.00	13,500.00		0.00	3.00	13,500.00
39	3 Ea.	6" Gate Valve	3,700.00	11,100.00		0.00	3.00	11,100.00
40	5 Ea.	Connect to Existing Water	2,600.00	13,000.00		0.00	5.00	13,000.00
41	288 L.F.	1" Water Service	55.00	15,840.00	71.00	3,905.00	359.00	19,745.00
42	37 L.F.	1-1/2" Water Service	60.00	2,220.00		0.00	50.00	3,000.00
43	39 L.F.	2" Water Service	62.00	2,418.00		0.00	39.00	2,418.00
44	18 Ea.	1" Curb Stop with Box	1,200.00	21,600.00		0.00	16.00	19,200.00
45	1 Ea.	1-1/2" Curb Stop with Box	2,000.00	2,000.00		0.00	1.00	2,000.00
46	18 Ea.	1" Corp Stop	750.00	13,500.00		0.00	16.00	12,000.00
47	1 Ea.	1-1/2" Corp Stop	1,000.00	1,000.00		0.00	1.00	1,000.00
48	1 Ea.	2" Corp Stop	1,000.00	1,000.00		0.00	1.00	1,000.00
49	2 Ea.	Fire Hydrant	7,500.00	15,000.00		0.00	2.00	15,000.00
50	JOB	Temporary Water Service	L.S.	20,000.00		0.00	100%	20,000.00
51	155 S.Y.	6" Concrete Walk	85.00	13,175.00		0.00	123.00	10,455.00
52	3,683 L.F.	Concrete Curb and Gutter	27.00	99,441.00		0.00	3,739.00	100,953.00
53	935 L.F.	Concrete Curb and Gutter Match	35.00	32,725.00		0.00	812.00	28,420.00
54	2,000 S.Y.	7" Concrete Driveway Pavement	80.00	160,000.00		0.00	1,890.00	151,200.00
55	150 Ton	Gravel Surfacing	25.00	3,750.00	157.00	3,925.00	157.00	3,925.00
56	68 S.Y.	6" Concrete Street Patch	100.00	6,800.00		0.00		0.00
57	475 S.Y.	7" PCC Valley Gutter	90.00	42,750.00		0.00	485.00	43,650.00
58	456 S.Y.	High Early Concrete	100.00	45,600.00		0.00	456.00	45,600.00
59	70 S.F.	Truncated Domes/Detectable Warnings	100.00	7,000.00		0.00	80.00	8,000.00
60	750 L.F.	Silt Fence/Bio Wattle/Filter Sock	4.00	3,000.00		0.00		0.00
61	JOB	Temporary Postal Service	L.S.	2,500.00		0.00	100%	2,500.00
62	2 Ea.	Remove, Salvage, and Reinstall Mailbox	250.00	500.00		0.00	1.00	250.00
63	JOB	Temporary Traffic Control	L.S.	12,000.00		0.00	100%	12,000.00
64	450 L.F.	Pavement Markings	3.00	1,350.00		0.00	335.00	1,005.00
65	16 Ea.	Remove, Salvage, and Reinstall Sign	500.00	8,000.00		0.00	4.00	2,000.00
66	JOB	SWPPP Management	L.S.	10,000.00		0.00	100%	10,000.00
67	0.30 Acre	Seeding, Fertilizing, and Hydromulching	17,500.00	5,250.00	0.06	1,050.00	0.36	6,300.00
		TOTAL BASE BID		**$2,298,884.00**		**$69,987.00**		**$2,227,141.00**

Line No.	Estimated Units	Description	Unit Price	Contract Price	This Application Units	This Application Value	Completed to Date Units	Completed to Date Value
Alternate Bid								
A1	603 S.Y.	1.5" Bituminous Milling	3.00	1,809.00		0.00	603.00	1,809.00
A2	57 Ton	1.5" Bituminous Overlay	107.00	6,099.00		0.00	57.00	6,099.00
		TOTAL ALTERNATE BID		**$7,908.00**		**$0.00**		**$7,908.00**
		TOTAL BASE PLUS ALTERNATE BID		**$2,306,792.00**		**$69,987.00**		**$2,235,049.00**

Total Work Completed		$2,235,049.00
Stored Materials		
Less Retainage	5 %	111,752.45
		$2,123,296.55
Less Previous Payments		2,056,808.90
TOTAL AMOUNT DUE THIS PAY REQUEST		**$66,487.65**

Payment Requested by:

Svoboda Excavating, Inc.
(Contractor)

(signature) Date 10-16-2026

Payment Recommended by: DGR Engineering

(signature) Date 10-16-2026

Payment Approved by: City of Windom

(signature) Date